

UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, August 3, 2020

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Township Municipal Authority at approximately 6:05 pm in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBERS PRESENT:

Bruce Bush – Chairman
Joaquin (Jack) DeMatos - Vice Chairman (ABSENT)
Ronald Reybitz - Asst. Secretary and Asst. Treasurer
Ryan Holmes - Secretary (ABSENT)
Mark Sullivan – Treasurer

STAFF PRESENT:

Gary A. Brienza, Solicitor
Andrew T. Bohl, P.E., Engineer
Farley F. Fry, P.E., Engineer
Patrick Lambert, Director of Water and Sewer Resources
Ed Rasich, UST Asst. Director of Water and Sewer Resources (ABSENT)

VISITORS:

None

NOTIFICATION:

All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT:

MINUTES:

There was one correction needed to the June minutes under the Engineer's Report paragraph one, to change the word "permits" to "easements".
A motion was made and seconded to approve the July meeting minutes as amended.

Motion passed unanimously.

CORRESPONDENCE:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

Date list was prepared or amended: 7/23/2020, 7/27/2020, 7/28/2020, 7/31/2020

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Date of letter: 7/6/2020

Letter from: Andrew Bohl, Hanover Engineering

Letter sent to: Patricia Lang, UST

Subject: Penn State Lehigh Valley.....Proposed Maintenance Building.....2809 Saucon Valley Road.....Sanitary Sewer Review

We reviewed these three documents:

1. Preliminary/Final Land Development Plans New Maintenance Building dated 1/11/2019, last revised 4/23/2020
2. Completed UST Industrial Pretreatment Program Wastewater Discharge Application endorsed by Andrew Gutberlet of Penn State on 5/22/2020
3. Correspondence from PADEP dated 5/29/2020 indicating the proposed maintenance building does not warrant a submission of a Planning Module to PADEP

We have the following comments:

1. Plans to be revised to provide the proposed invert "in" and "out for each proposed sewer manhole within the project limits.
2. Manhole 2 shall be labeled as a "drop manhole" the Utility Plan sheet and the Profile Plan sheet.
3. No Industrial Pretreatment Permit is required for the Maintenance Building since the wastewater is anticipated to be only domestic sewage.

All sewers for this project will be privately owned and the responsibility of the University to operate and maintain.

Date of letter: 7/6/2020

Letter from: Andrew Bohl, Hanover Engineering

Letter sent to: Patricia Lang, UST

Subject: Old Saucon Subdivision Phase 2.....Final Subdivision Plan.....Sanitary Sewer Review

Reviewed the Response Letter from the Engineer dated 6/29/2020 and the Final Subdivision Plan Set for Old Saucon Phase 2 dated 2/20/2020, last revised 6/30/2020.

We had the following comments:

1. Plans indicate access, general and maintenance easements for all utilities within all proposed roadway in the Age Qualified Community Overlay zoned lands and all Village Commercial lands.

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2. Final Plan for Phase 2 proposes a modification to the sewer design to include additional sewer system along Route 378 west of proposed Basin #1.

3. All commercial buildings are now proposed within Phase 3 of the subdivision.

Date of letter: 7/6/2020

Letter from: Andrew Bohl, Hanover Engineering

Letter sent to: Patricia Lang, UST

Subject: Saucon Valley Crossings MHP.....As-Built Plan Review

We reviewed the subject dated 11/22/2019, last revised 7/6/2020.

The as-built drawings as submitted have been revised pursuant to our latest comments.

Date of letter: 7/7/2020

Letter from: Andrew Bohl, Hanover Engineering

Letter sent to: Bruce Bush

Subject: Penn State Lehigh Valley Campus.....Dining Hall Expansion Project.....Sanitary Sewer Video Inspection Review

We reviewed the video tapes. Purpose of the inspection was to determine the current condition of the recently constructed sewer system. The sewers were flushed, inspected, and videoed on 6/29/2020.

The inspection revealed that the Segments appeared to be in acceptable condition. The laterals that were connected downstream of Manhole 3 were found to be in acceptable condition.

Date of letter: 7/7/2020

Letter from: Gary Brienza, Solicitor (email)

Letter sent to: Tom Dinkelacker, LV Law Practice

Subject: Mountain Glen

Still carrying this item on my monthly report.....I Think everything has been prepared, executed, and recorded/received. Am I correct?

Date of letter: 7/7/2020

Letter from: Gary Brienza, Solicitor (email)

Letter sent to: Tom Dinkelacker, LV Law Practice

Subject: Blue Belle/Weyhill

Still carrying this on my monthly report for the USTMA.....I believe whatever was going on has been completed.....Am I correct?

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Date of letter: 7/7/2020
Letter from: Tom Dinkelacker, LV Law Practice (email)
Letter sent to: Gary Brienza, Solicitor
Subject: Mountain Glen

We are good to go.

Date of letter: 7/7/2020
Letter from: Tom Dinkelacker, LV Law Practice (email)
Letter sent to: Gary Brienza, Solicitor
Subject: Blue Belle/Weyhill

Off-site is done. Off-site water and on-site water/sewer are not yet done. I ask Curt Genner to advise as to status of on-site utilities.

Date of letter: 7/7/2020
Letter from: Curt Genner, C. Robert Wynn Associates, Inc
Letter sent to: Tom Dinkelacker and Gary Brienza
Subject: Blue Belle / Weyhill

There is still an outstanding item regarding the trees and water main running along Weyhill Drive. This office is in the process of coordinating a meeting between Toll, UST and USTMA to resolve. Keep this matter on the report. As far as on-site utilities, the development is not completed or final paved yet; so dedication of on-site utilities would be a little ways off.

Date of letter: 7/8/2020
Letter from: Andrew Bohl, Hanover Engineering (email)
Letter sent to: Tom Dinkelacker, LV Law Practice
Subject: Saucon Valley Crossing Mobile Home Park

We have reviewed the easement plan and legal descriptions as prepared by Lehigh Engineering for the subject and find them acceptable. The as-builts were reviewed earlier this week and were found to be acceptable.

Date of letter: 7/10/2020
Letter from: Gary Brienza, Solicitor (email)
Letter sent to: Tom Dinkelacker, LV Law Practice
Subject: Mt. Trexler Manor

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(This was in response to Tom's email regarding status of subject)
There was nothing pending before the Board. Also no one from MTM (for that matter no member of the public) appeared before the Board.

Date of letter: 7/20/2020
Letter from: Bruce Bush (email)
Letter sent to: Gary Brienza, Solicitor and Patrick Lambert, UST
Subject: Hanner Agreement

(This was in response to Gary's 7/16/2020 email in which he stated that the Hanner Agreement came in today signed by Mr. and Mrs. Hanner. Need the Agreement countersigned by UST Question though is should we wait until the next meeting of the USTMA or should my office send to Patrick to plan to have it signed as soon as possible)

Send the Agreement to Patrick for UST signature and I will sign it when Patrick notifies me that he has the Agreement. I do not want to wait till the USTMA Meeting.

Date of letter: 7/24/2020
Letter from: Andrew Bohl, Hanover Engineering (email)
Letter sent to: Patrick Lambert, UST and others
Subject: Quarterly Corrective Action Plan Report

(Enclosed) is the subject document for further handling.

Date of letter: 7/28/2020
Letter from: Andrew Bohl, Hanover Engineering
Letter sent to: Patricia Lang, UST
Subject: Route 309 Commerce Center Sketch Plan.....Sanitary Sewer Review Comments

We reviewed the first submission of the subject as prepared by Langan Engineering, dated 7/1/2020. Since the submission did not contain any information related to the design or location of the sewer system intended to serve the project, we offer the following comments.

1. Applicant shall provide the projected sewer flows for the proposed uses.
2. Applicant shall provide a completed UST Sewage Facilities Planning Module.
3. Applicant shall provide a completed PADEP Planning Module
4. Applicant shall provide a completed UST Industrial Pretreatment Program Wastewater Discharge Application.

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5. Applicant shall design the sewer collection system in accordance with UST Ordinances.

*****end of correspondence list for the August meeting

CORRESPONDENCE COMMENTS:

SOLICITOR'S REPORT:

The Solicitor's Report dated August 3, 2020 was presented by Solicitor Brienza.

Attorney Brienza noted that he has nothing new to report on Saucon Valley Crossings.

Solicitor Brienza informed the Authority that the Oakhurst residential easements have all been recorded except for the Yundt Family Trust. Lehigh County keeps sending Yundt documents back with corrections that need to be made and they are charging us fees every time. The details the County is requesting must come from the Attorney for the Yundt Family. Both easements from Lehigh University are still not finalized, hopefully by the next meeting everything will be signed.

Attorney Brienza said that Mountain Glen is finalized and can be removed from his report.

Solicitor Brienza said he is getting no response from the representative for 3701 Corporate Parkway LLC regarding the easement.

Solicitor Brienza told the Authority that he believes he can remove Mt. Trexler Manor from his report, but he will leave on until he's sure they are going to approach Lower Milford.

Attorney Brienza reported that the Brinley developer was looking to have a "pump and haul" deal temporarily put in place so they could begin construction and have people move in before they pump station in completed. The Township previously had the same request from a different builder and the request was denied. Andy Bohl spoke with Karl Schreiter about this and Karl said given this developer's track record, he would not recommend approving this. Should the developer walk away from the project the Township would be on the hook for the cost of the "pump and haul" until the pump station would be complete.

Solicitor Brienza noted that off-site sewer for Weyhill has been completed but off-site water and on-site water and sewer have not been finalized. Paving and improvements have not been completed yet and dedication of on-site utilities has not occurred either. There is also the outstanding issue of the trees being planted in the water easement that needs to be resolved. This will require a meeting between Toll Brothers and Upper Saucon Township.

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ENGINEER'S REPORT:

Andrew Bohl, PE, presented Engineer's report dated July 31, 2020.

Mr. Bohl said that he is waiting for the executed easements from Lehigh to finalize the plans for the Oakhurst project.

Mr. Bohl noted that the Executive Parkway plans are mostly complete, but he is waiting to receive the easement before finalizing them to make sure there are no changes.

Mr. Bohl told the Authority that representatives for Valley Manor have been unresponsive. Bruce Bush asked how much Valley Manor is dumping into the UST system and how concerned the Authority should be? Attorney Brienza commented that Coopersburg has sent a letter to Valley Manor saying that they have 10 days to respond or their Solicitor will re-initiate litigation.

Mr. Bohl noted that the 2nd quarter CAP report was submitted to DEP on July 24, 2020. The next one is due at the end of October.

Mr. Bohl told the Authority that construction of Phase 1 at Old Saucon has been completed. There are a few repairs that need to be made on the sanitary sewer line. Phase 2 was conditionally approved by the BOS at their July meeting.

Mr. Bohl told the Authority that Saucon Valley Crossings work is complete, and the dedication of easement descriptions need to be executed.

Mr. Bohl said that construction at Penn State dining hall is under way.

Andy Bohl reported that Coopersburg had one exceedance this month from July 10-11 and that they are still waiting for the repairs to occur on Valley Manors collection system.

Mr. Bohl said that TOA Lehigh Valley is moving forward and obtaining permits.

Mr. Bohl noted that there are still 3 outstanding IPP's.

Mr. Bohl has nothing new to report on Act 537.

SUPERINTENDENT'S REPORT:

Mr. Lambert told the Authority that there were two residents from Lotus lane that called this week to inquire about hooking up to the public sewer because they are having issues with their septic systems. These residents are in the same development as Mr. Hanner. If they pursue this there are options, the Authority could discuss to determine the best way to proceed for all involved.

Mr. Lambert said that flows have dropped off after the rain event in July and have not come back up. The Sewer Department has completed several point repairs. So far this year they have done about 18 compared to the 7 they did last year. They are

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continuing to flush and TV to find additional places where point repairs are needed. They hope to continue this through October.

TREASURER'S REPORT:

Mr. Sullivan reported that the balance stands at \$721.36. He does not need approval for this month's report.

MOTION (S):

UNFINISHED BUSINESS:

A. Unconnected Sewer Analysis

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers.

Background: (1) Update on the letter that the Authority recommended be sent to the "53"; (2) The request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

Status: **2/19/19**--Tom Dinkelacker had a casual discussion regarding this matter with Tom Beil. Tom's sense is that there will be some discussion regarding further review by the committee. **3/8/2019**--Tom Beil stated that Bruce would be invited to the next Public Works Committee meeting. **October 2019** - Bruce Bush mentioned that he again, recently reminded Tom Beil that he would still like a meeting with the Public Works committee regarding the unconnected sewers. **February 2020** – Bruce noted that there is still nothing new to report on the unconnected properties and that to his knowledge a date still has not been set for the Public Works committee meeting.

B. Sewer Tapping Study – Nothing new on this either. Both the unconnected properties and the sewer tapping study needs to be addressed by the Supervisors.

C. Easement Problems

D. Oakhurst Drive Project

This project will be ready to go out for bid as soon as we receive the permits from DEP.

E. Stabler Executive Parkway Sewer Issues. Ref: Letter from Karl Schreiter dated 9/19/2018. Copy of letter sent to each member of the Authority on 9/25/2018.

F. Mt. Trexler Manor has been instructed by Tom Beil that their best to connect to the sewer system through Lower Milford.

NEW BUSINESS:

Mr. Bush told the Authority that he has received a copy of the Lehigh Valley Planning Commission 2019 Housing Report and Regional Plan. If anyone would like to look at it, they should let him know.

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ANNOUNCEMENTS:

The next scheduled meeting of the Authority will be Tuesday, September 8, 2020 @ 6:00 PM at the Water and Sewer Building.

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Municipal Authority was unanimously adjourned at approximately 6:46 pm.

Respectfully submitted,

Ryan Holmes
Secretary

