

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, May 9, 2022 – 6:30 P.M.  
Township Municipal Building

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**1. CALL TO ORDER** – Brian Farrell, Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. RESOLUTION NO 2022-14 – RECOGNITION OF ELIZABETH KANE FOR ATTAINING THE RANK OF EAGLE SCOUT**

Consideration of a motion to adopt Resolution No. 2022-14 recognizing Elizabeth Kane for the tremendous honor she has brought her family, Boy Scout Troop and community by attaining the rank of Eagle Scout.

**6. SUBDIVISIONS & LAND DEVELOPMENTS**

**a. Southern Lehigh School District Athletic Stadium Enhancements – Preliminary / Final Land Development Plan - Resolution No. 2022-15**

Consideration of a motion to adopt Resolution No. 2022-15 conditionally approving the Preliminary / Final Land Development Plan of the Southern Lehigh School District to renovate the existing athletic stadium complex located at 3715 Preston Lane.

**7. MINUTES**

**a. Regular Meeting of January 3, 2022**

Consideration of a motion to approve the minutes of the regular meeting of January 3, 2022.

**b. Regular Meeting of February 14, 2022**

Consideration of a motion to approve the minutes of the regular meeting of February 14, 2022.

**c. Special Meeting of February 22, 2022**

Consideration of a motion to approve the minutes of the special meeting of February 22, 2022.

**8. ORDINANCES** (for possible adoption) - None

**9. RESOLUTIONS** - None

**10. MOTIONS**

- a. Release of Funds - Estates at Saucon Valley Subdivision – Security Release Request 6 (Sanitary Sewer Portion)  
Consideration of a motion to authorize the release of construction security in the amount of \$56,046.47 for the Estates at Saucon Valley Subdivision in accordance with the Township Engineer’s recommendation made by letter dated May 3, 2022.
- b. Retainer Release – Route 309 and Lanark Road Intersection Improvements Project  
Consideration of a motion to authorize the release of the retainage balance of \$139,269.14 to Blooming Glen Contractors for the Route 309 and Lanark Road Intersection Improvements Project.
- c. Award Bid for 2022 Street Maintenance Project  
Consideration of a motion to award the bid for the 2022 Street Maintenance Project to Asphalt Maintenance Solutions, LLC for a total bid price of \$324,430.00.
- d. Retainer Release – Phase 2 of Chestnut Hill Road Stormwater and Roadway Improvements Project – Certification No. 3  
Consideration of a motion to authorize the release of the retainage balance of \$35,827.40 to Anrich, Inc. for Phase 2 of the Chestnut Hill Road Stormwater and Roadway Improvements Project.

**11. CORRESPONDENCE & INFORMATION ITEMS - None**

**12. DIRECTION/DISCUSSION ITEMS**

- a. Cancellation of Board of Supervisors meeting scheduled for May 23, 2022 due to lack of agenda items
- b. Order 2 new Mack dump trucks for Road Department (payment and delivery of trucks would occur in 2023)

**13. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List Dated May 6, 2022 for Check Issue Dates: 4/26/2022 – 5/6/2022 and Warrant Detail Invoice List dated May 6, 2022 for Report Date: 5/9/2022

- Prepaid Invoice List.....\$163,536.18
- Warrant Detail Invoice List.....\$274,193.15

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated May 6, 2022.

**14. ADDITIONAL BUSINESS**

**15. COURTESY OF THE FLOOR**

**16. EXECUTIVE SESSION**

**17. ADJOURNMENT**

## MINUTES

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, May 9, 2022 – 6:30 P.M.  
Township Municipal Building

Members Present: Brian J. Farrell, Chairman  
John G. Inglis, III  
Dennis Benner  
Stephen Wagner

Members Absent: Philip W. Spaeth, Vice Chairman

Staff Attending: Thomas F. Beil, Township Manager  
Joseph Geib, Assistant Township Manager  
Thomas Dinkelacker, Township Solicitor  
Charles Unangst, P.E., Township Engineer  
Donald Eck, Executive Director of Roads & Properties  
Brent Sine, Director of Roads & Properties

### CALL TO ORDER

Chairman Farrell called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

### PLEDGE OF ALLEGIANCE

Chairman Farrell asked all in attendance to stand and recite the “Pledge of Allegiance.”

### NOTIFICATION

Chairman Farrell announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

### PUBLIC COMMENT

None

**RESOLUTION NO 2022-14 – RECOGNITION OF ELIZABETH KANE FOR  
ATTAINING THE RANK OF EAGLE SCOUT**

Motion made by Mr. Benner and seconded by Mr. Inglis to adopt Resolution No. 2022-14 recognizing Elizabeth Kane for the tremendous honor she has brought her family, Scout Troop and community by attaining the rank of Eagle Scout.

Chairman Farrell invited Elizabeth Kane to step forward and describe her Eagle Scout project. Elizabeth Kane explained her Eagle Scout project involved building benches for the Southern Lehigh Community Pool.

The motion was approved by a vote of 4 to 0.

Chairman Farrell congratulated Elizabeth Kane on her scouting accomplishments and presented her with a framed copy of Resolution No. 2022-14 signed by all the Board members.

**SUBDIVISIONS & LAND DEVELOPMENTS**

**Southern Lehigh School District Athletic Stadium Enhancements – Preliminary / Final Land Development Plan - Resolution No. 2022-15**

Motion made by Mr. Benner and seconded by Mr. Inglis to adopt Resolution No. 2022-15 conditionally approving the Preliminary / Final Land Development Plan of the Southern Lehigh School District to renovate the existing athletic stadium complex located at 3715 Preston Lane.

Wayne Doyle, P.E. of Cowan Associates was present on behalf of the School District. He said the draft Resolution appears satisfactory. He responded to a question from Supervisor Inglis regarding the timeline for the project.

The motion was approved by a vote of 4 to 0.

**MINUTES**

**Regular Meeting of January 3, 2022**

Motion made by Mr. Inglis and seconded by Mr. Benner to approve the minutes of the regular meeting of January 3, 2022.

The motion was approved by a vote of 3 in favor, none against and 1 abstention. Mr. Benner abstained from voting because he was not present at the meeting on January 3, 2022.

**Regular Meeting of February 14, 2022**

Motion made by Mr. Benner and seconded by Mr. Inglis to approve the minutes of the regular meeting of February 14, 2022.

The motion was approved by a vote of 4 to 0.

Special Meeting of February 22, 2022

Motion made by Mr. Inglis and seconded by Mr. Benner to approve the minutes of the special meeting of February 22, 2022.

The motion was approved by a vote of 3 in favor, none against and 1 abstention. Mr. Wagner abstained from voting because he was not present at the special meeting on February 22, 2022.

**ORDINANCES**

None

**RESOLUTIONS**

None

**MOTIONS**

Release of Funds - Estates at Saucon Valley Subdivision – Security Release Request 6 (Sanitary Sewer Portion)

Motion made by Mr. Wagner and seconded by Mr. Benner to authorize the release of construction security in the amount of \$56,046.47 for the Estates at Saucon Valley Subdivision in accordance with the Township Engineer's recommendation made by letter dated May 3, 2022.

The motion was approved by a vote of 4 to 0.

Retainer Release – Route 309 and Lanark Road Intersection Improvements Project

Motion made by Mr. Inglis and seconded by Mr. Benner to authorize the release of the retainage balance of \$139,269.14 to Blooming Glen Contractors for the Route 309 and Lanark Road Intersection Improvements Project.

The motion was approved by a vote of 4 to 0.

Award Bid for 2022 Street Maintenance Project

Motion made by Mr. Inglis and seconded by Mr. Wagner to award the bid for the 2022 Street Maintenance Project to Asphalt Maintenance Solutions, LLC for a total bid price of \$324,430.00.

The motion was approved by a vote of 4 to 0.

Retainer Release – Phase 2 of Chestnut Hill Road Stormwater and Roadway Improvements Project – Certification No. 3

Motion made by Mr. Benner and seconded by Mr. Inglis to authorize the release of the retainage balance of \$35,827.40 to Anrich, Inc. for Phase 2 of the Chestnut Hill Road Stormwater and Roadway Improvements Project.

The motion was approved by a vote of 4 to 0.

**CORRESPONDENCE & INFORMATION ITEMS**

None

**DIRECTION / DISCUSSION ITEMS**

Cancellation of Board of Supervisors meeting scheduled for May 23, 2022 due to lack of agenda items

It was the consensus of the Board to cancel the meeting originally scheduled for May 23, 2022.

Order 2 new Mack dump trucks for Road Department

Mr. Beil reviewed this matter with the Board. He explained the order to delivery time for new dump trucks is approximately 12 to 16 months. He said the advantage to ordering the dump trucks now is that they would be available for snow plowing duty during the 2023/24 winter season. The two new dump trucks would replace two older dump trucks that are experiencing mechanical problems. It was noted there would be no impact on the 2022 budget as payment for the dump trucks would take place in 2023.

Motion made by Mr. Benner and seconded by Mr. Wagner to authorize the Township Manager to order 2 new Mack Dump Trucks through the State's Cooperative Purchasing Program for a total cost not to exceed \$488,000.

The motion was approved by a vote of 4 to 0.

**BILLS, PAYROLL, AND COMMISSIONS**

Motion made by Mr. Inglis and seconded by Mr. Benner to authorize payment of Prepaid Invoice List Dated May 6, 2022 for Check Issue Dates: 4/26/2022 – 5/6/2022 and Warrant Detail Invoice List dated May 6, 2022 for Report Date: 5/9/2022

The motion was approved by a vote of 4 to 0.

**ADDITIONAL BUSINESS**

None

**COURTESY OF THE FLOOR**

None

**EXECUTIVE SESSION**

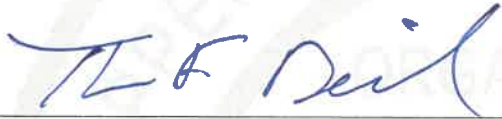
None

**ADJOURNMENT**

Motion made by Mr. Benner and seconded by Mr. Wagner to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 6:42 p.m.



A handwritten signature in blue ink, appearing to read "T. F. Deil", is written over a horizontal line.

Secretary

