

## MEETING AGENDA

Upper Saucon Township Sewage Treatment Authority (USSTA)

Monday, March 3, 2025 @ 6:00 PM or following the conclusion of the USTMA meeting.  
Location: Upper Saucon Township Water and Sewer Building

---

### **1. Call Meeting to Order**

A. Pledge of Allegiance

### **2. Roll Call - Members of the Authority and Appointed Professionals**

Joaquin (Jack) DeMatos - Chairman  
Mark Sullivan – Treasurer  
Zachary Karasek – Secretary  
John Guignet – Vice Chairman  
Michael Shafer - Asst. Secretary/Treasurer

Gary A. Brienza, Solicitor  
Andy Bohl P.E., Engineer  
Farley Fry P.E., Engineer  
Patrick Lambert, Director of Water and Sewer Resources  
Jonathan Barron, UST Asst. Director of Water and Sewer Resources

### **3. Visitors -**

**4. Notification Announcement** - All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

**5. Public Comment** - Public may comment on any item on the agenda or items not appearing on the agenda that involve sewer service or operation of the Plant.

***NOTE: All visitors must sign the “speaker sign-in sheet” to address the Authority during this portion of the meeting.***

### **6. Approval of the Minutes -**

A. Approval of the draft of the Meeting Minutes for February 2025.

## MEETING AGENDA

Upper Saucon Township Sewage Treatment Authority

March 3, 2025

Page 2

**7. Correspondence Comments** - Authority members may comment on the correspondence which they received.

**8. Solicitor's Report - Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on and will also submit a confirming written report.

**9. Engineer's Report** – Farley Fry will discuss the matters being worked on and will submit a confirming report.

**10. Assistant Director of the UST Water and Wastewater Department's Report** – Jonathan Barron will discuss the matters affecting the Sewage Treatment Plant and he may also submit a confirming written report.

**11. Treasurer's Report-**

**12. Motions Requested –**

**13. Unfinished Business –**

A. Act 537 Plan. Update on the status.

B. Planning for the future. Update on the status.

**14. New Business –**

**15. Courtesy of the Floor-**

**16. Announcements -**

A. Next scheduled meeting of the Authority will be **Monday, April 7, 2025**, following the adjournment of the USTMA meeting, at the Water and Sewer Building.

**17. Adjournment**