

**MEETING AGENDA**  
Upper Saucon Township Municipal Authority  
(USTMA)

Monday, December 6, 2021 @ 6:00 PM  
Location: Upper Saucon Township Water and Sewer Building

---

**1. Call Meeting to Order -**

A. Pledge of Allegiance

**2. Roll Call - Members of the Authority and Appointed Professionals**

Bruce Bush - Chairman  
Joaquin (Jack) DeMatos - Vice Chairman  
Ryan Holmes - Secretary  
Mark Sullivan – Treasurer  
(Awaiting a BOS appointment to fill the 5th spot)

Gary A. Brienza, Solicitor  
Andy Bohl P.E., Engineer  
Farley Fry P.E., Engineer  
Patrick Lambert, Director of Water and Sewer Resources  
Ed Rasich, UST Asst. Director of Water and Sewer Resources

**3. Notification Announcement** - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

**4. Public Comment** - Public may comment on any item on the agenda or items not appearing on the agenda.

***NOTE: All citizens/visitors must sign the “speaker sign-in sheet” at the front desk if they want to address the Authority during this portion of the meeting.***

**5. Approval of the Minutes -**

A. Approval of the draft of the November 2021 Meeting Minutes

## MEETING AGENDA

Upper Saucon Township Municipal Authority

December 6, 2021

Page 2

**6. Correspondence Comments** - Authority members may comment on the correspondence packets and/or the “Summary” which they received.

**7. Solicitor’s Report - Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

**8. Engineer’s Report** – Andrew Bohl will discuss the matters being worked on. Andrew will submit a written report.

**9. Director of the UST Water and Wastewater Department’s Report** – Patrick Lambert will discuss the matters affecting the Sewage Treatment System. Patrick may also submit a confirming written report.

**10. Treasurer’s Report -**

**11. Motions Required –**

- A. Consider the release of \$204,622.78 to Anrich, Inc. for sewer improvements installed for the Oakhurst Drive project. Ref: Hanover Engineering’s letter dated 11/17/21.
- B. Consider the approval of the UST Planning Module for the Aldi Site Improvement Project. Ref: Hanover Engineering’s letter dated 11/19/21.
- C. Consider the release of \$466,073.07 for sanitary sewer improvements for the Traditions of America at Locust Valley project. Ref: Hanover Engineering’s letter dated 11/19/21.
- D. Consider the release of funds for Payment Application #2 in the amount of \$74,536.81 to Anrich, Inc. for the Oakhurst Drive Sanitary Sewer Extension Project. Ref: Hanover Engineering letter dated 11/30/21.

**12. Unfinished Business -**

- A. Unconnected Sewer Analysis

## MEETING AGENDA

Upper Saucon Township Municipal Authority

December 6, 2021

Page 3

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers.

**Background:** (1) Update on the letter that the Authority recommended be sent to the "53"; (2) The request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

2/19/19 -- Tom Dinkelacker had a casual discussion regarding this matter with Tom Beil. Tom's sense is that there will be some discussion regarding further review by the committee.

10/3/19 Chairman reminded Tom Beil at a meeting regarding Director interview, that we still wanted a meeting with the Public Works Committee regarding this matter.

11/2/2020 meeting Gary discussed this with Tom Beil and noted that if the Mt. Trexler project goes through, it could bring this issue to a head.

B. Sewer Tapping Study - update

C. Easement Problems

D. Coopersburg's Ordinance regarding lateral inspection upon any real estate transfer. (Ref: Coopersburg Ordinance #2021-675, Duly Adopted 3/16/2021)

E. Certificate of Occupancy problems.

F. Planning for the future

G. Review of meeting policy

13. **New Business -**

14. **Courtesy of the Floor -**

15. **Announcements -**

## MEETING AGENDA

Upper Saucon Township Municipal Authority

December 6, 2021

Page 4

A. Next scheduled meeting of the Authority will be **Monday, January 10, 2021 @ 6:00 PM** at the Water and Sewer Building. This will be our Re-organizational Meeting.

### **16. Adjournment**