

## MEETING AGENDA

Upper Saucon Township Municipal Authority (USTMA)

Monday, February 6, 2023 @ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

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### **1. Call Meeting to Order -**

A. Pledge of Allegiance

### **2. Roll Call - Members of the Authority and Appointed Professionals**

Joaquim (Jack) DeMatos - Chairman

Mark Sullivan – Treasurer

Zachary Karasek –Secretary

John Guignet – Vice Chairman

Michael Shafer - Asst. Secretary/Treasurer

Gary A. Brienza, Solicitor

Andy Bohl P.E., Engineer

Farley Fry P.E., Engineer

Patrick Lambert, Director of Water and Sewer Resources

Ed Rasich, UST Asst. Director of Water and Sewer Resources

**3. Notification Announcement** - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

**4. Public Comment** - Public may comment on any item on the agenda.

**NOTE:** *All visitors must sign the “speaker sign-in sheet” want to address the Authority during this portion of the meeting.*

### **5. Approval of the Minutes -**

A. Approval of the draft of the January 2023 Meeting Minutes

**6. Correspondence Comments** - Authority members may comment on the correspondence.

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7. **Solicitor's Report - Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on.

8. **Engineer's Report** – Andrew Bohl will discuss the matters being worked on.

9. **Director of the UST Water and Wastewater Department's Report** – Patrick Lambert will discuss the matters affecting the Sewage Treatment System.

10. **Treasurer's Report -**

11. **Motions Required –**

A. Consider a motion to approve the release of \$221,678.91 towards the letter of credit for sanitary sewer improvements at TOA Locust Valley. Ref: Hanover Engineering's letter dated 1/17/23.

B. Consider a motion for Jack DeMatos, Authority Chairman, to sign the UST Sewage Facilities Planning Module for the revised building lot #4 in the Saucon Creek Office Park. Ref: Hanover Engineering's letter dated 1/20/2023.

C. Consider a motion to approve the release of \$93,154.50 towards the letter of credit for sanitary sewer improvements at Corporate Center Parkway Sewer Project to Doli Construction. Ref: Hanover Engineering's letter dated 1/30/23.

12. **Unfinished Business -**

A. Unconnected Sewer Analysis

B. Sewer Tapping Study - update

C. A lateral inspection ordinance draft regarding lateral inspection upon any real estate transfer was delivered to Tom Beil requesting the Township Supervisors adopt the ordinance.

D. Acquisition of Borough of Coopersburg sewer lines.

13. **New Business -**

14. **Courtesy of the Floor -**

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**15. Announcements -**

The next scheduled meeting of the Authority will be **Monday, March 6, 2023 @ 6:00 PM** at the Water and Sewer Building.

**16. Adjournment**