

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, December 2, 2024, 4774 Saucon Creek Road

Chairman Jack DeMatos called to order at 6:37 pm the regular meeting of the Upper Saucon Sewage Treatment Authority in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Joaquim (Jack) DeMatos – Chairman
Mark Sullivan – Treasurer
Zachary Karasek – Secretary
John Guignet – Vice Chairman
Michael Shafer – Asst. Secretary/Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor – via phone
Andy Bohl P.E., Engineer
Farley Fry P.E., Engineer – **ABSENT**
Patrick Lambert, Director of Water and Sewer Resources
Jonathan Barron, UST Asst. Director of Water and Sewer Resources - **ABSENT**

VISITORS:

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT:

MINUTES:

A motion was made and seconded to approve the meeting minutes from November 4, 2024, as presented.

The motion passed unanimously.

CORRESPONDENCE:

Authority members may comment on the correspondence packets or the "Summary" which they received.

CORRESPONDENCE COMMENTS:

SOLICITOR'S REPORT:

Solicitor Brienza presented his report of December 2024.

Coopersburg - Tim Paasha reported two private laterals inspections with no corrections. Due to recent dry weather the usage is down. He also inquired about the acquisition discussions. Gary will provide him with an update.

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ENGINEER'S REPORT:

Andy Bohl presented the December 2024 report for Farley Fry.

It was reported that there were 2 discussions with vendors regarding the aerobic granular sludge process. The meeting members discussed this process considering the options pros and cons.

ASSISTANT DIRECTOR'S REPORT:

Patrick Lambert presented the December 2024 report for Jonathan Barron.

Aeration Basins – Design Plastics installed all the railings. All railings should be replaced for safety reasons.

Samples and Operators – The out of compliance for October has been resolved. DMR reports were filled out explaining what was done. The plant has been operating within permit since the event.

TREASURER'S REPORT:

Mark Sullivan presented the Treasurer's report and needs approval for a request for payment from the Solicitor for general matters for the period of 10/29/24 – 11/25/2024, in the amount of \$1561.50.

Motion was made and seconded to approve the Solicitor's Invoice dated November 25, 2024.

Motion passed unanimously.

MOTION (S):

UNFINISHED BUSINESS:

A. Acquisition of Borough of Coopersburg sewer lines. A letter was hand delivered to Tom Beil's office on August 3, 2022, requesting permission from the UST BOS to begin discussions regarding the acquisition. At the September meeting Gary reported that he spoke to Tom Beil and that Tom was going add to the 2023 Budget the cost for the study to be conducted by Dave Busch. Acquisition of Borough of Coopersburg sewer lines. A letter was hand delivered to Tom Beil's office on August 3, 2022, requesting permission from the UST BOS to begin discussions regarding the acquisition. At the September meeting Gary reported that he spoke to Tom Beil and that Tom was going add to the 2023 Budget the cost for the study to be conducted by Dave Busch.

NEW BUSINESS:

ANNOUNCEMENTS:

The next meeting scheduled of the Authority will be Monday January 6, 2025, following the adjournment of the USTMA meeting, at the Water and Sewer Building.

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ADJOURNMENT:

It was discussed that the reorganizational meeting will be held January 6, 2025.

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 6:48 pm.

Respectfully submitted,

Zachary Karasek
Secretary

