

AGENDA

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, February 22, 2021 – 6:30 P.M.
Township Municipal Building

1. CALL TO ORDER – Brian Farrell, Chairman

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. PUBLIC COMMENT (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. ADMINISTER OATH OF OFFICE TO NEWLY-HIRED POLICE OFFICERS

Chairman Farrell will administer the oath of office to newly-hired police officers Ryan Frederick and Patrick MacKenzie.

6. SUBDIVISIONS & LAND DEVELOPMENTS - None

7. MINUTES

a. Reorganization Meeting of January 4, 2021

Consideration of a motion to approve the minutes of the reorganization meeting of January 4, 2021

b. Regular Meeting of January 25, 2021

Consideration of a motion to approve the minutes of the regular meeting of January 25, 2021.

8. RESOLUTIONS

a. Resolution No. 2021-13 – CDL Employee Drug and Alcohol Testing Policy

Consideration of a motion to adopt Resolution No. 2021-13 adopting a drug and alcohol testing policy applicable to all Township employees whose job description requires a Commercial Driver's License.

9. MOTIONS

a. Fill Management Positions in Department of Roads and Properties

- i. Consideration of a motion to promote Donald H. Eck, Jr. to the position of Executive Director of Roads and Properties at annual salary of \$96,427. (Note: Mr. Eck's promotion does not come with a pay increase.)
- ii. Consideration of a motion to hire Brent Sine as Director of Roads and Properties at an annual salary of \$83,620, contingent upon Mr. Sine successfully passing a pre-employment physical and drug screening. [Note: Mr. Sine's first day on the job will be May 24, 2021.]
- iii. Consideration of a motion to promote James Ravier to the position of Assistant Director of Roads and Properties at an hourly rate of pay of \$33.40.

b. Request for Payment - Central Complex at Hopewell Park – Certification No. 4 (Contract 3 - Plumbing)

Consideration of a motion to authorize final payment in the amount of \$3,047.74 to Integrity Mechanical for work completed on the Central Complex at Hopewell Park.

c. Request for Payment - Central Complex at Hopewell Park – Certification Nos. 6 and 7 (Contract 4 - Electrical)

Consideration of a motion to authorize final payment in the amount of \$4,032.66 to Diefenderfer Electrical Contractors for work completed on the Central Complex at Hopewell Park.

d. Request for Payment – Water / Sewer Dept. Garage – Certification No. 7 (Contract 2 – Mechanical)

Consideration of a motion to authorize payment in the amount of \$11,542.50 to K.C. Mechanical Service for work completed on the Water / Sewer Department Garage.

e. Release of Funds - Whispering Pines Subdivision – Release Request No. 9

Consideration of a motion to authorize the release of construction security in the amount of \$470,666.88 for the Whispering Pines Subdivision in accordance with The Pidcock Company recommendation made by letter dated February 17, 2021.

f. Release of Funds – Lanark Commons III (St. Luke's Annex Building) – Release Request No. 2 (Final)

Consideration of a motion to authorize the release of construction security in the amount of \$8,908.43 for the Lanark Commons III project in accordance with the Community Development Director's memo dated February 18, 2021.

10. CORRESPONDENCE & INFORMATION ITEMS - None

11. DIRECTION/DISCUSSION ITEMS - None

12. BILLS, PAYROLL AND COMMISSIONS

Prepaid Invoice List Dated February 18, 2021 for Check Issue Dates 2/9/2021 – 2/28/2021 and
Warrant Detail Invoice List dated February 19, 2021 for Report Dates 2/18/2021 – 2/22/2021

- Prepaid Invoice List.....\$314,829.70
- Warrant Detail Invoice List.....\$96,682.52

Consideration of a motion to authorize payment of the Prepaid Invoice List dated February 18, 2021 and Warrant Detail Invoice List dated February 19, 2021.

13. ADDITIONAL BUSINESS

14. COURTESY OF THE FLOOR

15. EXECUTIVE

16. ADJOURNMENT