

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, December 18, 2023 – 6:30 P.M.  
Township Municipal Building

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**1. CALL TO ORDER** – Brian Farrell, Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. SUBDIVISIONS & LAND DEVELOPMENTS** - None

**6. MINUTES**

a. Regular Meeting of October 23, 2023

Consideration of a motion to approve the minutes of the regular meeting of October 23, 2023.

**7. ORDINANCES** (for possible adoption)

a. Proposed Ordinance No. 179 – Issuance of General Obligation Bonds

- Overview and summary of proposed Ordinance No. 179 - Attorney Kevin Reid of King, Spry, Herman, Freund & Faul and Jamie Schlesinger of PFM Financial Advisors
- Questions by Board members
- Accept public comment and input
- Consideration of a motion to adopt proposed Ordinance No. 179 authorizing the issuance of General Obligation Bonds, Series of 2024, in the maximum aggregate principal amount of \$6,400,000.00 for the primary purpose of funding the construction of a new police station.

b. Proposed Ordinance No. 67-DDD – Reducing Speed Limit on Portion of West Hopewell Road

Consideration of a motion to adopt proposed Ordinance No. 67-DDD reducing the speed limit on a portion of West Hopewell Road between Lanark Road and Bowood Street from 40 MPH to 35 MPH.

## 8. RESOLUTIONS

- a. Resolution No. 2023-32 – 2024 Township Budget  
Consideration of a motion to adopt Resolution No. 2023-32 approving the 2024 Township Budget.
- b. Resolution No. 2023-33 – 2024 Pay Plan for Non-Represented Employees  
Consideration of a motion to adopt Resolution No. 2023-33 establishing the 2024 Pay Plan for non-represented employees of the Township.
- c. Resolution No. 2023-34 – Non-Uniformed Employees' Pension Plan Contribution  
Consideration of a motion to adopt Resolution No. 2023-34 requiring participants of the Non-Uniformed Employees' Pension Plan to make a mandatory contribution to the Non-Uniformed Employees' Pension Fund for the year 2024.
- d. Resolution No. 2023-35 – Police Pension Plan Contribution  
Consideration of a motion to adopt Resolution No. 2023-35 requiring participants of the Police Pension Plan to make a mandatory contribution to the Police Pension Fund for the year 2024.

## 9. MOTIONS

- a. Release of Funds - Estates at Saucon Valley Subdivision – Security Release Request 15  
Consideration of a motion to authorize the release of construction security in the amount of \$192,390.00 for the Estates at Saucon Valley Subdivision in accordance with the Township Engineer's recommendation made by letter dated November 20, 2023.
- b. Request for Payment – Bittersweet Road Culvert Replacement Project – Certification 2 (Final Payment)  
Consideration of a motion to authorize final payment in the amount of \$17,316.68 To Dirt Work Solutions for work completed on the Bittersweet Road Culvert Replacement Project.
- c. Release of Funds – Lutron Waterline Extension – Security Release Request 1  
Consideration of a motion to authorize the release of construction security in the amount of \$491,538.91 for the recently constructed waterline along Suter Road in accordance with the terms of the Off-Site Waterline Construction and Reimbursement Agreement between the Township and Lutron Electronics Company.
- d. Release of Funds – Old Saucon – Security Release Request 13  
Consideration of a motion to authorize the release of construction security in the amount of \$179,812.05 for the Old Saucon Subdivision in accordance with the Township Engineer's recommendation made by letter dated December 7, 2023.
- e. Release of Funds – Traditions of America at Locust Valley – Security Release Request 5  
Consideration of a motion to authorize the release of construction security in the amount of \$909,279.25 for Traditions of America at Locust Valley in accordance with the Township Engineer's recommendation made by letter dated December 7, 2023.

- f. Award Bid for Lawn Mowing Services at Township Parks  
Consideration of a motion to award the 2024 Lawn Mowing Bid to Mid-Atlantic Property Maintenance for a total bid price of \$46,200.00 (base bid only).
- g. Award Bids for Rail Trail Pedestrian Bridge Over Preston Lane
  - i. Contract 1 – Site Work and Bridge Installation  
Consideration of a motion to award Contract 1 - Site Work and Bridge Installation for the Rail Trail Pedestrian Bridge Project to Flyway Excavating for a total bid price of \$694,315.
  - ii. Contract 2 – Electrical Work  
Consideration of a motion to award Contact 2 - Electrical Work for the Rail Trail Pedestrian Bridge Project to Yates Electrical Services for a total bid price of \$155,000.
  - iii. Bridge Fabrication and Delivery  
Consideration of a motion to authorize the Township Manager to purchase a prefabricated pedestrian bridge through the State Cooperative Purchasing Program for a cost not to exceed \$520,000.
- h. Agreement for Settlement of Condemnation Proceedings and Conveyance of Real Property by Deed in Lieu of Condemnation – 5225 West Hopewell Road (Karr Property)  
Consideration of a motion to approve the Agreement for Settlement of Condemnation Proceedings between David Karr and the Township which calls for the Township to purchase the property at 5225 West Hopewell Road for \$600,000; and to authorize the Township Manager to execute said Agreement on behalf of the Township.
- i. Award Bid for Kozy Korner Road Storm Sewer Improvement Project  
Consideration of a motion to award the bid for the Kozy Korner Road Storm Sewer Improvement Project to Joao and Bradley Construction Company for a total bid price of \$541,925.

## 10. CORRESPONDENCE & INFORMATION ITEMS

- a. Announcement: Board of Supervisors Reorganization Meeting will be held on Tuesday, January 2, 2024 at 6:30 pm

## 11. DIRECTION/DISCUSSION ITEMS - None

## 12. BILLS, PAYROLL AND COMMISSIONS

Prepaid Invoice List Dated December 15, 2023 for Check Issue Dates: 11/21/ 2023 – 12/10/2023 and Warrant Detail Invoice List dated December 15, 2023 for Report Dates: 12/11/2023 – 12/18/2023

- Prepaid Invoice List.....\$106,196.31
- Warrant Detail Invoice List.....\$658,696.12

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated December 15, 2023.

**13. ADDITIONAL BUSINESS**

**14. COURTESY OF THE FLOOR**

**15. EXECUTIVE SESSION**

**16. ADJOURNMENT**