

# UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, March 4, 2024,

4774 Saucon Creek Road

Chairman Jack DeMatos called to order at 6:40pm the regular meeting of the Upper Saucon Sewage Treatment Authority in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

## **MEMBERS PRESENT:**

Joaquim (Jack) DeMatos – Chairman  
Mark Sullivan – Treasurer  
Zachary Karasek – Secretary  
John Guignet – Vice Chairman  
Michael Shafer – Asst. Secretary/Treasurer

## **STAFF PRESENT:**

Gary A. Brienza, Esquire, Solicitor  
Andy Bohl P.E., Engineer  
Farley Fry P.E., Engineer  
Patrick Lambert, Director of Water and Sewer Resources  
Jonathan Barron, UST Asst. Director of Water and Sewer Resources

## **VISITORS:**

## **NOTIFICATION:**

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

## **PUBLIC COMMENT:**

## **MINUTES:**

A motion was made and seconded to approve the meeting minutes from February 2024 as presented.

Motion passed unanimously with Jack DeMatos and Mark Sullivan abstaining.

## **CORRESPONDENCE:**

Authority members may comment on the correspondence packets or the "Summary" which they received.

## **CORRESPONDENCE COMMENTS:**

## **SOLICITOR'S REPORT:**

The Solicitor's Report dated March 4, was presented by Solicitor Brienza.

Manhole covers delivered are not yet installed because it is too wet. This will be done in the next month or so.

Coopersburg Diner - Tim Paashaus is working on having them install a secondary grease trap. This will be cleaned out every 2 weeks instead of every 4 weeks.

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2 lateral inspections were done this month.

## **ENGINEER'S REPORT:**

Farley Fry, PE, presented the Engineer's Report dated March 4, 2024.

The final payment was issued, and the warranty letters were received from Eastern Environmental Contractors on February 29, 2024.

Final payment to PSI Pumping Solutions, Inc. is completed as well.

The airline replacement was completed, and the final connection was made on February 1. The expansion fittings came apart on February 29 and Zimmerman Environmental, LLC came out and reconnected. It was a vertical section of the new airline that came apart. No bracket was ever supplied for this section, but a solution has been reached to help prevent this from happening again. The contractor came out right away.

Jack asked Patrick if any other contract work is scheduled at the treatment plant this year. He said the railings on the top of the aeration basins will be replaced and he might possibly add the thickener to the list.

## **ASSISTANT DIRECTOR'S REPORT:**

Jonathan Barron reported that the plant is operating within permit.

The UV system is operating well.

The DO on the aeration basins is reading correctly. There is a problem with the SCADA communicating with the computer. Joe Liberti is working to resolve this issue.

There are intermittent issues with the return activated sludge pump and the VFD. Joe Liberti will investigate this as well. We think the VFD is overheating.

The wires on the east clarifier on the traveling bridge were an issue and were replaced.

The new aeration valves have moisture on top. Joe Liberti will look at using a heater.

Max, Joe, and John are heading to Penn State for PAA Rural Water tests and classes in a few weeks.

## **TREASURER'S INVOICE(S):**

## **MOTION (S):**

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A motion was made and seconded to approve 2 invoices to the Solicitor's firm. The January Invoice #4110 for \$2,011.50 and the February invoice for general matters during the period of February 1 to the 14, in the amount of \$888.00.

Motion passed unanimously.

## **UNFINISHED BUSINESS:**

A. Acquisition of Borough of Coopersburg sewer lines. A letter was hand delivered to Tom Beil's office on August 3, 2022, requesting permission from the UST BOS to begin discussions regarding the acquisition. At the September meeting Gary reported that he spoke to Tom Beil and that Tom was going add to the 2023 Budget the cost for the study to be conducted by Dave Busch. Acquisition of Borough of Coopersburg sewer lines. A letter was hand delivered to Tom Beil's office on August 3, 2022, requesting permission from the UST BOS to begin discussions regarding the acquisition. At the September meeting Gary reported that he spoke to Tom Beil and that Tom was going add to the 2023 Budget the cost for the study to be conducted by Dave Busch.

## **NEW BUSINESS:**

## **ANNOUNCEMENTS:**

The next scheduled meeting of the Authority will be Monday, April 1, 2024, following the adjournment of the USTMA meeting, at the Water and Sewer Building.

## **ADJOURNMENT:**

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 6:56 pm.

Respectfully submitted,

Zachary Karasek  
Secretary