



UPPER SAUCON TOWNSHIP

QUARTER MILE CLUB PROGRAM OVERVIEW

WHAT IS THE QUARTER MILE CLUB PROGRAM?

- Community involvement program that encourages citizen volunteers to promote and provide cleaner roadsides.
- An educational program that promotes litter abatement via visibility of adoption signs.
- A clean-up program that presents a better first impression of the community to visitors and prospective business investors.
- It is the opportunity for local citizens to take the responsibility for picking up litter along a section of roadway.
- The program includes a periodic pickup schedule, safety meetings and the erection of signs by the Township to recognize the adopting group.
- A program to demonstrate citizen pride in the appearance of a community to passing motorists.

PURPOSE AND GOALS OF THE PROGRAM

- To educate the public through signing and involvement regarding the litter problem.
- To pick up and reduce litter on local roads.
- To promote recycling.
- To form an environmental partnership with citizens to enhance the environment and beautify roadside landscape.
- To continue to build broad-based community support for anti-litter and highway beautification programs.
- To continue to build a positive public image.
- To modify the public's attitude towards littering.

QUARTER MILE CLUB PROGRAM FACT SHEET

The Program promotes citizen involvement in anti-litter efforts. The Program serves as an educational tool to make people aware of litter problems and serves to provide clean, well-cared for roads for citizens and roadway users. The Program allows groups or individuals to become special “caretakers” of portions of our local roads.

- Adopting groups must enter into a Quarter Mile Club Agreement with Upper Saucon Township.
- Groups must agree to adopt a Township road or portion thereof. Upper Saucon Township must agree that the road is suitable for adoption.
- Groups must agree to pick up litter at least two (2) times a year. The agreement runs for two (2) years and will renew automatically unless terminated by either party.
- Safety is a top priority. Group leaders must use safety materials provided by Upper Saucon Township and must conduct safety meetings with group members before each pickup.
- All participants must wear orange safety vests and must post “Litter Crew Ahead” signs during scheduled pickup periods. Vests and signs are provided by Upper Saucon Township.
- Upper Saucon Township will post signs (one in each direction) naming the adopting group or individual on the adopted portion of road.
- Participants must be at least 10 years old. Adults must accompany participants under 18 years of age.
- Any civic-minded groups or individuals may participate, with the exception of those representing an elected official or candidate for public office.

PARTICIPATION IN THE QUARTER MILE CLUB PROGRAM (POLICY STATEMENT)

The adoption of a section of road is a privilege granted to individuals and/or groups who would support the Program’s purpose and goals.



**Township of Upper Saucon, Lehigh County, Pennsylvania
QUARTER MILE CLUB PROGRAM AGREEMENT**

THIS AGREEMENT, made this _____ day of _____, 20____, between the Township of Upper Saucon, (hereinafter, “TOWNSHIP”),

AND

_____, with its address at _____, (hereinafter, “APPLICANT”).

BACKGROUND:

- A. In order to rid Township roads and streets of litter and to improve the environment, the TOWNSHIP has established an anti-litter program known as the “Quarter Mile Club Program” (hereinafter, “Program”), in which volunteer groups adopt a Township road or street, or portion thereof in their community, in order to pick up litter.
- B. The APPLICANT desires to participate in the Program and the TOWNSHIP desires to provide certain materials and information to the APPLICANT.

NOW, THEREFORE, in consideration of the mutual benefits to be received by the TOWNSHIP and the APPLICANT from participation in this Program, the parties hereto agree to the following:

1. The above recitals are incorporated into the body of this Agreement.
2. Subject to the conditions set forth below and the attached exhibits, the APPLICANT adopts a Township road, street or portion thereof (hereinafter, “Site”), as set forth in Exhibit A, which is attached to and made a part of this Agreement, for a minimum period of two (2) years beginning on the date of the Agreement and subject to the TOWNSHIP’s right of termination.
3. The TOWNSHIP will provide safety materials for use by the APPLICANT.
4. The APPLICANT will conduct litter pickup at the Site a minimum of two (2) times per year. APPLICANT agrees to pick up litter once during the Great American Cleanup of Pennsylvania and once in the fall.
5. The APPLICANT shall not conduct any litter pickups on holidays, holiday travel weekends, days preceding a holiday, days following a holiday, the Friday preceding a holiday weekend, and the Monday following a holiday weekend.

New Year's Day, Presidents' Day, Good Friday, Easter Sunday, Memorial Day, Independence Day, Labor Day, Columbus Day, Thanksgiving Day, Day After Thanksgiving, first Monday following Thanksgiving, Christmas Eve, and Christmas Day will be considered holidays for the purposes of interpreting this Agreement.

6. All litter pick-up must be conducted between one hour after sunrise and one hour before sunset.
7. The APPLICANT shall conduct safety orientation meetings, at a minimum, to review safety and other guideline materials supplied by the TOWNSHIP. Safety materials provided by the TOWNSHIP must be reviewed by every person who will participate in the Program. No participant may be involved in the Program unless he/she has attended at least one safety orientation meeting conducted by the APPLICANT and has executed an Acknowledgement and Release, a copy of which is attached as Exhibit B and made a part of this Agreement. An authorized representative of the APPLICANT must present the safety information to any potential participant and shall provide the TOWNSHIP with a list certifying the names of all individuals who received safety orientation. The APPLICANT shall submit the form to the TOWNSHIP and shall submit an amended form for each new participant in the Program. Further, the APPLICANT shall conduct an on-site safety briefing prior to each pickup.
8. The APPLICANT agrees to comply with the Safety Requirements set forth in Exhibit C which is attached hereto and made a part hereof.
9. Prior to each scheduled pickup, the TOWNSHIP will supply the APPLICANT with an adequate number of safety vests and plastic trash bags.
10. If the APPLICANT cannot dispose of any or all filled trash bags, the TOWNSHIP, through its Road Department, will arrange to pick up the bags. The APPLICANT must provide notification to the TOWNSHIP of all scheduled litter pickup dates at least one week prior to each scheduled pickup.
11. The TOWNSHIP, at its cost, will provide, install and maintain two (2) permanent Quarter Mile Club signs noting the Program and the APPLICANT name at the beginning of the Site, one sign in each direction. Further, the TOWNSHIP will, at its cost, provide the APPLICANT with two (2) "Litter Crew Ahead" signs for placement by the APPLICANT during litter pickups. Proper use and storage of the temporary "Litter Crew Ahead" signs will be the responsibility of the APPLICANT. The TOWNSHIP will replace the permanent Quarter Mile Club signs as necessary due to normal wear and tear. The APPLICANT shall be responsible for the replacement of the permanent Quarter Mile Club sign except when made necessary due to normal wear and tear. There shall be no business logo or commercial advertising used or displayed by the APPLICANT at the Site during the litter pickup.
12. After each litter pickup, the APPLICANT shall file a report setting forth the date of the pickup, the number of people involved, the number of bags of litter picked

up, and the number of hours spent for the pickup. These reports shall be filled out on forms furnished by the TOWNSHIP, and the APPLICANT shall promptly file said forms with the TOWNSHIP's Director of Community Development.

- 13. The TOWNSHIP shall have the right to terminate this Agreement at any time by providing written notice to the APPLICANT if the APPLICANT does not comply with the Agreement; at any time the APPLICANT's work is unsatisfactory, unsafe, or if it causes a conflict with traffic; or at any time such termination is deemed to be in the best interest of the TOWNSHIP.
- 14. After the initial two (2) year period, the APPLICANT shall have the right to terminate this Agreement upon sixty (60) days written notice to the TOWNSHIP.
- 15. Any notice to or communication with the TOWNSHIP by the APPLICANT shall be with the TOWNSHIP's Director of Community Development. Any notice to or communication with the APPLICANT shall be to the authorized signatory of this Agreement at the address above shown.
- 16. The APPLICANT, by entering into this Agreement, certifies that it does not represent an elected official or candidate for public office.
- 17. The APPLICANT has been provided with the TOWNSHIP's criteria for eligibility to participate in the Program and by signing this Agreement, certifies that it meets all such criteria. These criteria are attached as Exhibit D, and made a part of this Agreement.
- 18. The TOWNSHIP encourages the APPLICANT to separate and recycle appropriate materials. However, where required by law or ordinance, the APPLICANT shall separate and recycle appropriate materials.
- 19. This Agreement constitutes the entire understanding between the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement, effective on the date written above.

ATTEST:

TOWNSHIP OF UPPER SAUCON

By: _____

**Thomas F. Beil
Township Manager**

ATTEST:

Title:

By: _____

Signature



QUARTER MILE CLUB PROGRAM APPLICATION FORM

Date: _____

Please Print:

Adopting Group/Individual: _____

Address: _____

Contact Person: _____

Telephone: _____ Fax: _____

E-Mail Address: _____

Requested Road (Route Number, Location, Specific Portion):

1st Choice: _____

2nd Choice: _____

Expected Number of Participants: Adults: _____ **Minors:** _____

Name As It Is To Appear On Sign:

Return this form to:

*Upper Saucon Township
Attn: Administration
5500 Camp Meeting Road
Center Valley, PA 18034
610-282-1171*



EXHIBIT "B"

ACKNOWLEDGEMENT AND RELEASE

I, _____, on behalf of my child, _____ (if applicable), hereby request UPPER SAUCON TOWNSHIP (hereinafter, "Township"), to allow me to participate in the Quarter Mile Club Program (hereinafter, "Program") which activities include, but are not limited to, the clean up of Township or State highways and roads within the Township, the clean up of trash, debris and refuse along the highways and the pick up of the same by the Township after it is gathered. The Program is more particularly set forth in a pamphlet which has been provided to me and which sets forth my responsibilities, duties and obligations. In exchange for the opportunity to participate in the Program, I voluntarily enter into this Release. I know of the risks and dangers involved in such activities, and I am further aware of unanticipated and unexpected dangers that may arise during my participation in such activities; and I hereby assume all risk of injury to my person and property that may arise out of or relate to, whether in whole or in part, the Program, or my participation therein.

In consideration for the permission granted to me to participate in the Program, I hereby, for my myself, my heirs, administrators, agents, successors and assigns, release, remise, quitclaim and forever discharge, the Township and all of its Boards, Commissions, elected and appointed officials, employees and agents, (hereinafter collectively referred to as "UST"), from any and all claims, demands, actions and causes of action of any sort, including death or injury sustained to my person and/or my property and which in whole or in part, arise out of or relate to the Program and/or my participation therein.

I intend by this Release to waive all claims for negligence, products liability, breach of warranty or any other legal theory against UST, including claims for death, personal injury and property damage to me or my property whether or not it is based on the sole negligence of UST. I further agree to indemnify UST from any claims asserted by me or on my behalf arising out of my participation in the Program.

This Release shall cover and include all areas, activities and acts related in any way to my participation in the Program including, but not limited to, the highways, the areas along the highways, parking facilities, sidewalks, land, restrooms, hallways, lobbies, transportation, instructions, directions, and every other activity or act connected with my participation with the Township in the Program.

I represent and certify that my true age is _____, and if I am not presently of the age of majority, I represent and certify that I have the permission of my parent

and/or guardian to participate in the Program for the Township, that he/she has full knowledge thereof and that he/she has executed this Release in his/her capacity as such parent and/or guardian.

I further represent and certify that I am not in any way to be considered an agent, servant, employee or contractor of the Township while participating in the Program.

I hereby agree to abide by all of the rules and regulations which may be promulgated by the Township for participation in the Program.

I understand that once I execute this Release, the same shall remain valid unless I have revoked this Release in writing, and I understand that this Release shall apply in full force and effect to my participation in the Program activities even if there has been a hiatus between my engaging in some Program activities and then my re-engaging in those activities.

IN WITNESS WHEREOF, and intending to be legally bound hereby, I have hereunto set my hand and seal this _____ day of _____, 20____.

WITNESS:

Signature

WITNESS:

Signature (child)

WITNESS:

**Signature of Parent and/or Guardian
On Behalf Of:** _____

CHILD

Address:

Home Phone:

Work Phone:



EXHIBIT "C"

QUARTER MILE CLUB PROGRAM SAFETY REQUIREMENTS

Participants shall:

- Pick up litter on one side of the road at a time. Participants must park vehicles on the same side of the road where they are picking up the litter.
- Avoid entering vehicular travel lanes whenever possible. Do not pick up litter located on vehicular travel lanes. Only cross vehicular travel lanes when it is safe to do so.
- Upon arriving at the work site, immediately display the "Litter Crew Ahead" safety sign in advance of the pickup site (one (1) in each direction).
- No alcoholic possession or consumption at the work site.
- Conduct at least one (1) safety orientation meeting during the year.
- Provide appropriate and adequate adult supervision when youth groups are involved in litter pickups. At least one (1) adult per eight (8) participants between the ages of 10 and 17 is required.
- No litter pickups shall be conducted during peak traffic hours, holidays, holiday travel weekends, the day preceding a holiday, the day following a holiday, the Friday preceding a holiday weekend and the Monday following a holiday weekend (See Agreement for list of prohibited holiday pickup dates).
- Stay clear of all construction areas.
- Conduct pre-pickup safety talks.
- Avoid all horseplay or demonstrations of any nature.
- Wear the safety vest provided by the Township at all times.
- Avoid hazardous materials such as old car batteries or any unidentified questionable items and animal carcasses. For proper disposal, please report the type and location of any hazardous materials to the Township.
- Be aware of all known allergies of volunteers before participation (bee stings, poison ivy, poison oak).

- Be familiar with the following safety recommendations:
 - ❖ Know emergency procedures such as the location of the nearest emergency facility, and how to quickly summon the police or ambulance. It is highly recommended that at least one (1) participant possess a cell phone for use in the event of an emergency. All participants should be informed of the person carrying the cell phone and instructed to alert that person should an emergency occur.
 - ❖ Provide a First-Aid Kit and alert participants to the location of the First-Aid Kit.
 - ❖ Avoid over exertion and heat problems by drinking water and taking breaks.
 - ❖ Carpool to the litter pickup site.
 - ❖ Wear the recommended attire: Long sleeves, blue jeans or long pants, leather shoes or boots, and gloves.
 - ❖ Be aware of potential contact with poisonous plants, bees, wasps, hornets, fire-ants, and snakes. The recommended attire will usually prevent irritations from most poisonous plants.
 - ❖ Use caution when handling broken glass and when kneeling on the ground
 - ❖ Be aware of visibility problems.
 - ❖ Be prepared for any unexpected behavior of motorists.
 - ❖ Park vehicles a safe distance from the traveled roadway.
 - ❖ Attempt to walk facing on-coming traffic.
 - ❖ Do not stand or jump on guiderails, drainage pipes or on concrete walls.

Reviewed With Adopting Group/Individuals on _____
(Date)

By _____
(Name and Title)



EXHIBIT "D"

Quarter Mile Club Program Conditions & Eligibility Criteria

1. Only individuals and/or groups who are responsible and wish to voluntarily assist the Township will be allowed to participate in the Quarter Mile Club Program, (hereinafter, "Program"). Individuals and/or groups with a history of violent and/or criminal behavior shall be prohibited from adopting a section of roadway.
2. The Township may refuse to grant a request to adopt a section of roadway if, in its opinion, granting the request would jeopardize the Program, be counter-productive to its purpose or create a hazard to the safety of the traveling public. Roadway safety is a principal concern in all decisions relating to the Program.
3. Program participants agree to hold the Township harmless and agree not to hold the Township responsible for any injuries that the participants may suffer or damages they may cause or suffer as a result of participation in the Program.
4. Initial agreements of adoption will be for a period of two (2) years.
5. Program participants must be at least 10 years of age.
6. Elected Officials or candidates for public office shall not be permitted to participate in the Program.