

# UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, February 3, 2025,

4774 Saucon Creek Road

Jack DeMatos called to order the regular meeting of the Upper Saucon Township Municipal Authority at approximately 6:02 pm in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

## **MEMBERS PRESENT:**

Joaquim (Jack) DeMatos – Chairman  
Mark Sullivan – Treasurer  
Zachary Karasek – Secretary  
John Guignet – Vice Chairman  
Michael Shafer - Asst. Secretary and Asst. Treasurer

## **STAFF PRESENT:**

Gary A. Brienza, Esquire, Solicitor - **Absent**  
Andrew T. Bohl, P.E., Engineer  
Farley F. Fry, P.E., Engineer - **Absent**  
Patrick Lambert, Director of Water and Sewer Resources  
Jonathon Barron, UST Asst. Director of Water and Sewer Resources

## **VISITORS:**

## **NOTIFICATION:**

All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

## **PUBLIC COMMENT:**

## **MINUTES:**

A motion was made and seconded to approve January 6, 2025, meeting minutes as presented.

Motion passed unanimously.

## **CORRESPONDENCE:**

Authority members may comment on the correspondence packets or the "Summary" which they received.

## **CORRESPONDENCE COMMENTS:**

Chairman DeMatos questioned the correspondence received from Andy Bohl regarding Phase 3 & 4 of the Old Saucon subdivision. He observed how it has changed significantly in terms of the EDUs. Mr. Bohl explained that the previously proposed use was retail and commercial. The latest plan submission proposed is now for townhomes, apartment buildings, and will include a restaurant.

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## **SOLICITOR'S REPORT:**

The Solicitor's Report dated January 29, 2025, did not have any updates for discussion.

## **ENGINEER'S REPORT:**

Andy Bohl, PE, presented the Engineer's report dated January 29, 2025.

North Branch Interceptor – The stream encroachment permit has been issued. A completed report of January 29, 2025, was submitted to the Lehigh Valley Planning Commission and the Township Planning Commission to review the ACT 537 Update. Awaiting a response.

Coopersburg – There were no exceedances for the period January 1, 2025, through January 29, 2025. There were 3 (three) exceedances of their allocation for the period at the WWTP. The average daily flow was 371,000 gallons per day.

Brinley Court – An as-built plan for Phase 3 was issued. The developer will be dedicating the sewer system to the Township.

TOA Locust Valley – The developer is working on the punch list letter.

Old Saucon – Phase 1 still has a question on issues with the sags. Phase 2 looks good. Phases 3 and 4 were issued with a review letter last month.

Nine (9) IPP reports have been received.

## **DIRECTOR'S REPORT:**

Pump Stations – Usual removing of grease and rags. Quotes are coming in for bypass pumps for all the stations.

Working on the IPP's.

One person was hired in Sewer collections, and one was released. There is now 1 vacancy. Interviews are being held this week.

## **TREASURER'S REPORT:**

Mark Sullivan reported there were no disbursements for the month. The current balance is \$388.41.

## **MOTION (S):**

- A. To recommend the endorsement by the USTMA USSTA Chairman for the Upper Saucon Township Sewage Facilities Planning Module for the Old Saucon Subdivision for a total of 39,550 gallons per day (175 EDUs) referencing Hanover Engineering's letter dated January 28, 2025.

Motion passed unanimously.

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- B. To recommend the authorization by the USTMA USSTA Chairman of the partial release of easements referencing Nos. 641478162745-1 and 64144689747-1 referencing Gary A. Brienza, Esquire email of January 29, 2025.

Motion passed unanimously.

## **UNFINISHED BUSINESS:**

### A. Unconnected Sewer Analysis

Gary discussed this with Tom Beil and noted that if the Mt. Trexler project goes through it could bring this issue to a head.

B. Sewer Tapping Study – This continues to be an unresolved issue. Bruce noted that this has been hanging out there since at least 2018. Patrick noted that he has included the sewer tapping fee review in next year's budget.

C. Coopersburg Sewer Evaluation – Mr. David Busch attended the meeting to answer questions regarding purchasing the Coopersburg Sewer system. Mr. Busch stated that the methods used were based on Income Based Methodology (how much the system will produce) and the Asset Based Methodology (examining the value and value). The factors for both methods included customer rates, revenue, and liabilities. The Board needs more information on the pending repairs that need to be done. Mr. Lambert and Mr. Bohl are in the process of viewing videos, pending suitable equipment to do so. The information will be presented to Tom Beil.

## **NEW BUSINESS:**

## **ANNOUNCEMENTS:**

The next scheduled meeting of the Authority will be Monday, March 3, 2025 @ 6:00 PM at the Water and Sewer Building.

## **ADJOURNMENT:**

With there being no further business to discuss, the meeting of the Upper Saucon Municipal Authority was unanimously adjourned at approximately 6:22 pm.

Respectfully submitted,

Zachary Karasek  
Secretary