

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, January 25, 2021 – 6:30 P.M.
Township Municipal Building

Members Present: Brian J. Farrell, Chairman
Philip W. Spaeth, Vice Chairman
John G. Inglis, III
Dennis E. Benner

Members Absent: Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Charles Unangst, P.E., Township Engineer

CALL TO ORDER

Chairman Farrell called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Chairman Farrell asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Chairman Farrell announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

ORDINANCES

None

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

Regular Meeting of November 16, 2020

Motion made by Mr. Spaeth and seconded by Mr. Benner to approve the minutes of the regular meeting of November 16, 2020.

The motion was approved by a vote of 4 to 0.

RESOLUTIONS

Resolution No. 2021-10 – Establishing a COVID-19 Vaccination Incentive Program

Motion made by Mr. Inglis and seconded by Mr. Spaeth to adopt Resolution No. 2021-10 implementing a COVID-19 vaccination incentive program for Township employees.

The motion was approved by a vote of 4 to 0.

Resolution No. 2021-11 – Setting Rate of Compensation for Local Tax Collector

Motion made by Mr. Spaeth and seconded by Mr. Benner to adopt Resolution No. 2021-11 increasing the Tax Collector's rate of compensation from \$3.25 per tax bill to \$3.60 per tax bill beginning January 1, 2022.

The motion was approved by a vote of 4 to 0.

MOTIONS

Authorize Sale of Used Township Vehicles and Equipment

Motion made by Mr. Inglis and seconded by Mr. Benner to designate the vehicles and equipment identified on Disposition List No. 2021-01 as surplus property to be disposed of through an on-line auction conducted by Municibid consistent with the procedures set forth in the Second Class Township Code.

The motion was approved by a vote of 4 to 0.

Request for Payment – Water / Sewer Dept. Garage – Certification No. 7 (contract 4 – Electrical)

Motion made by Mr. Benner and seconded by Mr. Spaeth to authorize payment in the amount of \$23,059.44 to Wind Gap Electric for work completed on the Water / Sewer Department Garage.

The motion was approved by a vote of 4 to 0.

Request for Payment – Water / Sewer Dept. Garage – Certification No. 11 (contract 1 – Site Work and General Building Construction)

Motion made by Mr. Inglis and seconded by Mr. Benner to authorize payment in the amount of \$123,522.80 to Ankiewicz Enterprises for work completed on the Water / Sewer Department Garage.

The motion was approved by a vote of 4 to 0.

Zoning Agreement – Stone Cellar Farm & Vineyard – 5831 Vera Cruz Road - Zoning Appeal No. 2020-13

Motion made by Mr. Spaeth and seconded by Mr. Benner to approve the Agreement with Roger Rockhill and Julie Juckes setting forth the terms and conditions under which the Township will refrain from objecting to the Special Exception Application to operate various business-related uses on the property at 5831 Vera Cruz Road; and to authorize the Township Manager to execute said Agreement on behalf of the Township.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Review Agenda for Zoning Hearing Board Meeting On February 1, 2021

Mr. Beil briefly reviewed the two appeals on the docket for the February 1, 2021 Zoning Hearing Board meeting.

Mr. Beil noted the first appeal concerning the property at 5831 Vera Cruz Road was already dealt with by the Board of Supervisor earlier in the meeting.

It was determined that the second appeal concerning the property at 7344 Blue Church Road South involves a routine matter that can be handled by the Zoning Hearing Board without input from the Board of Supervisors.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Spaeth and seconded by Mr. Benner to authorize payment of the Prepaid Invoice List dated January 22, 2021 for Check Issue Dates 1/5/2021 – 1/25/2021 and Warrant Detail Invoice List dated January 22, 2021 for Report Dates 1/5/2021 – 1/25/2021

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 6:40 p.m., the Board met in Executive Session to discuss pending litigation against the Township filed by Kay Lehigh, LLC regarding the Township's denial of Kay Lehigh's Curative Amendment.

At approximately 8:03 p.m., the Board returned from Executive Session.

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. Inglis to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 8:04 p.m.



Secretary