

## MINUTES

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, October 14, 2024 – 6:30 P.M.  
Township Municipal Building

Members Present: John G. Inglis, III, Chairman  
Philip W. Spaeth, Vice Chairman  
Stephen Wagner  
Brian J. Farrell  
Timothy Foley

Staff Attending: Thomas F. Beil, Township Manager  
Patrick Leonard, Director of General Services  
Patricia Lang, Director of Community Development  
Thomas Dinkelacker, Township Solicitor  
Charles Unangst, P.E., Township Engineer

### **CALL TO ORDER**

Chairman Inglis called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

### **PLEDGE OF ALLEGIANCE**

Chairman Inglis asked all in attendance to stand and recite the “Pledge of Allegiance.”

### **NOTIFICATION**

Chairman Inglis announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

### **PUBLIC COMMENT**

None

## **SUBDIVISIONS & LAND DEVELOPMENTS**

### **Second Revision to Preliminary / Final Land Development Plan for Pitt-Ohio – Resolution No. 2024-26**

Motion made by Supervisor Farrell and seconded by Supervisor Spaeth to adopt Resolution No. 2024-26 conditionally approving the second revision to the preliminary / final land development plan of Terminal Leasing to remove an existing fuel island and construct a new fuel island at 4723 Route 309.

The motion was approved by a vote of 5 to 0.

## **MINUTES**

### **Regular Meeting of August 12, 2024**

Motion made by Supervisor Spaeth and seconded by Supervisor Farrell to approve the minutes of the regular meeting of August 12, 2024.

The motion was approved by a vote of 5 to 0.

## **ORDINANCES**

None

## **RESOLUTIONS**

None

## **MOTIONS**

### **Sale of Used Township Vehicles and Equipment**

- Motion made by Supervisor Farrell and seconded by Supervisor Wagner to authorize the sale of a 2004 Ford Expedition, (VIN 1FMPU16LX4LB42205) to Samuel Medway of Paterson, NJ for \$3,051.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Foley and seconded by Supervisor Farrell to authorize the sale of a 2015 Ford Taurus (VIN 1FAHP2MK6FG154062) to Brian Guay of Trevoise, PA for \$3,300.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Farrell and seconded by Supervisor Wagner to authorize the sale of a 2016 Ford Explorer (VIN 1FM5K8AR9GGC73205) to Carmen Yannuzzi of Newark, NJ for \$1,300.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Foley and seconded by Supervisor Spaeth to authorize the sale of a 2020 Ford Explorer (VIN 1FM5K8AB7LGD00849) to Rigoberto Henriquez of Port Charlotte, FL for \$7,600.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Foley and seconded by Supervisor Farrell to authorize the sale of a 2020 Ford Explorer (VIN 1FM5K8AB3LGD00850) to Antoine Noun of Hempstead, TX for \$7,200.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Foley and seconded by Supervisor Wagner to authorize the sale of a 1996 Woods MD-172-1 Tow Mower (SN 585329) to Dean Graham of Morrisdale, PA for \$525.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Spaeth and seconded by Supervisor Wagner to authorize the sale of a 1999 Little Wonder Blower #9810HO to Steven Gorski of Hope, NJ for \$61.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Wagner and seconded by Supervisor Farrell to authorize the sale of a 2001 John Deere JS63C lawn mower to Nicholas Hrast of Mt. Airy, MD for \$5.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Foley and seconded by Supervisor Farrell to authorize the sale of a 2023 Chevy 3500HD rear bumper and tailgate to Nicholas Hrast of Mt. Airy, MD for \$220.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Spaeth and seconded by Supervisor Wagner to authorize the sale of 9 Mower Blades (Oregon, Exmark, 72") to Mark Cummins of Elverson, PA for \$51.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Foley and seconded by Supervisor Farrell to authorize the sale of a Temple Tailgate Chip Spreader to Wendy Stapon of Jamesport, NY for \$10.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Foley and seconded by Supervisor Farrell to authorize the sale of a Target PAC Road Saw (SN 114464) to Diane Shruntz of Bethlehem, PA for \$300.00.

The motion was approved by a vote of 5 to 0.

- Motion made by Supervisor Spaeth and seconded by Supervisor Wagner to authorize the sale of a Wacker Neuson Walk Behind Roller RS800 (SN 577101171) to Earl Henninger of Summit Hill, PA for \$370.00.

The motion was approved by a vote of 5 to 0.

Request for Payment – Preston Lane Pedestrian Bridge Project (Bridge Fabrication and Delivery) – Invoice No. 30011389

Motion made by Supervisor Foley and seconded by Supervisor Wagner to authorize payment in the amount of \$124,883.00 to Contech Engineered Solutions for work completed on the Preston Lane Pedestrian Bridge Project.

The motion was approved by a vote of 5 to 0.

Request for Payment – Preston Lane Pedestrian Bridge Project (Contract 1 - Site Work & Bridge Installation) – Certificate #2

Motion made by Supervisor Farrell and seconded by Supervisor Foley to authorize payment in the amount of \$91,935.00 to Flyway Excavating for work completed on the Preston Lane Pedestrian Bridge Project.

The motion was approved by a vote of 5 to 0.

Release of Funds – Brinley Court, Phase 1 – Security Release Request 2 (Off-Site Water and Sanitary Sewer Improvements)

Motion made by Supervisor Spaeth and seconded by Supervisor Farrell to authorize the release of construction security in the amount of \$38,628.04 for Phase 1 of the Brinley Court Subdivision in accordance with the Township Engineer's recommendation made by letter dated October 8, 2024.

The motion was approved by a vote of 5 to 0.

Release of Funds – Brinley Court, Phase 1 – Security Release Request 2 (Site Improvements)

Motion made by Supervisor Farrell and seconded by Supervisor Foley to authorize the release of construction security in the amount of 55,534.77 for Phase 1 of the Brinley Court

Subdivision in accordance with the Township Engineer's recommendation made by letter dated October 8, 2024.

The motion was approved by a vote of 5 to 0.

Release of Funds – Brinley Court, Phase 2 – Security Release Request 1

Motion made by Supervisor Spaeth and seconded by Supervisor Wagner to authorize the release of construction security in the amount of \$1,575,827.29 for Phase 2 of the Brinley Court Subdivision in accordance with the Township Engineer's recommendation made by letter dated October 8, 2024.

The motion was approved by a vote of 5 to 0.

Release of Funds – Brinley Court, Phase 3 – Security Release Request 1

Motion made by Supervisor Foley and seconded by Supervisor Farrell to authorize the release of construction security in the amount of \$1,449,281.09 for Phase 3 of the Brinley Court Subdivision in accordance with the Township Engineer's recommendation made by letter dated October 8, 2024.

The motion was approved by a vote of 5 to 0.

**CORRESPONDENCE & INFORMATION ITEMS**

None

**DIRECTION / DISCUSSION ITEMS**

Cancellation of Board of Supervisors meeting scheduled for October 28, 2024 due to lack of agenda items

It was the consensus of the Board to cancel the meeting originally scheduled for October 28, 2024.

**BILLS, PAYROLL, AND COMMISSIONS**

Prepaid Invoice List Dated October 11, 2024 for Check Issue Dates: 9/24/2024 – 10/11/2024 and Warrant Detail Invoice List dated October 11, 2024 for Report Date: 10/14/2024

Motion made by Supervisor Farrell and seconded by Supervisor Spaeth to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated October 11, 2024.

The motion was approved by a vote of 5 to 0.

**ADDITIONAL BUSINESS**

Supervisor Spaeth noted there was a recent house fire in the Township and asked if there was any feedback from the Fire Department concerning this matter. Mr. Leonard provided a brief update on the incident, noting he was at the scene during the fire.

Chairman Inglis provided an update on the YMCA facility proposed at the Township Community Park. He noted the YMCA seems to be shifting their focus from constructing a new facility at the Community Park to operating the existing SOLECO pool with the eventual goal of converting the existing outdoor pool to an indoor pool.

**COURTESY OF THE FLOOR**

None

**EXECUTIVE SESSION**

At approximately 6:53 p.m., the Board met in Executive Session to discuss a personnel matter.

At approximately 7:25 p.m., the Board returned from Executive Session.

**ADJOURNMENT**

Motion made by Supervisor Farrell and seconded by Supervisor Foley to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 7:26 p.m.



Secretary