

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, December 5, 2022

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 6:22 pm in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Bruce Bush – Chairman

Joaquin (Jack) DeMatos - Vice Chairman - ABSENT

Mark Sullivan – Treasurer

Zachary Karasek – Secretary

John Guignet - Asst. Secretary and Asst. Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor

Andy Bohl P.E., Engineer

Farley Fry P.E., Engineer

Patrick Lambert, Director of Water and Sewer Resources

Ed Rasich, UST Asst. Director of Water and Sewer Resources

VISITORS:

None

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes from November 2022 as presented.

Motion passed unanimously with Mark Sullivan abstaining.

CORRESPONDENCE:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(Note: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual piece of correspondence).

Date prepared or revised: 11/29/22

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Date of email: 11/8/22

Email from: F. Fry, Hanover Engineering

Email to: Bruce Bush

Subject: Ultraviolet System Installation Contract 1 – General

(Attached) is the Application and Certificate for Payment 6 submitted by Eastern Environmental Contractors, Inc for work completed through 10/31/22. We reviewed the application and recommend approval of the release in the amount of \$58,680.00, leaving a balance of \$89,902.00.

Date of email: 11/30/22

Email from: Patrick Lambert, UST

Email to: F. Fry, Hanover Engineering

Subject: Sludge

(Attached) is a letter from Hatfield Township on sewer sludge disposal increase. I understand this does not affect Upper Saucon directly this year, but we should be aware of this for bids for next year. Roughly costs may increase by \$5000 or more next year. When would (we) be able or want to start looking at sludge disposal bid?

The letter from Hatfield (which was addressed to Wind River Env.), dated 11/21/22, stated that due to increase in costs associated with accepting and processing trucked sludge, we unfortunately find it necessary and prudent to increase the cost of disposal into the HTMA Treatment Plant. Effective 1/1/23 your cost for disposal at HTMA will increase from \$0.04750 per gallon to \$0.0500 per gallon.

Date of email: 12/1/22

Email from: Farley Fry, Hanover Engineering

Email to: Bruce Bush

Subject: Payment application for UV Disinfection System, Contract 2 – Electrical

The email requests a motion to approve payment in the amount of \$51,375.00 for work performed on the Electrical portion of the UV Disinfection System. Ref: Hanover Engineering's email dated 12/1/22

***** end of correspondence

CORRESPONDENCE COMMENTS:

None

SOLICITOR'S REPORT:

The Solicitor's Report dated December 5, 2022, was presented by Solicitor Brienza.

Solicitor Brienza's report indicates that Coopersburg continues to do lateral inspections at time of sale. They did four this month, one line is the one that connects to Giant. It was recommended those lines be jetted due to grease.

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ENGINEER'S REPORT:

Farley Fry, PE, presented the Engineer's Report dated December 5, 2022.

Mr. Fry said the Enaqua UV Disinfection unit has been installed but there is a leak. A meeting was held last Thursday to look at it and discuss options. They will be submitting a change order to make the repair. One slide gate still needs to be installed. A change order for \$1,552.00 has also been submitted for a change to the steps. Farley has a payment request from the contractor for approval tonight in the amount of \$58,680.00.

He did receive another payment application from the contractor, but it was not submitted in time to be added to the agenda. It will be added to January's agenda in the amount of \$8,946.00.

Almost everything from the Contract 2 electrical portion is complete. The electrical contractor has submitted a payment application for approval tonight in the amount of \$51,375.00.

Mr. Fry received notification from Hatfield that there will be an increase in the fee for sludge hauling in 2023. Our current contract expires 6/30/23.

SUPERINTENDENT'S REPORT:

Mr. Rasich reported that the Plant is in compliance.

Mr. Rasich reported that Loikits will be coming in this week to do a repair on the actuator.

Mr. Rasich noted that new DO probes were installed, and it was discovered that the old probes were too high by 1.2 milligrams per liter. They will be relocated to get better reads.

TREASURER'S INVOICE(S):

Mark Sullivan presented the Treasurer's report and needs approval for one request for payment from the Solicitor for general matters for the period of 10/31/22 through 11/17/22, in the amount of \$1,138.50.

Motion was made and seconded to approve the Solicitor's Invoice in the amount of \$1,138.50.

Motion passed unanimously.

MOTION (S):

Motion was made and seconded to approve payment application #6 for Eastern Environmental Contractors in the amount of \$58,680.00 for the ultraviolet disinfection system project. Ref: Hanover Engineering's letter dated 11/8/22.

Motion passed unanimously.

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Motion was made and seconded to approve payment application #2 for PSI Pumping Solutions in the amount of \$51,375.00 for electrical work on the ultraviolet disinfection system project. Ref: Hanover Engineering's letter dated 12/1/22.

Motion passed unanimously.

A motion was made and seconded to approve the Upper Saucon Township Sewage Facility Planning Module for Stack Storage LLC., for a total of 1 EDU. Ref: Hanover Engineering's email dated 11/28/22.

Motion Passed unanimously.

UNFINISHED BUSINESS:

NEW BUSINESS:

ANNOUNCEMENTS:

The next scheduled meeting of the Authority will be Monday, January 9, 2023, following the adjournment of the USTMA meeting, at the Water and Sewer Building. This will be the reorganizational meeting.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 6:34 pm.

Respectfully submitted,

Zachary Karasek
Secretary