

MEETING AGENDA

Upper Saucon Township Sewage Treatment Authority (USSTA)

Monday, January 8, 2024 @ 6:00 PM or following the conclusion of the USTMA meeting. Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Joaquin (Jack) DeMatos - Chairman
Mark Sullivan – Treasurer
Zachary Karasek – Secretary
John Guignet – Vice Chairman
Michael Shafer - Asst. Secretary/Treasurer

Gary A. Brienza, Solicitor
Andy Bohl P.E., Engineer
Farley Fry P.E., Engineer
Patrick Lambert, Director of Water and Sewer Resources
Jonathan Barron, UST Asst. Director of Water and Sewer Resources

2A REORGANIZATION

Elect Chairman:

Consideration of a motion to elect _____ as Chairman

Elect Vice-Chairman:

Consideration of a motion to elect _____ as Vice Chairman

Elect Secretary:

Consideration of a motion to elect _____ as Secretary

Elect Treasurer:

Consideration of a motion to elect _____ as Treasurer

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Elect Asst. Secretary/Treasurer:

Consideration of a motion to elect _____ as Asst. Secretary/Treasurer

Appointments:

Consideration of a motion to appoint Gary Brienza (Firm-Peters, Moritz, Peischl, Zulick, and Brienza) as Solicitor.

Consideration of a motion to appoint Hanover Engineering as Engineer.

Consideration of a motion to appoint Zelenkofske Axelrod, LLC as Auditor.

Consideration of a motion to establish the meeting dates and times as the first Monday of each month except for the following:

The September meeting will be held Tuesday, September 3, 2024.

3. Notification Announcement - All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the agenda or matters regarding the operation of the Plant.

No individuals have requested time to address the Authority at the time this agenda was prepared.

NOTE: *All citizens/visitors must sign the “speaker sign-in sheet” if they wish to address the Authority during this portion of the meeting.*

5. Approval of the Minutes -

A. Approval of the minutes from the December 2023 meeting.

6. Correspondence Comments - Authority members may comment on the correspondence which they received.

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7. Solicitor's Report - Gary Brienza (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on and will also submit a confirming written report.

8. Engineer's Report – Farley Fry will discuss the matters being worked on and will submit a confirming report.

9. Assistant Director of the UST Water and Wastewater Department's Report – Jonathan Barron will discuss the matters affecting the Sewage Treatment Plant and he may also submit a confirming written report.

10. Treasurer's Report-

11. Motions Requested –

12. Unfinished Business –

A. Act 537 Plan. Update on the status

B. Planning for the future. Update on the status.

13. New Business –

14. Courtesy of the Floor-

15. Announcements -

A. Next scheduled meeting of the Authority will be **Monday, February 5, 2024**, following the adjournment of the USTMA meeting, at the Water and Sewer Building.

16. Adjournment