

# **AGENDA**

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, September 11, 2023 – 6:30 P.M.  
Township Municipal Building

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**1. CALL TO ORDER** – Brian Farrell, Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. SUBDIVISIONS & LAND DEVELOPMENTS** - None

**6. MINUTES**

**a. Regular Meeting of May 8, 2023**

Consideration of a motion to approve the minutes of the regular meeting of May 8, 2023.

**b. Regular Meeting of June 12, 2023**

Consideration of a motion to approve the minutes of the regular meeting of June 12, 2023.

**7. ORDINANCES** (for possible adoption) - None

**8. RESOLUTIONS**

**a. Resolution No. 2023-24 – Karr Property at 5225 West Hopewell Road**

Consideration of a motion to adopt Resolution No. 2023-24 authorizing the Township Solicitor to file a declaration of taking pursuant to the Eminent Domain Code and to perform any other actions necessary to acquire the 20.02-acre Karr property at 5225 West Hopewell Road.

**9. MOTIONS**

**a. Hire New Assistant Director of Water / Sewer Resources**

Consideration of a motion to hire Jonathan Barron as Assistant Director of Water & Sewer Resources at a starting rate of pay of \$36.12 per hour, contingent upon Mr. Barron passing a pre-employment physical and drug screening. [Note: Mr. Barron's first day on the job will be Monday, October 2.]

- b. Exoneration of Township Real Estate Tax Bill #6033 – 5600 Saucon Ridge Road  
Consideration of a motion to exonerate the Upper Saucon Township Tax Collector from collecting 2023 Real Estate Tax Bill #6033 for the property at 5600 Saucon Ridge Road (Property Identification Number 641461557741 1) pursuant to correspondence dated August 14, 2023 from the Township Tax Collector. (Note: The Tax Collector asked to be exonerated from collecting this tax bill because the County recently updated the information for this property and a new tax bill will be issued based on the updated information.)
- c. Release of Funds - Estates at Saucon Valley Subdivision – Security Release Request 14  
Consideration of a motion to authorize the release of construction security in the amount of \$80,707.00 for the Estates at Saucon Valley Subdivision in accordance with the Township Engineer's recommendation made by letter dated August 30, 2023.

## **10. CORRESPONDENCE & INFORMATION ITEMS - None**

## **11. DIRECTION/DISCUSSION ITEMS**

- a. Petition by Embree Development Group to have the properties at 3875 West Passer Road, 6533 North Main Street and 6501 North Main Street rezoned from Suburban Residential (R-2) to Commercial (C).

## **12. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List Dated September 8, 2023 for Check Issue Dates: 8/15/2023 – 9/11/2023 and Warrant Detail Invoice List dated September 8, 2023 for Report Date: 9/11/2023

- Prepaid Invoice List.....\$643,283.26
- Warrant Detail Invoice List.....\$488,073.55

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated September 8, 2023.

## **13. ADDITIONAL BUSINESS**

## **14. COURTESY OF THE FLOOR**

## **15. EXECUTIVE SESSION**

## **16. ADJOURNMENT**