

MEETING AGENDA

Upper Saucon Township Sewage Treatment Authority (USSTA)

Monday, November 6, 2023 @ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Joaquim (Jack) DeMatos - Chairman

Mark Sullivan – Treasurer

Zachary Karasek – Secretary

John Guignet – Vice Chairman

Michael Shafer - Asst. Secretary/Treasurer

Gary A. Brienza, Solicitor

Andy Bohl P.E., Engineer

Farley Fry P.E., Engineer

Patrick Lambert, Director of Water and Sewer Resources

Ed Rasich, UST Asst. Director of Water and Sewer Resources

Jonathan Barron, UST Asst. Director of Water and Sewer (in training)

3. Notification Announcement - All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the agenda.

NOTE: *All citizens/visitors must sign the “speaker sign-in sheet” to address the Authority during this portion of the meeting.*

5. Approval of the Minutes -

A. Approval of the minutes from the October 2023 meeting.

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6. Correspondence Comments - Authority members may comment on the correspondence.

7. Solicitor's Report - Gary Brienza (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on.

8. Engineer's Report – Farley Fry will discuss the matters being worked on.

9. Assistant Director of the UST Water and Wastewater Department's Report
Ed Rasich will discuss the matters affecting the Sewage Treatment Plant.

10. Treasurer's Report-

11. Motions Requested –

A. Motion to endorse the Upper Saucon Township Facilities Planning Module for the DeSales University proposed Welcome Center project per Hanover Engineering's letter dated 9/7/23.

B. Motion to endorse the Upper Saucon Township Facilities Planning Module for the Route 309 Commerce Center Land Development project per Hanover Engineering's letter dated 10/27/23.

12. Unfinished Business –

A. Act 537 Plan, update on the status.

B. Planning for the future, update on the status.

13. New Business –

14. Courtesy of the Floor-

15. Announcements -

A. Next scheduled meeting of the Authority will be **Monday, December 4, 2023**, following the adjournment of the USTMA meeting, at the Water and Sewer Building.

16. Adjournment