

AGENDA

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, July 10, 2023 – 6:30 P.M.
Township Municipal Building

1. CALL TO ORDER – Brian Farrell, Chairman

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. PUBLIC COMMENT (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. ADMINISTER OATH OF OFFICE TO NEWLY-HIRED POLICE OFFICER

Chairman Farrell will administer the oath of office to newly-hired police officer Joseph Cummings.

6. SUBDIVISIONS & LAND DEVELOPMENTS

a. APS Associates / CVS Pharmacy - Preliminary / Final Subdivision Plan – Resolution No. 2023-16

Consideration of a motion to adopt Resolution No. 2023-16 conditionally approving the Preliminary / Final Subdivision Plan of APS Associates, LLC to subdivide the existing 16.09 acre shopping center lot located at the northwest corner of Route 309 and Fairmount Street into two lots.

7. MINUTES

a. Regular Meeting of March 27, 2023

Consideration of a motion to approve the minutes of the regular meeting of March 27, 2023.

b. Regular Meeting of April 10, 2023

Consideration of a motion to approve the minutes of the regular meeting of April 10, 2023.

8. ORDINANCES (for possible adoption)

a. Proposed Ordinance No. 62-O – Amendment and Restatement of Non-Uniformed Employees' Pension Plan

Consideration of a motion to adopt proposed Ordinance No. 62-O amending the Non-Uniformed Employees' Pension Plan to make certain technical revisions recommended by the Township's actuarial consultant and to incorporate all prior standalone amendments to the Plan into one consolidated document.

9. RESOLUTIONS

- a. Resolution No. 2023-17 – Modifying and Updating the Township’s Open Records Policy
Consideration of a motion to adopt Resolution No. 2023-17 modifying and updating the Township’s Open Records Policy.
- b. Resolution No. 2023-18 – Adding Patrick Leonard as Authorized Check Signer on Township Account at QNB Bank
Consideration of a motion to adopt Resolution No. 2023-18 reaffirming QNB Bank as the primary depository for Township funds and adding Patrick Leonard as one of the named individuals authorized to sign checks and other related banking instruments on behalf of the Township.
- c. Resolution No. 2023-19 – Adding Patrick Leonard as Authorized Check Signer on Township Account at TD Bank
Consideration of a motion to adopt Resolution No. 2023-19 reaffirming TD Bank as a depository for Township funds and adding Patrick Leonard as one of the named individuals authorized to sign checks and other related banking instruments on behalf of the Township.

10. MOTIONS

- a. Designate Trick or Treat
Consideration of a motion to designate Friday, October 27, 2023 from 6:00 pm to 8:00 pm as Upper Saucon Township Trick or Treat with a rain date of Saturday, October 28, 2023 from 6:00 pm to 8:00 pm.
- b. Stipulation and Settlement Agreement - Stack Storage
Consideration of a motion to approve the Stipulation and Settlement Agreement between Stack-Center Valley & Old Beth Pike, LLC and the Upper Saucon Township Board of Supervisors resolving litigation relating to the proposed self storage facility at 5928 Old Bethlehem Pike and to further authorize the Township Solicitor to execute the same on behalf of the Board of Supervisors. (The Board may wish to discuss this matter in Executive Session as it involves pending litigation.)
- c. Release of Funds – Wedgewood Replacement Golf Holes – Final Security Release and Project Close-Out
Consideration of a motion to authorize the release of construction security in the amount of \$100,000.00 for the Wedgewood Replacement Golf Holes Project in accordance with the Township Engineer’s recommendation made by letter dated June 22, 2023.
- d. Appoint Assistant Township Treasurer
Consideration of a motion to appoint Patrick M. Leonard as Assistant Township Treasurer to replace Thomas F. Beil in that role.

11. CORRESPONDENCE & INFORMATION ITEMS - None

12. DIRECTION/DISCUSSION ITEMS

- a. Order 1 new Mack dump truck for Road Department (payment and delivery of truck would occur in 2024)

13. BILLS, PAYROLL AND COMMISSIONS

Prepaid Invoice List Dated July 7, 2023 for Check Issue Dates: 6/13/2023 – 7/7/2023 and Warrant Detail Invoice List dated July 7, 2023 for Report Date: 7/10/2023

- Prepaid Invoice List.....\$516,566.49
- Warrant Detail Invoice List.....\$169,366.39

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated July 7, 2023.

14. ADDITIONAL BUSINESS

15. COURTESY OF THE FLOOR

16. EXECUTIVE SESSION

17. ADJOURNMENT