

UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, August 5, 2024,

4774 Saucon Creek Road

Jack DeMatos called to order the regular meeting of the Upper Saucon Township Municipal Authority at approximately 6:00 pm in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Joaquim (Jack) DeMatos – Chairman
Mark Sullivan – Treasurer
Zachary Karasek – Secretary
John Guignet – Vice Chairman
Michael Shafer - Asst. Secretary and Asst. Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Andrew T. Bohl, P.E., Engineer
Farley F. Fry, P.E., Engineer – **ABSENT**
Patrick Lambert, Director of Water and Sewer Resources
Jonathan Barron, UST Asst. Director of Water and Sewer Resources - **ABSENT**

VISITORS:

NOTIFICATION:

All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

PUBLIC COMMENT:

MINUTES:

A motion was made and seconded to approve the meeting minutes from July 2024, as presented.

The motion was passed unanimously.

CORRESPONDENCE:

Authority members may comment on the correspondence packets or the "Summary" which they received.

CORRESPONDENCE COMMENTS:

None

SOLICITOR'S REPORT:

Solicitor Brienza presented his August report.

UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, August 5, 2024,

4774 Saucon Creek Road

Mount Trexler Manor – Still finalizing contribution agreement. Obtaining easements for this property is continuing. There are five (5) that need to be finalized. One last notice will be sent by Attorney Dinkelacker.

Kay Warehouse – There is no update from the Attorney on the July meeting proposing to the board members about the ordinance regarding widening the road. Solicitor Brienza will have updates for the next meeting.

Mr. DeMatos asked if the flyover on Rt. 309 will affect the status of this property. Solicitor Brienza believes it will not.

ENGINEER'S REPORT:

Andy Bohl, PE, presented his July Engineer's report.

North Branch – Thirty (30) easements have been secured. Seven (7) are pending on restoration agreement, and five (5) are unresponsive. SHPO issued a clearance letter on July 25, 2024.

Oakhurst – The Board of Supervisors approved final payment.

Coopersburg – One exceedance of WWT allocation, consistent with the dry month of July.

TOA Locust Valley - The contractor is not satisfied with the report of the sags and is requesting how the evaluation was conducted. Video clips were provided on July 18, 2024. Mr. DeMatos asked if they could make their own video to evaluate. Mr. Bohl and Mr. Lambert responded we have to do it once however they can make their own video.

Old Saucon – Phase 1 still has an issue with sags.

Phase 2 – Manhole 1037 appeared to have channel and collections issues. It is now functioning properly and will continue to be monitored.

Phase 3 and 4 – Under review are revised plans that were submitted.

Embree Sketch Plan - A Hospital and Medical building at the intersection of Passer Road, Rt. 309 and Main St. has been proposed west of Wawa.

South Branch – Corrective Action Report was submitted to on July 23, 2024

The Promenade will require IPP for the Mason Famous Lobster Rolls Restaurant opening for an interior grease trap. The IPP application was received on July 30, 2024. It was asked why there is an interior grease trap. This was not a restaurant location previously.

Act 537 – The draft should be done this week.

UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, August 5, 2024,

4774 Saucon Creek Road

DIRECTOR'S REPORT:

Mr. Lambert, regarding sewer lateral inspections, reported that a new form with camera instructions now needs to be signed by the inspection service company before they submit the video to ensure instructions are followed per the form. An issue was raised when recommendations for lining the sewer lateral were made to a resident by an inspection company. This method is not currently permitted by the township. Mr. DeMatos asked for clarification on the method of repair. Mr. Lambert explained the method of repair requires certain specifications that need to be met. The inspection criteria need to be followed with no recommendations to be made to the resident.

Grease traps – The Bar Louie Manager at the Promenade will be contacted about the build up issues regarding manhole. Grease trap is clean. It was said that the issue may be related to dishwasher water temperatures and will be discussed with Bar Louie management.

Coopersburg has been working fine.

LB Water is working on a sewer lining quote on Bittersweet. There are 4-5 breaks in the line. Approximately 400 feet is needed.

Camp Meeting residence manhole covers were not installed when resident sold home and the lateral was replaced. Missed because inspection was done when lateral went in and not after backfilling. The Resident will take care of it.

The acting Sewer collections foreman passed test and received his license.

TREASURER'S REPORT:

Mark reported there were no disbursements. The current balance is \$378.90

MOTION (S):

UNFINISHED BUSINESS:

A. Unconnected Sewer Analysis

Gary discussed this with Tom Beil and noted that if the Mt. Trexler project goes through it could bring this issue to a head.

B. Sewer Tapping Study – This continues to be an unresolved issue. Bruce noted that this has been hanging out there since at least 2018. Patrick noted that he has included the sewer tapping fee review in next year's budget.

C. Bruce Bush asked Tom Beil for an update on two outstanding matters and Tom indicated that the Township Solicitor was busy with other matters at this time.

D. Jack asked Gary about the Coopersburg acquisition. Gary told him the cost of the study was included in the 2023 budget so he will speak with Tom Beil about getting a signed contract for Mr. Busch so this can proceed.

UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, August 5, 2024,

4774 Saucon Creek Road

NEW BUSINESS:

ANNOUNCEMENTS:

The next scheduled meeting of the Authority will be Tuesday, September 3, 2024 @ 6:00 PM at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Municipal Authority was unanimously adjourned at approximately 6:36 pm.

Respectfully submitted,

Zachary Karasek
Secretary