

AGENDA

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, August 14, 2023 – 6:30 P.M.
Township Municipal Building

1. CALL TO ORDER – Brian Farrell, Chairman

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. PUBLIC COMMENT (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. SUBDIVISIONS & LAND DEVELOPMENTS

a. 7201 Suter Road – Preliminary / Final Subdivision Plan – Resolution No. 2023-22

Consideration of a motion to adopt Resolution No. 2023-22 conditionally approving the Preliminary / Final Subdivision Plan of Thomas P. Williams, Sr. to subdivide an existing 5.42-acre lot located at 7201 Suter Road into 2 lots.

b. 5055/5039 Route 309 Medical Office Building – Preliminary / Final Lot Consolidation and Land Development Plan - Resolution No. 2023-23

Consideration of a motion to adopt Resolution No. 2023-23 conditionally approving the Preliminary / Final Lot Consolidation and Land Development Plan of JFD Realty, LLC, to consolidate two existing lots at 5055 and 5039 Route 309 for the purpose of constructing a 2-story medical office building and related site improvements.

6. MINUTES - None

7. ORDINANCES (for possible adoption) - None

8. RESOLUTIONS - None

9. MOTIONS

a. Release of Funds – Good Shepherd Rehabilitation Hospital – Security Release Request 7

Consideration of a motion to authorize the release of construction security in the amount of \$854,395.52 for the Good Shepherd Rehabilitation Hospital Project in accordance with the Township Engineer's recommendation made by letter dated July 21, 2023.

b. Hire New Director of Finance

Consideration of a motion to hire Tiffany Olsson as Director of Finance at an annual salary of \$93,717.75, contingent upon Ms. Olsson successfully passing a pre-employment background screening, physical and drug screening. [Note: Ms. Olsson's first day on the job will be September 11, 2023.]

c. Award Bid to Relocate School Zone Flashing Warning Signs Along West Hopewell Road

Consideration of a motion to award the bid for the West Hopewell Road School Zone Flashing Warning Signs Relocation Project to T. Schiefer Contractors, Inc. for a total bid price of \$54,996.00.

d. Suter Road Off-Site Waterline Construction and Reimbursement Agreement

Consideration of a motion to approve the Off-Site Waterline Construction and Reimbursement Agreement between Upper Saucon Township and Lutron Electronics Company.

10. CORRESPONDENCE & INFORMATION ITEMS - None

11. DIRECTION/DISCUSSION ITEMS

a. Cancellation of Board of Supervisors meeting scheduled for August 28, 2023 due to lack of agenda items

12. BILLS, PAYROLL AND COMMISSIONS

Prepaid Invoice List Dated August 11, 2023 for Check Issue Dates: 7/25/2023 – 8/14/2023 and Warrant Detail Invoice List dated August 11, 2023 for Report Date: 8/14/2023

- Prepaid Invoice List.....\$226,886.06
- Warrant Detail Invoice List.....\$478,037.52

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated August 11, 2023.

13. ADDITIONAL BUSINESS

14. COURTESY OF THE FLOOR

15. EXECUTIVE SESSION

16. ADJOURNMENT