

## **MINUTES**

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, June 13, 2022 – 6:30 P.M.  
Township Municipal Building

Members Present: Brian J. Farrell, Chairman  
Philip W. Spaeth, Vice Chairman  
John G. Inglis, III  
Dennis Benner  
Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager  
Joseph Geib, Assistant Township Manager  
Thomas Dinkelacker, Township Solicitor  
Charles Unangst, P.E., Township Engineer  
Thomas Nicoletti, Chief of Police

### **CALL TO ORDER**

Chairman Farrell called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

### **PLEDGE OF ALLEGIANCE**

Chairman Farrell asked all in attendance to stand and recite the “Pledge of Allegiance.”

### **NOTIFICATION**

Chairman Farrell announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

### **PUBLIC COMMENT**

None

**AWARD CEREMONY FOR NEWLY PROMOTED POLICE PATROL  
LIEUTENANT MICHAEL FRITTS AND NEWLY PROMOTED POLICE  
SERGEANT CHRISTOPHER KUEBLER**

Police Chief Thomas Nicoletti presented Michael Fritts with his lieutenant badge and Christopher Kuebler with his sergeant badge. The Board congratulated Lieutenant Fritts and Sergeant Kuebler.

**ADMINISTER OATH OF OFFICE TO NEWLY-HIRED POLICE OFFICERS**

Police Chief Thomas Nicoletti introduced newly-hired police officers Austin Bazos, Thomas Della Sala and Lora Martin and spoke of their qualifications and professional achievements.

Chairman Farrell administered the oath of office to the newly-hired police officers.

**SUBDIVISIONS & LAND DEVELOPMENTS**

**Penn State Lehigh Valley Dining Hall Expansion – Revised Preliminary / Final Land  
Development Plan – Resolution No. 2022-18**

Motion made by Mr. Spaeth and seconded by Mr. Benner to adopt Resolution No. 2022-18 conditionally approving the revised preliminary / final land development plan for Penn State University.

Jim Mazeika, P.E., of Barry Isett and Associates was present on behalf of Penn State Lehigh Valley.

The motion was approved by a vote of 5 to 0.

**MINUTES**

None

**ORDINANCES**

**Proposed Ordinance No. 177 – Prohibiting Trucks on Chestnut Drive**

Motion made by Mr. Inglis and seconded by Mr. Benner to adopt proposed Ordinance No. 177 prohibiting trucks on Chestnut Drive.

Chairman Farrell asked if anyone from the public wished to comment on the proposed Ordinance. There was no response.

The motion was approved by a vote of 5 to 0.

## **RESOLUTIONS**

### Resolution No. 2022-16 - Appointment of Special Fire Police

Motion made by Mr. Inglis and seconded by Mr. Benner to adopt Resolution No. 2022-16 appointing various individuals to serve as Special Fire Police for Upper Saucon Township.

The motion was approved by a vote of 5 to 0.

### Resolution No. 2022-17 – Authorization for Hanover Engineering Associates to Apply for PennDOT Highway Occupancy Permits

Motion made by Mr. Spaeth and seconded by Mr. Benner to adopt Resolution No. 2022-17 authorizing the Township Manager to sign the necessary paperwork that would allow the Township Engineer, Hanover Engineering Associates, to apply for PennDOT Highway Occupancy Permits on the Township's behalf.

The motion was approved by a vote of 5 to 0.

### Resolution No. 2022-19 – Recognition of Donald H. Eck, Jr. for His Many Years of Loyal Service to the Township

Motion made by Mr. Inglis and seconded by Mr. Benner to adopt Resolution No. 2022-19 recognizing and commending Donald H. Eck, Jr. for his more than 45 years of dedicated service to Upper Saucon Township as an employee in the Roads Department.

The motion was approved by a vote of 5 to 0.

Mr. Eck reminisced about his long career with the Township. He concluded by saying that it was an honor and privilege to work for Upper Saucon Township.

The Board members thanked Mr. Eck for his many years of service.

## **MOTIONS**

### Exoneration of Township Real Estate Tax Bill #6372 – 6160 Blue Belle Drive

Motion made by Mr. Spaeth and seconded by Mr. Benner to exonerate the Upper Saucon Township Tax Collector from collecting 2022 Real Estate Tax Bill #6372 for the property at 6160 Blue Belle Drive (Property Identification No. 642499097614-1) pursuant to correspondence dated May 4, 2022 from the Township Tax Collector.

The motion was approved by a vote of 5 to 0.

### Exoneration of Township Real Estate Tax Bill #6373 – 6245 Blue Belle Drive

Motion made by Mr. Inglis and seconded by Mr. Benner to exonerate the Upper Saucon Township Tax Collector from collecting 2022 Real Estate Tax Bill #6373 for the property at 6245 Blue Belle Drive (Property Identification No. 642590609305-1) pursuant to correspondence dated May 4, 2022 from the Township Tax Collector.

The motion was approved by a vote of 5 to 0.

Exoneration of Township Real Estate Tax Bill #6374 – 1950 Weyhill Drive

Motion made by Mr. Benner and seconded by Mr. Inglis to exonerate the Upper Saucon Township Tax Collector from collecting 2022 Real Estate Tax Bill #6374 for the property at 1950 Weyhill Drive (Property Identification No. 643501208603-1) pursuant to correspondence dated May 4, 2022 from the Township Tax Collector.

The motion was approved by a vote of 5 to 0.

Exoneration of Township Real Estate Tax Bill #6375 – 1872 Bellflower Lane

Motion made by Mr. Inglis and seconded by Mr. Benner to exonerate the Upper Saucon Township Tax Collector from collecting 2022 Real Estate Tax Bill #6375 for the property at 1872 Bellflower Lane (Property Identification No. 643511315419-1) pursuant to correspondence dated May 4, 2022 from the Township Tax Collector.

The motion was approved by a vote of 5 to 0.

Exoneration of Township Real Estate Tax Bill #6376 – 6301 Fox Glove Lane

Motion made by Mr. Inglis and seconded by Mr. Benner to exonerate the Upper Saucon Township Tax Collector from collecting 2022 Real Estate Tax Bill #6376 for the property at 6301 Fox Glove Lane (Property Identification No. 643511787074-1) pursuant to correspondence dated May 4, 2022 from the Township Tax Collector.

The motion was approved by a vote of 5 to 0.

Designate Date and Time for Upper Saucon Township Trick or Treat

Motion made by Mr. Benner and seconded by Mr. Inglis to designate Friday, October 28, 2022 from 6:00 pm to 8:00 pm as Upper Saucon Township Trick or Treat with a rain date of Saturday, October 29, 2022 from 6:00 pm to 8:00 pm.

The motion was approved by a vote of 5 to 0.

Release of Funds - Estates at Saucon Valley Subdivision – Security Release Requests 7 and 7A

Motion made by Mr. Wagner and seconded by Mr. Benner to authorize the release of construction security in the amount of \$1,052,776.78 for the Estates at Saucon Valley Subdivision in accordance with the Township Engineer's recommendation made by letter dated June 9, 2022.

The motion was approved by a vote of 5 to 0.

**CORRESPONDENCE & INFORMATION ITEMS**

None

## **DIRECTION / DISCUSSION ITEMS**

Cancellation of Board of Supervisors meeting scheduled for June 27, 2022 due to lack of agenda items.

It was the consensus of the Board to cancel the meeting originally scheduled for June 27, 2022.

Review agenda for Zoning Hearing Board meeting on July 6, 2022

Mr. Beil reviewed Appeal No. 2022-07 which is the only item on the docket for the July 6, 2022 Zoning Hearing Board meeting. This appeal was filed by Wawa, Inc. and involves a request for the placement of additional signage on the property at 6690 Route 309. After a lengthy discussion, the Board determined that the Township Solicitor should appear before the Zoning Hearing Board and represent the Board of Supervisors as an objector in the appeal of Wawa, Inc. (Appeal No. 2022-07).

Preparation of 2023 Township Budget

It was the consensus of the Board to refer this matter to the Administration and Finance Committee.

Request by Lower Saucon Township to join Southern Lehigh Public Library

The Board reviewed a request by Lower Saucon Township to join the Southern Lehigh Public Library. Lower Saucon Township is currently served by the Hellertown Public Library. It was noted that Lower Saucon Township is interested in leaving the Hellertown Public Library in order to join the Southern Lehigh Public Library. Mr. Beil said the Southern Lehigh Library Board of Directors will consider taking action on this request at one of their upcoming meetings. It was the consensus of the Board that Mr. Beil should write a letter to the Southern Lehigh Library Board of Directors encouraging them to vote in favor of Lower Saucon Township's request. Mr. Beil said he would attend the next meeting of the Library Board of Directors to express the Board's position on this issue.

## **BILLS, PAYROLL, AND COMMISSIONS**

Motion made by Mr. Benner and seconded by Mr. Inglis to authorize payment of Prepaid Invoice List Dated June 10, 2022 for Check Issue Dates: 5/10/2022 – 6/13/2022 and Warrant Detail Invoice List dated June 10, 2022 for Report Date: 6/13/2022.

The motion was approved by a vote of 5 to 0.

## **ADDITIONAL BUSINESS**

Chairman Farrell asked about the process for obtaining a soliciting and peddling permit. Mr. Beil briefly outlined the process, noting that the Township has an ordinance regulating this type of activity. Chairman Farrell suggested raising the fee for soliciting and peddling permits.

### **COURTESY OF THE FLOOR**

None

### **EXECUTIVE SESSION**

At approximately 7:32 p.m., the Board met in Executive Session to discuss:

- Possibility of Township acquiring an interest in real property.
- Pending litigation against the Township filed by Kay Lehigh LLC regarding the Township's denial of Kay Lehigh's Curative Amendment
- Personnel matter

At approximately 8:44 p.m., the Board returned from Executive Session.

### **ADJOURNMENT**

Motion made by Mr. Inglis and seconded by Mr. Benner to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 8:44 p.m.



Secretary