

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, March 25, 2024 – 6:30 P.M.  
Township Municipal Building

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1. **CALL TO ORDER** – John G. Inglis III, Chairman

2. **PLEDGE OF ALLEGIANCE**

3. **NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. **PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. **PRESENTATION BY BRIAN JETER, SENIOR DIRECTOR OF GOVERNMENTAL AND REGULATORY AFFAIRS FOR COMCAST – UPDATE ON COMCAST NETWORK EXPANSION**

6. **PRESENTATION BY PHIL ARMSTRONG, LEHIGH COUNTY EXECUTIVE – UPDATE ON COUNTY ISSUES**

7. **MINUTES** - None

8. **ORDINANCES** (for possible adoption) - None

9. **RESOLUTIONS** - None

10. **MOTIONS**

a. Request for Payment – West Hopewell Road School Zone Flashing Warning Sign Relocation Project

Consideration of a motion to authorize payment in the amount of \$45,671.40 to T. Schiefer Contractors for work completed on the West Hopewell Road School Zone Flashing Warning Sign Relocation Project.

b. Award Bid – Water Meter Reading Tower at Applebutter Hill Tank

Consideration of a motion to award the bid for the Water Meter Reading Tower Project to Michael Symbula Electrical for a total bid price of \$46,500.00.

- c. Release of Funds – Goddard School Land Development– Security Release Request 2 (Final)  
Consideration of a motion to authorize the final release of construction security in the amount of \$39,187.08 for the Goddard School land development project in accordance with the Township Engineer’s recommendation made by letter dated March 19, 2024.

**11. CORRESPONDENCE & INFORMATION ITEMS - None**

**12. DIRECTION/DISCUSSION ITEMS**

- a. Cancellation of Board of Supervisors meeting scheduled for April 8, 2024 due to lack of agenda items

**13. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List Dated March 22, 2024 for Check Issue Dates: 2/27/2024 – 3/22/2024 and Warrant Detail Invoice List dated March 22, 2024 for Report Date: 3/25/2024

- Prepaid Invoice List.....\$162,711.04
- Warrant Detail Invoice List.....\$578,992.88

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated March 22, 2024.

**14. ADDITIONAL BUSINESS**

**15. COURTESY OF THE FLOOR**

**16. EXECUTIVE SESSION**

**17. ADJOURNMENT**