

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, November 20, 2023 – 6:30 P.M.  
Township Municipal Building

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**1. CALL TO ORDER** – Brian Farrell, Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. SUBDIVISIONS & LAND DEVELOPMENTS** - None

**6. MINUTES**

a. Regular Meeting of September 25, 2023

Consideration of a motion to approve the minutes of the regular meeting of September 25, 2023.

**7. ORDINANCES** (for possible adoption)

a. Proposed Ordinance No. 42-U – Sewer Lateral Inspection Program

Consideration of a motion to adopt proposed Ordinance No. 42-U establishing a sewer lateral inspection program for the purpose of minimizing sources of inflow and infiltration into the municipal sanitary sewer system. [Note to Chairman: Accept public comment prior to taking vote on proposed Ordinance.]

**8. RESOLUTIONS**

a. Resolution No. 2023-30 – Policy for Supervisors to Enroll in Township Health Insurance Plan

Consideration of a motion to adopt Resolution No. 2023-30 establishing a policy for Township Supervisors to enroll in the Township's non-union employee health insurance plan.

b. Resolution No. 2023-31 – 2024 Tax Levy

Consideration of a motion to adopt Resolution No. 2023-31 fixing the real estate tax rate and fire hydrant tax rate for the year 2024. This Resolution calls for the real estate tax rate to increase from 1.3691 mills to 1.6451 mills. This would be the Township’s first millage rate increase since 1989. The tax increase is needed to fund the construction of a new police station.

**9. MOTIONS - None**

**10. CORRESPONDENCE & INFORMATION ITEMS**

- a. Announcement: Board of Supervisors Reorganization Meeting will be held on Tuesday, January 2, 2024 at 6:30 pm

**11. DIRECTION/DISCUSSION ITEMS**

- a. Review Agenda for Zoning Hearing Board meeting on December 4, 2023
- b. Cancellation of Board of Supervisors meeting scheduled for December 11, 2023 due to lack of agenda items

**12. PRELIMINARY 2024 TOWNSHIP BUDGET**

Consideration of a motion to adopt the Preliminary 2024 Township Budget and to authorize the Township Manager to advertise the Budget so that final consideration of the Budget can be accomplished at the Board of Supervisors meeting on December 18, 2023.

**13. BILLS, PAYROLL AND COMMISSIONS**

Warrant Detail Invoice List dated November 17, 2023 for Report Date: 11/20/2023

- Warrant Detail Invoice List.....\$969,489.77

Consideration of a motion to authorize payment of the Warrant Detail Invoice List dated November 17, 2023.

**14. ADDITIONAL BUSINESS**

**15. COURTESY OF THE FLOOR**

**16. EXECUTIVE SESSION**

**17. ADJOURNMENT**