

## MEETING AGENDA

Upper Saucon Township Municipal Authority (USTMA)

Monday, November 4, 2024 @ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

---

### **1. Call Meeting to Order -**

A. Pledge of Allegiance

### **2. Roll Call - Members of the Authority and Appointed Professionals**

Joaquin (Jack) DeMatos - Chairman

Mark Sullivan – Treasurer

Zachary Karasek –Secretary

John Guignet – Vice Chairman

Michael Shafer - Asst. Secretary/Treasurer

Gary A. Brienza, Solicitor

Andy Bohl P.E., Engineer

Farley Fry P.E., Engineer

Patrick Lambert, Director of Water and Sewer Resources

Jonathan Barron, UST Asst. Director of Water and Sewer Resources

### **3. Visitors**

**4. Notification Announcement** - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

**5. Public Comment** - Public may comment on any item on the agenda or items not appearing on the agenda that involve sewer service or operation of the Plant.

**NOTE:** *All visitors must sign the “speaker sign-in sheet” to address the Authority during this portion of the meeting.*

### **6. Approval of the Minutes -**

A. Approval of the draft of the Meeting Minutes for October 2024

## MEETING AGENDA

Upper Saucon Township Municipal Authority

November 4, 2024

Page 2

**7. Correspondence Comments** - Authority members may comment on the correspondence and/or the “Summary” which they received.

**8. Solicitor’s Report - Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

**9. Engineer’s Report** – Andrew Bohl will discuss the matters being worked on. Andrew will submit a written report.

**10. Director of the UST Water and Wastewater Department’s Report** – Patrick Lambert will discuss the matters affecting the Sewage Treatment System. Patrick may also submit a confirming written report.

**11. Treasurer’s Report -**

**12. Motions Required –**

A motion submitted by Solicitor Brienza:

A. To approve the resolution conditionally accepting bills of sale for the on-site and off-site sanitary sewer improvements of the Brinley Court Subdivision (Phase I).

**13. Unfinished Business -**

A. Unconnected Sewer Analysis

Reference SEA’s letter dated 1/8/2014. The study identified 53 potential properties that should be connected to the sanitary sewers.

**Background:** (1) Update on the letter that the Authority recommended be sent to the "53".

2/19/19 -- Tom Dinkelacker had a casual discussion regarding this matter with Tom Beil. Tom's sense is that there will be some discussion regarding further review by the committee.

## MEETING AGENDA

Upper Saucon Township Municipal Authority

November 4, 2024

Page 3

10/3/19 Chairman reminded Tom Beil at a meeting regarding Director interview, that we still wanted a meeting with the Public Works Committee regarding this matter.

11/2/2020 meeting Gary discussed this with Tom Beil and noted that if the Mt. Trexler project goes through, it could bring this issue to a head.

B. Sewer Tapping Study - update.

C. Acquisition of Borough of Coopersburg sewer lines. A letter was hand delivered to Tom Beil's office on August 3, 2022, requesting permission from the UST BOS to begin discussions regarding the acquisition. At the September meeting Gary reported that he spoke to Tom Beil and that Tom was going to add the cost for the study to be conducted by Dave Busch to the 2023 budget.

14. **New Business -**

15. **Courtesy of the Floor -**

16. **Announcements -**

A. Next scheduled meeting of the Authority will be **Monday, December 2, 2024 @ 6:00 PM** at the Water and Sewer Building.

17. **Adjournment**