

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, November 16, 2020 – 6:30 P.M.  
Township Municipal Building

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1. **CALL TO ORDER** – Brian Farrell, Chairman

2. **PLEDGE OF ALLEGIANCE**

3. **NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. **PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. **SUBDIVISIONS & LAND DEVELOPMENTS** - None

6. **MINUTES** - None

7. **ORDINANCES** (for adoption) - None

8. **RESOLUTIONS** - None

9. **MOTIONS**

a. Security Release Request 3 – Provco Pinegood Coopersburg (Wawa project)

Consideration of a motion to authorize the release of construction security in the amount of \$72,731.42 for the Wawa project in accordance with the Township Engineer’s recommendation made by letter dated November 12, 2020.

b. Security Release Request 7 - Traditions of America at Saucon Valley, Phase 1

Consideration of a motion to authorize the release of construction security in the amount of \$386,034.00 for Phase 1 of Traditions of America at Saucon Valley in accordance with the Township Engineer’s recommendation made by letter dated November 12, 2020.

c. Security Release Request 7 – Traditions of America at Saucon Valley, Phase 2

Consideration of a motion to authorize the release of construction security in the amount of \$935.00 for Phase 2 of Traditions of America at Saucon Valley in accordance with the Township Engineer’s recommendation made by letter dated November 12, 2020.

- d. Security Release Request 5 – Traditions of America at Saucon Valley, Phase 3  
Consideration of a motion to authorize the release of construction security in the amount of \$1,870.00 for Phase 3 of Traditions of America at Saucon Valley in accordance with the Township Engineer’s recommendation made by letter dated November 12, 2020.
- e. Security Release Request 5 – Traditions of America at Saucon Valley, Phase 4  
Consideration of a motion to authorize the release of construction security in the amount of \$43,609.28 for Phase 4 of Traditions of America at Saucon Valley in accordance with the Township Engineer’s recommendation made by letter dated November 12, 2020.
- f. Request for Payment – Water / Sewer Dept. Garage – Certification No. 6 (Contract 4 – Electrical)  
Consideration of a motion to authorize payment in the amount of \$29,673.00 to Wind Gap Electric for work completed on the Water / Sewer Department Garage.
- g. Appointment of Special Solicitor – Kay Lehigh Conditional Use Application  
Consideration of a motion to appoint Attorney Robert W. Gundlach, Jr., as special solicitor to represent the Township’s interest in upholding its zoning ordinance in connection with the conditional use application filed by Kay Lehigh LLC on November 6, 2020 and to compensate the special solicitor in accordance with the fee schedule set forth in Attorney Gundlach’s letter of May 13, 2019.

**10. CORRESPONDENCE & INFORMATION ITEMS**

- a. **ANNOUNCEMENT:** Board of Supervisors Reorganization Meeting will be held on Monday, January 4, 2021 at 6:30 pm.

**11. DIRECTION/DISCUSSION ITEMS**

- a. Cancellation of Board of Supervisors meeting scheduled for December 14, 2020 due to lack of agenda items
- b. Review Agenda for Zoning Hearing Board meeting on December 7, 2020

**12. PRELIMINARY 2021 TOWNSHIP BUDGET**

Consideration of a motion to adopt the preliminary 2021 Township Budget and to authorize the Township Manager to advertise the Budget so that final consideration of the Budget can be accomplished at the Board of Supervisors meeting on December 21, 2020.

**13. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List Dated November 13, 2020 for Check Issue Dates 11/10 /2020 – 11/30/2020 and Warrant Detail Invoice List dated November 13, 2020 for Report Date: 11/16/2020

- Prepaid Invoice List.....\$ 174,303.47
- Warrant Detail Invoice List.....\$1,018,781.15

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated November 13, 2020.

**14. ADDITIONAL BUSINESS**

**15. COURTESY OF THE FLOOR**

**16. EXECUTIVE SESSION**

**17. ADJOURNMENT**