

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, November 18, 2024 – 6:30 P.M.
Township Municipal Building

Members Present: John G. Inglis, III, Chairman
Philip W. Spaeth, Vice Chairman
Stephen Wagner
Brian J. Farrell

Members
Participating
Via Speakerphone: Timothy Foley

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Patrick Leonard, Director of General Services
Patricia Lang, Director of Community Development
Thomas Nicoletti, Chief of Police
Thomas Dinkelacker, Township Solicitor
Andrew Bohl, P.E., Township Engineer

CALL TO ORDER

Chairman Inglis called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Chairman Inglis asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Chairman Inglis announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

SUBDIVISIONS & LAND DEVELOPMENTS

Perrucci / Grube Lot Line Adjustment Plan – Resolution 2024-28

Motion made by Supervisor Spaeth and seconded by Supervisor Farrell to adopt Resolution No. 2024-28 reaffirming the previous approval of the Preliminary / Final Lot Line Adjustment Plan of Mr. and Mrs. Michael Perrucci and Mr. and Mrs. Terrence Grube to adjust the lot line between the properties at 2301 and 2351 Washington Lane.

The motion was approved by a vote of 5 to 0.

MINUTES

None

ORDINANCES

None

RESOLUTIONS

None

MOTIONS

Request for Payment – Preston Lane Pedestrian Bridge Project (Contract 1 – Site Work & Bridge Installation) – Certification #3

Motion made by Supervisor Wagner and seconded by Supervisor Farrell to authorize payment in the amount of \$180,729.00 to Flyway Excavating for work completed on the Preston Lane Pedestrian Bridge Project.

The motion was approved by a vote of 5 to 0.

Release of Funds – Posh Properties – 2615 Saucon Valley Road – Certification No. 4

Motion made by Supervisor Spaeth and seconded by Supervisor Wagner to authorize the release of construction security in the amount of \$110,064.48 for the Posh Properties project in accordance with the Township Engineer's recommendation made by letter dated November 8, 2024 and last revised November 13, 2024.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

Chairman Inglis announced the Board of Supervisors Reorganization Meeting will be held on Monday, January 6, 2025 at 6:30 pm in the Township Municipal Building.

DIRECTION / DISCUSSION ITEMS

Procedure for evaluating applicants seeking appointment or reappointment to Township boards and commissions

It was the consensus of the Board of Supervisors to refer this matter to the Appointments Review Committee. The Committee will evaluate all applicants and make recommendations to the full Board concerning possible appointments to the various Township boards and commissions.

Board of Supervisors regular meeting schedule for 2025

Mr. Beil reviewed the proposed 2025 regular meeting schedule with the Board. The proposed 2025 meeting schedule generally calls for the Board to meet on the second and fourth Monday of each month at 6:30 p.m. which follows the same pattern as 2024. Mr. Beil noted there were four dates in 2025 where the Board would have to deviate from its normal meeting schedule due to holidays.

The Board will consider formally approving the proposed 2025 meeting schedule at its Reorganization meeting on January 6, 2025.

Cancellation of Board of Supervisors meeting scheduled for December 9, 2024 due to lack of agenda items

It was the consensus of the Board to cancel the meeting originally scheduled for December 9, 2024.

PRELIMINARY 2025 TOWNSHIP BUDGET

Motion made by Supervisor Spaeth and seconded by Supervisor Wagner to adopt the Preliminary 2025 Township Budget and to authorize the Township Manager to advertise the Budget so that final consideration of the Budget can be accomplished at the Board of Supervisors meeting on December 16, 2024.

The motion was approved by a vote of 5 to 0.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Supervisor Wagner and seconded by Supervisor Farrell to authorize payment of the Warrant Detail Invoice List dated November 15, 2024.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

There was a discussion concerning the former Tumblebrook Golf Course and former Haring properties, which are owned by the Township. The discussion focused on possible future uses for these properties. Mr. Beil said the Golf Course Committee will be meeting with Josh Woodward and Vaughn Halyard who are interested in re-opening the Golf Course under

a possible lease arrangement with the Township. He also noted a possible fallback position is to convert the Tumblebrook Golf Course into a frisbee golf course. He mentioned the frisbee golf course could easily be converted back into a regular golf course at some point in the future if the right opportunity presents itself. Chairman Inglis said we should know more after the upcoming Golf Course Committee meeting.

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Supervisor Farrell and seconded by Supervisor Wagner to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 6:45 p.m.



Secretary