

AGENDA

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, December 20, 2021 – 6:30 P.M.
Township Municipal Building

1. CALL TO ORDER – Brian Farrell, Chairman

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. PUBLIC COMMENT (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. KENT LITTLEFIELD OF HYDRO-TERRA GROUP – ANNOUNCEMENT OF UPCOMING RETIREMENT

Mr. Littlefield plans on retiring at the end of 2021 and recommends Nikole Brown as his replacement. Mr. Littlefield has served as Township geotechnical consultant for over 23 years.

6. SUBDIVISIONS & LAND DEVELOPMENTS - None

7. MINUTES

a. Regular Meeting of September 27, 2021

Consideration of a motion to approve the minutes of the regular meeting of September 27, 2021.

8. PUBLIC HEARING ON PROPOSED ORDINANCE NO. 141-U – CONSERVATION DESIGN BUFFER OVERLAY ZONE

Proposed Ordinance No. 141-U amends the Township Zoning Ordinance to create a Conservation Design Buffer Overlay Zone and associated regulations.

a. Open public hearing

b. Introduction by Township Solicitor and identification of Township Exhibits

c. Staff comments

d. Questions by Board Members

e. Accept public comment and input

f. Additional questions by Board Members

g. Close public hearing

9. ORDINANCES (for possible adoption)

- a. Proposed Ordinance No. 141-U – Conservation Design Buffer Overlay Zone
Consideration of a motion to adopt proposed Ordinance No. 141-U amending the Township Zoning Ordinance to create a Conservation Design Buffer Overlay Zone and associated regulations. [Note to Chairman: Accept public comment prior to taking vote on proposed Ordinance.]
- b. Proposed Ordinance No. 67-BBB – No Parking Zone Along Section of Huckleberry Drive
Consideration of a motion to adopt proposed Ordinance No. 67-BBB establishing a No Parking Zone along a portion of Huckleberry Drive. [Note to Chairman: Accept public comment prior to taking vote on proposed Ordinance.]

10. RESOLUTIONS

- a. Resolution No. 2021-33 – Adoption of 2022 Township Budget
Consideration of a motion to adopt Resolution No. 2021-33 approving the 2022 Township Budget.
- b. Resolution No. 2021-35 - 2022 Tax Levy
Consideration of a motion to adopt Resolution No. 2021-35 fixing the real estate tax rate and fire hydrant tax rate for the year 2022.
- c. Resolution No. 2021-36 - 2022 Pay Plan for Non-Represented Employees
Consideration of a motion to adopt Resolution No. 2021-36 establishing the 2022 Pay Plan for non-represented employees of the Township.
- d. Resolution No. 2021-37 - Police Pension Plan Contribution
Consideration of a motion to adopt Resolution No. 2021-37 requiring participants of the Police Pension Plan to make a mandatory contribution to the Police Pension Fund for the year 2022.
- e. Resolution No 2021-38 - Non-Uniformed Employees' Pension Plan Contribution
Consideration of a motion to adopt Resolution No. 2021-38 requiring participants of the Non-Uniformed Employees' Pension Plan to make a mandatory contribution to the Non-Uniformed Employees' Pension Fund for the year 2022.
- f. Resolution No. 2021-39 – Termination of Volunteer Firefighter Length of Service Awards Program (LOSAP)
Consideration of a motion to adopt Resolution No. 2021-39 terminating the Length of Service Awards Program for volunteer firefighters and amending the 2021 Township Budget in a manner consistent therewith. (Note: As recommended by the Fire Department, LOSAP will be replaced with a Pay-Per-Call Program funded by the Township and administered by the Fire Department.)

11. MOTIONS

- a. Request for Payment – Phase 2 of Chestnut Hill Road Stormwater and Roadway Improvements Project – Certification No. 2
Consideration of a motion to authorize payment in the amount of \$387,104.15 to Anrich, Inc. for work completed on Phase 2 of the Chestnut Hill Road Stormwater and Roadway Improvements Project.
- b. Request for Payment – Oakhurst Drive Sanitary Sewer Extension Project – Certification No. 1
Consideration of a motion to authorize payment in the amount of \$204,622.78 to Anrich, Inc. for work completed on the Oakhurst Drive Sanitary Sewer Extension Project.
- c. Request for Payment – Oakhurst Drive Sanitary Sewer Extension Project – Certification No. 2
Consideration of a motion to authorize payment in the amount of \$74,536.81 to Anrich, Inc. for work completed on the Oakhurst Drive Sanitary Sewer Extension Project.
- d. Request for Payment – Hopewell Park Landscaping Project – Certification No. 1
Consideration of a motion to authorize payment in the amount of \$4,050.00 to All Seasons Landscaping Company for work completed on the Hopewell Park Landscaping Project.
- e. Release of Funds – Traditions of America at Locust Valley – Security Release Request 2
Consideration of a motion to authorize the release of construction security in the amount of \$1,336,901.31 for Traditions of America at Locust Valley in accordance with the Township Engineer’s recommendation made by letter dated December 7, 2021.
- f. Release of Funds – Offsite Water Main in Connection with Estates at Saucon Valley Subdivision – Security Release Request 1
Consideration of a motion to authorize the release of construction security in the amount of \$965,195.44 for the offsite water main extension in connection with the Estates at Saucon Valley Subdivision in accordance with the Township Engineer’s recommendation made by letter dated December 7, 2021.
- g. Request for Payment – Pavilion at Hopewell Park – Certification No. 3
Consideration of a motion to authorize payment in the amount of \$27,861.75 to Irish Creek Enterprises for work completed on the new pavilion at Hopewell Park.
- h. Release of Funds – Estates at Saucon Valley Subdivision – Security Release Request 3
Consideration of a motion to authorize the release of construction security in the amount of \$931,214.30 for the Estates at Saucon Valley Subdivision in accordance with the Township Engineer’s recommendation made by letter dated December 15, 2021.
- i. Release of Funds – Lanark III Land Development – Security Release Request No. 2
Consideration of a motion to authorize the release of construction security in the amount of \$549,625.67 for the Lanark III land development project in accordance with the Township Engineer’s letter dated December 15, 2021.

- j. Release of Funds - Whispering Pines Subdivision – Certification No. 11 (Final)
Consideration of a motion to authorize the release of construction security in the amount of \$63,796.05 for the Whispering Pines Subdivision in accordance with the Community Development Director’s memo dated December 13, 2021
- k. Public Works Union Collective Bargaining Agreement
Consideration of a motion to ratify the Collective Bargaining Agreement between Upper Saucon Township and the Municipal Workers of Upper Saucon Township for the contract term of January 1, 2022 through December 31, 2025; and to authorize the Township Manager to execute said Agreement on behalf of the Township. [Note: The Board may wish to discuss this matter in Executive Session prior to taking a vote.]

12. CORRESPONDENCE & INFORMATION ITEMS

- a. **ANNOUNCEMENT:** Board of Supervisors Reorganization Meeting will be held on Monday, January 3, 2022 at 6:30 pm

13. DIRECTION/DISCUSSION ITEMS - None

14. BILLS, PAYROLL AND COMMISSIONS

Prepaid Invoice List Dated December 17, 2021 for Check Issue Dates: 11/16/2021 – 12/20/2021 and Warrant Detail Invoice List dated December 17, 2021 for Report Dates: 11/16/2021 – 12/20/2021

- Prepaid Invoice List.....\$1,015,366.11
- Warrant Detail Invoice List.....\$ 873,572.58

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated December 17, 2021.

15. ADDITIONAL BUSINESS

16. COURTESY OF THE FLOOR

17. EXECUTIVE SESSION

18. ADJOURNMENT