

UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, December 4, 2023, 4774 Saucon Creek Road

Jack DeMatos called to order the regular meeting of the Upper Saucon Township Municipal Authority at approximately 6:00 pm in the public meeting room of the Upper Saucon Township Water/Sewer Department office, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Joaquim (Jack) DeMatos - Chairman
Mark Sullivan – Treasurer
Zachary Karasek – Secretary
John Guignet – Vice Chairman - **ABSENT**
Michael Shafer - Asst. Secretary and Asst. Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Andrew T. Bohl, P.E., Engineer
Farley F. Fry, P.E., Engineer
Patrick Lambert, Director of Water and Sewer Resources
Ed Rasich, UST Asst. Director of Water and Sewer Resources

VISITORS:

None

NOTIFICATION:

All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the November meeting minutes as presented.

Motion passed unanimously with Mike Shafter abstaining.

CORRESPONDENCE:

Authority members may comment on the correspondence which they received.

CORRESPONDENCE COMMENTS:

Jack DeMatos asked if the sewage collection capital project contribution by Mt. Trexler Manor is final or if it is an estimate? Gary Brienza said it was a final amount.

SOLICITOR'S REPORT:

The Solicitor's Report dated December 4, 2023, was presented by Solicitor Brienza.

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Attorney Brienza reported that the sewer lateral inspection ordinance was enacted. There have been a few bumps in the road to start, it should be reviewed in a few months to see if any amendments need to be made.

Attorney Brienza said that the public meetings for the Mt. Trexler sewer line extension are complete. There is a draft letter ready to go out to residents for locations where we still need easements, but it will not go out until the new year. We need about 40 easements total, and we have approximately 10.

ENGINEER'S REPORT:

Andy Bohl, PE, presented the Engineer's report dated November 29, 2023.

Mr. Bohl indicated that he resubmitted the North Branch plans to the conservation district. He's still working on the part 2 documents. A soft excavation was done over the Buckeye pipelines to locate them.

Mr. Bohl said that he has received the final payment application which he is reviewing for the Oakhurst sewer extension.

Mr. Bohl told the Authority that TOA has fixed some of their gravity lines, but the repairs have not been TV'd yet.

Mr. Bohl noted that the pump station punch list, HOP's and as-builts are being finalized for Brinley.

Mr. Bohl said there is a new restaurant opening in the Promenade, Mason's Lobster Rolls, which has been approved to have a interior grease interceptor because of the building design.

Mr. Bohl informed the Authority that Coopersburg had two exceedances at their flow meter this month and five at the Plant for November.

SUPERINTENDENT'S REPORT:

Mr. Lambert told the Authority that National Water Main Cleaning came in and cleaned out roots in a sewer line that was backing up on Hawthorne Drive.

Mr. Lambert informed the Authority that security cameras have been added at the pump stations and Plant.

Mr. Lambert said that the control system is done at the Country Club pump station and we're just waiting on internet access so it can be viewed remotely.

Mr. Lambert informed the Authority that manhole 100, out by Wedgewood needs repairs after it was hit by a car.

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Mr. Lambert said that Ordinance 42-U has taken effect and there have been a lot of questions. Out of 3 inspections done so far, 1 sump pump was found illegally connected to the sewer system.

Mr. Lambert told the Authority that Mr. Foley, the new Supervisor, came in to tour our facilities.

TREASURER'S REPORT:

Mark Sullivan presented the Treasurer's Report. He reported that there were no disbursements this month so with interest the balance stands at \$562.52.

MOTION (S):

A motion was made and seconded to remove Bruce Bush, Mindy Moore and Ron Reybitz as authorized signers on the Municipal Authority QNB checking account and add Mike Shafer to the account.

Motion passed unanimously.

UNFINISHED BUSINESS:

A. Acquisition of Borough of Coopersburg sewer lines.

NEW BUSINESS:

Congratulations to Ed Rasich on his retirement, as this is his last meeting. Also, our Sewer Foreman, Scott Miller is retiring.

ANNOUNCEMENTS:

The next scheduled meeting of the Authority will be **Monday**, January 8, 2024 @ 6:00 PM at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Municipal Authority was unanimously adjourned at approximately 6:27 pm.

Respectfully submitted,

Zachary Karasek
Secretary