

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, October 2, 2023,

4774 Saucon Creek Road

Chairman Jack DeMatos called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 6:25 pm in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Joaquim (Jack) DeMatos - Chairman
Mark Sullivan – Treasurer
Zachary Karasek – Secretary - **ABSENT**
John Guignet – Vice Chairman
Michael Shafer – Asst. Secretary/Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor
Andy Bohl P.E., Engineer
Farley Fry P.E., Engineer
Patrick Lambert, Director of Water and Sewer Resources
Ed Rasich, UST Asst. Director of Water and Sewer Resources

VISITORS:

None

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes from September 2023 as presented.

Motion passed unanimously.

CORRESPONDENCE:

Authority members may comment on the correspondence packets they received.

CORRESPONDENCE COMMENTS:

None

SOLICITOR'S REPORT:

The Solicitor's Report dated October 2, 2023, was presented by Solicitor Brienza.

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Solicitor Brienza reported that Coopersburg is still finding many laterals that are failing inspection because of their Ordinance. They still have not received the locking manhole's that they ordered.

Attorney Brienza told the Authority that Dave Busch has requested additional information from both UST and Coopersburg.

ENGINEER'S REPORT:

Farley Fry, PE, presented the Engineer's Report dated September 28, 2023.

Mr. Fry said the Enaqua unit has been fixed and is performing well. He expects to receive final requests for payment and should be looking for approval at the next meeting if the unit has no additional issues.

Mr. Fry said that Kleinfelder submitted design drawings for the airline replacement which Farley submitted to Eastern Environmental. He has requested pricing and a schedule from Eastern.

SUPERINTENDENT'S REPORT:

Mr. Rasich said that the Plant is in compliance.

Mr. Rasich reported that due to storm damage, trees on the neighboring property need to be cleaned up.

Mr. Rasich noted that the actuator that failed was replaced on #4 and when #3 arrives it will be installed as well.

Mr. Rasich told the Authority that the aeration basin is scheduled to be cleaned within the next month.

TREASURER'S INVOICE(S):

Mark Sullivan presented the Treasurer's report and needs approval for one request for payment from the Solicitor for general matters for the period of 8/30/23 through 9/5/23, in the amount of \$592.00.

Motion was made and seconded to approve the Solicitor's Invoice's as presented.

Motion passed unanimously.

MOTION (S):

A motion was made and seconded to endorse the Upper Saucon Township Sewage Facilities Planning Module for Saucon Parke @ East Valley mixed use development project. REF: Hanover Engineering's email dated 9/20/23.

UNFINISHED BUSINESS:

NEW BUSINESS:

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ANNOUNCEMENTS:

The next scheduled meeting of the Authority will be **Monday**, November 6, 2023, at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 6:36 pm.

Respectfully submitted,

Zachary Karasek
Secretary