

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, August 14, 2023 – 6:30 P.M.
Township Municipal Building

Members Present: Brian J. Farrell, Chairman
Philip W. Spaeth, Vice Chairman
Dennis Benner
John G. Inglis, III

Members
Participating
Via Speakerphone: Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager
Patrick Leonard, Director of General Services
Patricia Lang, Director of Community Development
Patrick Lambert, Director of Water / Sewer Resources
Rocco Beltrami, Township Solicitor
Andrew Bohl, P.E., Township Engineer

CALL TO ORDER

Chairman Farrell called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Chairman Farrell asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Chairman Farrell announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

SUBDIVISIONS & LAND DEVELOPMENTS

7201 Suter Road – Preliminary / Final Subdivision Plan – Resolution No. 2023-22

Motion made by Mr. Benner and seconded by Mr. Inglis to adopt Resolution No. 2023-22 conditionally approving the Preliminary / Final Subdivision Plan of Thomas P. Williams, Sr. to subdivide an existing 5.42-acre lot located at 7201 Suter Road into 2 lots.

The motion was approved by a vote of 5 to 0.

5055/5039 Route 309 Medical Office Building – Preliminary / Final Lot Consolidation and Land Development Plan - Resolution No. 2023-23

Motion made by Mr. Inglis and seconded by Mr. Benner to adopt Resolution No. 2023-23 conditionally approving the Preliminary / Final Lot Consolidation and Land Development Plan of JFD Realty, LLC, to consolidate two existing lots at 5055 and 5039 Route 309 for the purpose of constructing a 2-story medical office building and related site improvements.

The motion was approved by a vote of 5 to 0.

MINUTES

None

ORDINANCES

None

RESOLUTIONS

None

MOTIONS

Release of Funds – Good Shepherd Rehabilitation Hospital – Security Release Request 7

Motion made by Mr. Spaeth and seconded by Mr. Benner to authorize the release of construction security in the amount of \$854,395.52 for the Good Shepherd Rehabilitation Hospital Project in accordance with the Township Engineer's recommendation made by letter dated July 21, 2023.

The motion was approved by a vote of 5 to 0.

Hire New Director of Finance

Motion made by Mr. Inglis and seconded by Mr. Spaeth to hire Tiffany Olsson as Director of Finance at an annual salary of \$93,717.75, contingent upon Ms. Olsson successfully passing a pre-employment background screening, physical and drug screening.

The motion was approved by a vote of 5 to 0.

Award Bid to Relocate School Zone Flashing Warning Signs Along West Hopewell Road
Motion by Mr. Inglis and seconded by Mr. Benner to award the bid for the West Hopewell Road School Zone Flashing Warning Signs Relocation Project to T. Schiefer Contractors, Inc. for a total bid price of \$54,996.00.

The motion was approved by a vote of 5 to 0.

Suter Road Off-Site Waterline Construction and Reimbursement Agreement
Motion by Mr. Inglis and seconded by Mr. Benner to approve the Off-Site Waterline Construction and Reimbursement Agreement between Upper Saucon Township and Lutron Electronics Company.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION / DISCUSSION ITEMS

Cancellation of Board of Supervisors meeting scheduled for August 28, 2023 due to lack of agenda items

It was the consensus of the Board to cancel the meeting originally scheduled for August 28, 2023.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Spaeth and seconded by Mr. Benner to authorize payment of the Prepaid Invoice List Dated August 11, 2023 for Check Issue Dates: 7/25/2023 – 8/14/2023 and Warrant Detail Invoice List dated August 11, 2023 for Report Date: 8/14/2023.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

Supervisor Wagner mentioned he received a fair number of complaints about how long it took PPL to restore power in the aftermath of the recent severe storms. He said PPL did not even begin repairs on some of the downed power lines until the third day of the outage.

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 6:42 p.m., the Board met in Executive Session to discuss:

- Personnel matters
- Purchasing real property or acquiring an interest in real property

At approximately 7:53 p.m., the Board returned from Executive Session.

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. Inglis to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 7:53 p.m.



Secretary