

## MEETING AGENDA

Upper Saucon Township Municipal Authority (USTMA)

Tuesday, July 5, 2022 @ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

---

### **1. Call Meeting to Order -**

A. Pledge of Allegiance

### **2. Roll Call - Members of the Authority and Appointed Professionals**

Bruce Bush - Chairman

Joaquin (Jack) DeMatos - Vice Chairman

Mark Sullivan – Treasurer - ABSENT

Zachary Karasek –Secretary

John Guignet - Asst. Secretary/Treasurer

Gary A. Brienza, Solicitor

Andy Bohl P.E., Engineer

Farley Fry P.E., Engineer - ABSENT

Patrick Lambert, Director of Water and Sewer Resources

Ed Rasich, UST Asst. Director of Water and Sewer Resources

**3. Notification Announcement** - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

**4. Public Comment** - Public may comment on any item on the agenda or items not appearing on the agenda.

**NOTE:** *All citizens/visitors must sign the “speaker sign-in sheet” at the front desk if they want to address the Authority during this portion of the meeting.*

### **5. Approval of the Minutes -**

A. Approval of the draft of the June 2022 Meeting Minutes

## MEETING AGENDA

Upper Saucon Township Municipal Authority

July 5, 2022

Page 2

**6. Correspondence Comments** - Authority members may comment on the correspondence packets and/or the “Summary” which they received.  
See attached

**7. Solicitor’s Report - Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

**8. Engineer’s Report** – Andrew Bohl will discuss the matters being worked on. Andrew will submit a written report.

**9. Director of the UST Water and Wastewater Department’s Report** – Patrick Lambert will discuss the matters affecting the Sewage Treatment System. Patrick may also submit a confirming written report.

**10. Treasurer’s Report -**

**11. Motions Required –**

A. Consider a motion to authorize the Chairman to send a letter to Tom Beil, UST Manager, requesting Consideration of an Ordinance regarding the inspection of each improved property connected to the Township’ Sanitary Sewer System upon transfer of that property. In addition, the Authority requests consideration by the Board of Supervisors to add to this requested Ordinance or to draft another Ordinance that would require upon transfer of property that such property be connected to the Township sanitary sewer system provided the Township Sanitary Sewer System is immediately available to the property.

B. Consider a motion to Release of Letter of Credit for Traditions of America - Locust Valley in the sum of \$131,367.30. Ref: Hanover Engineering recommendation letter dated 6/28/22.

C. Consider a motion to Release of Letter of Credit for Brinley Court (Offsite sanitary sewer improvements) in the sum of \$311,285.67. Ref: Hanover Engineering recommendation letter dated 6/28/22

## MEETING AGENDA

Upper Saucon Township Municipal Authority

July 5, 2022

Page 3

D. Consider a motion to Release of Letter of Credit for Estates at Saucon Valley in the sum of \$44,572.00. Ref: Hanover Engineering recommendation letter dated 6/28/22.

E. Consider a motion to Release of Letter of Credit for Good Shepherd Rehab Hospital in the sum of \$18,257.25. Ref: Hanover Engineering recommendation letter dated 6/28/22.

### **12. Unfinished Business -**

#### **A. Unconnected Sewer Analysis**

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers.

**Background:** (1) Update on the letter that the Authority recommended be sent to the "53"; (2) The request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

2/19/19 -- Tom Dinkelacker had a casual discussion regarding this matter with Tom Beil. Tom's sense is that there will be some discussion regarding further review by the committee.

10/3/19 Chairman reminded Tom Beil at a meeting regarding Director interview, that we still wanted a meeting with the Public Works Committee regarding this matter.

11/2/2020 meeting Gary discussed this with Tom Beil and noted that if the Mt. Trexler project goes through, it could bring this issue to a head.

#### **B. Sewer Tapping Study - update**

#### **C. Easement Problems**

D. Coopersburg's Ordinance regarding lateral inspection upon any real estate transfer. (Ref: Coopersburg Ordinance #2021-675, Duly Adopted 3/16/2021)

#### **E. Certificate of Occupancy problems.**

## MEETING AGENDA

Upper Saucon Township Municipal Authority

July 5, 2022

Page 4

13. **New Business -**

14. **Courtesy of the Floor -**

15. **Announcements -**

A. Next scheduled meeting of the Authority will be **Monday, August 1, 2022**  
@ **6:00 PM** at the Water and Sewer Building.

16. **Adjournment**