

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, December 19, 2022 – 6:30 P.M.  
Township Municipal Building

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**1. CALL TO ORDER** – Brian Farrell, Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. POLICE CHIEF THOMAS NICOLETTI WILL INTRODUCE K-9 RUBY AND HER HANDLER OFFICER SULESKI TO THOSE IN ATTENDANCE AT THE MEETING**

**6. SUBDIVISIONS & LAND DEVELOPMENTS**

a. Till Lot Line Adjustment Plan – Resolution No. 2022-30

Consideration of a motion to adopt Resolution No. 2022-30 conditionally approving the Preliminary / Final Lot Line Adjustment Plan of Martin and Tiffany Till to consolidate two existing lots at 4920 and 4992 Saint Joseph’s Road into a single lot.

b. Good Shepherd Rehabilitation Hospital – Revised Preliminary / Final Land Development Plan – Resolution No. 2022-31

Consideration of a motion to adopt Resolution No. 2022-31 conditionally approving the Revised Preliminary / Final Land Development Plan of Good Shepherd Rehabilitation Network to add a healing garden at the northeast corner of the property at 3200 Center Valley Parkway.

**7. MINUTES**

a. Regular Meeting of September 12, 2022

Consideration of a motion to approve the minutes of the regular meeting of September 12, 2022.

b. Regular Meeting of September 26, 2022

Consideration of a motion to approve the minutes of the regular meeting of September 26, 2022.

## 8. ORDINANCES (for possible adoption)

- a. Proposed Ordinance No. 178 – Cable Franchise Agreement with COMCAST of Southeast Pennsylvania  
Consideration of a motion to adopt proposed Ordinance No. 178 approving a Cable Franchise Agreement with COMCAST of Southeast Pennsylvania. [Note to Chairman: Accept public comment prior to taking vote on proposed Ordinance.]

## 9. RESOLUTIONS

- a. Resolution No. 2022-32 – Approving Township Participation in PennDOT’s dotGrants On-Line Reporting System  
Consideration of a motion to adopt Resolution No. 2022-32 approving the Township’s participation in PennDOT’s dotGrants on-line reporting system, and authorizing the Township Manager and Assistant Township Manager to take those actions necessary to enroll the Township in the dotGrants on-line reporting system.
- b. Resolution No. 2022-33 – Adoption of 2023 Township Budget  
Consideration of a motion to adopt Resolution No. 2022-33 approving the 2023 Township Budget.
- c. Resolution No. 2022-34 – 2023 Tax Levy  
Consideration of a motion to adopt Resolution No. 2022-34 fixing the real estate tax rate and fire hydrant tax rate for the year 2023.
- d. Resolution No. 2022-35 – 2023 Pay Plan for Non-Represented Employees  
Consideration of a motion to adopt Resolution No. 2022-35 establishing the 2023 Pay Plan for non-represented employees of the Township.
- e. Resolution No. 2022-36 - Non-Uniformed Employees’ Pension Plan Contribution  
Consideration of a motion to adopt Resolution No. 2022-36 requiring participants of the Non-Uniformed Employees’ Pension Plan to make a mandatory contribution to the Non-Uniformed Employees’ Pension Fund for the year 2023.
- f. Resolution No. 2022-37 – Police Pension Plan Contribution  
Consideration of a motion to adopt Resolution No. 2022-37 requiring participants of the Police Pension Plan to make a mandatory contribution to the Police Pension Fund for the year 2023.
- g. Resolution No. 2022-38 – Grant Application for North Branch Sewer Interceptor Extension Project  
Consideration of a motion to adopt Resolution No. 2022-38 authorizing the submission of a grant application to the Commonwealth Financing Authority for the purpose of obtaining funding for the North Branch Sewer Interceptor Extension Project.

- h. Resolution No. 2022-39 – Grant Application for Vera Cruz Road Water Main Replacement Project**  
Consideration of a motion to adopt Resolution No. 2022-39 authorizing the submission of a grant application to the Commonwealth Financing Authority for the purpose of obtaining funding for the Vera Cruz Road Water Main Replacement Project

## 10. MOTIONS

- a. Police Collective Bargaining Agreement**  
Consideration of a motion to ratify the Collective Bargaining Agreement between Upper Saucon Township and the Upper Saucon Township Police Officers Association for the contract term of January 1, 2023 through December 31, 2026; and to authorize the Township Manager to execute said Agreement on behalf of the Township. [Note: The Board may wish to discuss this matter in Executive Session prior to taking a vote.]
- b. Release of Funds - Estates at Saucon Valley Subdivision – Security Release Request 12**  
Consideration of a motion to authorize the release of construction security in the amount of \$109,874.05 for the Estates at Saucon Valley Subdivision in accordance with the Township Engineer’s recommendation made by letter dated December 5, 2022.
- c. Release of Funds – Provco Pinegood Coopersburg (Wawa Project) – Security Release Request 8**  
Consideration of a motion to authorize the release of construction security in the amount of \$65,296.44 for the Wawa land development project in accordance with the Township Engineer’s recommendation made by letter dated December 5, 2022.
- d. Release of Funds – Provco Pinegood Coopersburg (McDonald’s Restaurant Project) – Security Release Request 4**  
Consideration of a motion to authorize the release of construction security in the amount of \$3,605.79 for the McDonald’s Restaurant land development project in accordance with the Township Engineer’s recommendation made by letter dated December 5, 2022.
- e. Release of Funds – Good Shepherd Rehabilitation Hospital – Security Release Request 4**  
Consideration of a motion to authorize the release of construction security in the amount of \$324,667.15 for the Good Shepherd Rehabilitation Hospital Project in accordance with the Township Engineer’s recommendation made by letter dated December 9, 2022.
- f. Award Bid – Fertilizer, Weed Prevention and Pest Control Applications at Township Parks**  
Consideration of a motion to award the bid for fertilizer, weed prevention and pest control applications at the Township Parks to DeAngelo Contracting Services for a total bid price of \$30,696.00.

## 11. CORRESPONDENCE & INFORMATION ITEMS

- a. ANNOUNCEMENT:** Board of Supervisors Reorganization Meeting will be held on Tuesday, January 3, 2023 at 6:30 pm

## 12. DIRECTION/DISCUSSION ITEMS - None

**13. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List Dated December 16, 2022 for Check Issue Dates: 11/22/2022 – 12/31/2022 and Warrant Detail Invoice List dated December 16, 2022 for Report Date: 12/19/2022

- Prepaid Invoice List.....\$385,507.70
- Warrant Detail Invoice List.....\$822,276.46

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated December 16, 2022.

**14. ADDITIONAL BUSINESS**

**15. COURTESY OF THE FLOOR**

**16. EXECUTIVE SESSION**

**17. ADJOURNMENT**