

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, January 11, 2021

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 6:45 pm in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Bruce Bush – Chairman

Ronald Reybitz - Asst. Secretary and Asst. Treasurer - **ABSENT**

Joaquin (Jack) DeMatos - Vice Chairman

Ryan Holmes - Secretary

Mark Sullivan – Treasurer

STAFF PRESENT:

Gary A. Brienza, Esquire, Solicitor

Andy Bohl P.E., Engineer

Farley Fry P.E., Engineer

Patrick Lambert, Director of Water and Sewer Resources

Ed Rasich, UST Asst. Director of Water and Sewer Resources

REORGANIZATION:

-Elect Chairman

Motion made and seconded to elect Bruce Bush as Chairman.

Motion passed unanimously.

-Elect Vice Chairman

Motion made and seconded to elect Jack DeMatos as Vice-Chairman.

Motion passed unanimously.

-Elect Secretary

Motion made and seconded to elect Ryan Holmes as Secretary.

Motion passed unanimously.

-Elect Treasurer

Motion made and seconded to elect Mark Sullivan as Treasurer.

Motion passed unanimously.

-Elect Asst. Secretary/Treasurer

Motion made and seconded to elect Ron Reybitz as Asst.

Secretary/Treasurer.

Motion passed unanimously.

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APPOINTMENTS:

Motion made and seconded to appoint Gary Brienza (Firm-Peters, Moritz, Peischl, Zulick and Brienza) as Solicitor.

Motion passed unanimously.

Motion made and seconded to appoint Hanover Engineering as Engineer.

Motion passed unanimously.

Motion made and seconded to appoint Reinsel, Kuntz, Leshner, LLP as Auditor.

Motion passed unanimously.

MEETING DATES AND TIMES:

Motion made and seconded to establish the meeting dates and times as the first Monday of each month except the July meeting which will be held on Tuesday, July 6, 2021 and the September meeting which will be held on Tuesday, September 7, 2021. Time of the meeting will be 6PM.

Motion passed unanimously.

VISITORS:

None

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes from December 2020 as presented.

Motion passed unanimously.

CORRESPONDENCE:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(Note: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual piece of correspondence).

No Correspondence

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CORRESPONDENCE COMMENTS:

None

SOLICITOR'S REPORT:

The Solicitor's Report dated January 8, 2021 was presented by Solicitor Brienza.

Solicitor Brienza reported that he had no update on Valley Manor but noted after reviewing Coopersburg's recent flow data including overuse and exceedances, that even when this repair is complete, there is still an issue with I&I.

ENGINEER'S REPORT:

Farley Fry, PE, presented the Engineer's Report dated January 11, 2021.

Mr. Fry reported that Authority personnel has reviewed the drawings for the UV system and they now go back to Paragon Engineering to make final revisions to send to DEP.

Mr. Fry said he heard back from Suez regarding the cylinders for the aeration basins and they feel that the Plant could get 4MGD out of the existing basins with de-nitrification and enough room for phosphorous removal as well. The downsides are one treatment train would need to be shut down during renovation for three or four months and one basin would not be able to be easily drained during this process.

Mr. Fry suggests a site tour of the Lebanon Plant to see a similar system and size Plant.

SUPERINTENDENT'S REPORT:

Mr. Rasich reported that the Plant had an issue with one of the wet wells where a valve on the 1MGD pump failed. Plant staff is working around it for now until another valve can be ordered and installed.

Mr. Rasich said that Suburban Testing Labs will be taking the required Grit sample this week.

Mr. Rasich noted that Chris Hundley from the Plant has moved into the position of Water Foreman, so the Plant is down to three Operators. Another Operator will need to be hired.

Mr. Rasich told the Authority that they are working on SCADA improvements at the Plant.

Mr. Rasich said the plant is in compliance.

TREASURER'S INVOICE(S):

Treasurer Mark Sullivan submitted a report including one request for payment from the Solicitor for general matters for the period between December 2, 2020 and January 6, 2021. The invoice is dated January 7, 2021 in the amount of \$808.50.

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Motion was made and seconded to approve the Solicitor's Invoice from January 7, 2021 as presented and for payment in the amount of \$808.50 to the Township Solicitor.

Motion passed unanimously.

MOTION (S):

UNFINISHED BUSINESS:

NEW BUSINESS:

Bruce Bush sent everyone a news release regarding the bidding threshold increase as of January 1, 2021.

He also noted that he received a letter regarding the COVID vaccine, requesting location contact information and that the Governor and State Legislators are prioritizing who receives the vaccination first. Patrick Lambert noted that we are classified as Group 1C which should be the next group authorized to receive the vaccine.

ANNOUNCEMENTS:

The next scheduled meeting of the Authority will be Monday, February 1, 2021 following the adjournment of the USTMA meeting, at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:06 pm.

Respectfully submitted,

Ryan Holmes
Secretary