

## MEETING AGENDA

Upper Saucon Township Municipal Authority (USTMA)

Monday, November 6, 2023 @ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

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### **1. Call Meeting to Order -**

A. Pledge of Allegiance

### **2. Roll Call - Members of the Authority and Appointed Professionals**

Joaquim (Jack) DeMatos - Chairman

Mark Sullivan – Treasurer

Zachary Karasek –Secretary

John Guignet – Vice Chairman

Michael Shafer - Asst. Secretary/Treasurer

Gary A. Brienza, Solicitor

Andy Bohl P.E., Engineer

Farley Fry P.E., Engineer

Patrick Lambert, Director of Water and Sewer Resources

Ed Rasich, UST Asst. Director of Water and Sewer Resources

Jonathan Barron, UST Asst. Director of Water and Sewer (in training)

**3. Notification Announcement** - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

**4. Public Comment** - Public may comment on any item on the agenda.

**NOTE:** *All visitors must sign the “speaker sign-in sheet” to address the Authority during this portion of the meeting.*

### **5. Approval of the Minutes -**

A. Approval of the draft of the October 2023 Meeting Minutes

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**6. Correspondence Comments** - Authority members may comment on the correspondence.

**7. Solicitor's Report - Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on.

**8. Engineer's Report** – Andrew Bohl will discuss the matters being worked on.

**9. Director of the UST Water and Wastewater Department's Report** – Patrick Lambert will discuss the matters affecting the Sewage Treatment System.

**10. Treasurer's Report** -

**11. Motions Required** –

A. Motion to endorse the Upper Saucon Township Facilities Planning Module for the DeSales University proposed Welcome Center project per Hanover Engineering's letter dated 9/7/23.

B. Motion to endorse the Upper Saucon Township Facilities Planning Module for the Route 309 Commerce Center Land Development project per Hanover Engineering's letter dated 10/27/23.

**12. Unfinished Business** –

A. Unconnected Sewer Analysis

B. Sewer Tapping Study update.

C. A lateral inspection ordinance draft regarding lateral inspection upon any real estate transfer was delivered to Tom Beil requesting the Township Supervisors adopt the ordinance.

D. Acquisition of Borough of Coopersburg sewer lines.

**13. New Business** -

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14. **Courtesy of the Floor -**

15. **Announcements -**

The next scheduled meeting of the Authority will be **Monday, December 4, 2023 @ 6:00 PM** at the Water and Sewer Building.

16. **Adjournment**