

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, July 13, 2020 – 6:30 P.M.
Township Municipal Building

Members Present: Brian J. Farrell, Chairman
Philip W. Spaeth, Vice Chairman
John G. Inglis, III
Dennis E. Benner

Members
Participating
Via Speakerphone: Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Charles Unangst, P.E., Township Engineer
Thomas Nicoletti, Chief of Police
Patricia Lang, Director of Community Development
Dane Carroll, Emergency Management Coordinator
Patrick Leonard, Deputy Emergency Management
Coordinator

CALL TO ORDER

Mr. Farrell called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Farrell asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Mr. Farrell announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

RECOGNITION OF DANE CARROLL AND PATRICK LEONARD

The Board recognized Dane Carroll, Emergency Management Coordinator, and Patrick Leonard, Deputy Emergency Management Coordinator, for their outstanding service to the Township during the COVID-19 emergency. Messrs. Carroll and Leonard were presented with an appreciation award in recognition of their efforts.

PUBLIC HEARING ON PROPOSED ORDINANCE NO. 141-R – FORESTRY USES

Proposed Ordinance No. 141-R amends the Township Zoning Ordinance to revise regulations relating to forestry uses by eliminating the mandatory participation in a forest stewardship plan as required by Section 517.B.1.C and substituting therefore a recommendation for voluntary participation in, and submission of, a forestry stewardship plan; and further by eliminating mandatory “no timber harvesting buffer zones” as required by Section 517.D.1.J and substituting therefore a requirement of compliance with an approved E&S Plan as well as all permits issued in accordance with applicable law, while encouraging adherence to certain setbacks.

Chairman Farrell opened the hearing and asked Solicitor Dinkelacker to handle the proceedings.

Solicitor Dinkelacker summarized proposed Ordinance No. 141-R. He said the proposed Ordinance was prepared in response to a letter dated December 12, 2019 from the State Attorney General’s Office.

Solicitor Dinkelacker introduced the following exhibits into the record:

- Exhibit T-1 - Complete copy of proposed Ordinance No. 141-R.
- Exhibit T-2 - Letter dated February 20, 2020 from Trisha Lang, Director of Community Development, transmitting proposed Ordinance No. 141-R to the Upper Saucon Township Planning Commission.
- Exhibit T-3 - Letter dated February 20, 2020 from Trisha Lang, Director of Community Development, transmitting proposed Ordinance No. 141-R to the Lehigh Valley Planning Commission.
- Exhibit T-4 – Letter dated February 20, 2020 from Trisha Lang, Director of Community Development, transmitting proposed Ordinance No. 141-R to the Lehigh County Department of Law.
- Exhibit T-5 – Review comments received from the Upper Saucon Township Planning Commission.

- Exhibit T-6 – Review comments received from the Lehigh Valley Planning Commission.
- Exhibit T-7 – Copy of public notice for proposed Ordinance No. 141-R which was submitted to The Morning Call newspaper for publication on June 25, 2020 and July 2, 2020.
- Exhibit T-8 – Copy of actual public notices printed in The Morning Call newspaper on June 25, 2020 and July 2, 2020.

Solicitor Dinkelacker noted that Exhibits T-1 through T-8 will become part of the official record of the hearing.

Chairman Farrell asked if anyone from the public wished to comment on the proposed Ordinance. There was no response.

Chairman Farrell closed the public hearing.

ORDINANCES

Proposed Ordinance No. 141-R – Forestry Uses

Motion made by Mr. Benner and seconded by Mr. Inglis to adopt proposed Ordinance No. 141-R amending certain provisions of the Township Zoning Ordinance relating to forestry uses.

Chairman Farrell asked if anyone from the public wished to comment on the proposed Ordinance. There was no response.

The motion was approved by a vote of 5 to 0.

SUBDIVISIONS & LAND DEVELOPMENTS

Old Saucon Subdivision – Phase 2 Final Plan – Resolution No. 2020-24

Motion made by Mr. Benner and seconded by Mr. Inglis to adopt Resolution No. 2020-24 conditionally approving the Phase 2 Final Subdivision Plan for Old Saucon Investment, L.P.

Mark Bahnick, P.E., of Van Cleef Engineering was present on behalf of the applicant.

Mr. Bahnick responded to a question posed by Mr. Wagner.

The motion was approved by a vote of 5 to 0.

Calvary Bible Fellowship Church – Final Land Development Plan – Resolution No. 2020-29

Motion made by Mr. Spaeth and seconded by Mr. Benner to adopt Resolution No. 2020-29 conditionally approving the Final Land Development Plan of Calvary Bible Fellowship

Church to construct an addition to the existing church and make other site improvements at 6782 North Main Street.

The motion was approved by a vote of 5 to 0.

MINUTES

None

RESOLUTIONS

Resolution No. 2020-26 – Application to Modify Existing Traffic Signal at the Intersection of North Main Street and East Fairmount Street

Motion made by Mr. Inglis and seconded by Mr. Benner to adopt Resolution No. 2020-26 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of North Main Street and East Fairmount Street.

The motion was approved by a vote of 5 to 0.

Resolution No. 2020-27 Appointment of Special Fire Police

Motion made by Mr. Spaeth and seconded by Mr. Benner to adopt Resolution No. 2020-27 appointing various individuals to serve as Special Fire Police for Upper Saucon Township.

The motion was approved by a vote of 5 to 0.

MOTIONS

Award Bid for 2020 Street Maintenance Project

Motion made by Mr. Inglis and seconded by Mr. Benner to award the bid for the 2020 Street Maintenance Project to Asphalt Maintenance Solutions, LLC for a total bid price of \$108,310.50.

The motion was approved by a vote of 5 to 0.

Designate Date and Time for Upper Saucon Township Trick or Treat

Motion made by Mr. Benner and seconded by Mr. Spaeth to designate Friday, October 30, 2020 from 6:00 pm to 8:00 pm as Upper Saucon Township Trick or Treat with a rain date of Saturday, October 31, 2020 from 6:00 pm to 8:00 pm.

The motion was approved by a vote of 5 to 0.

Request for Payment – Water / Sewer Dept. Garage – Certification No. 7 (Contract 3 – Plumbing)

Motion made by Mr. Benner and seconded by Mr. Inglis to authorize payment in the amount of \$21,996.00 to Dual Temp Company for work completed on the Water / Sewer Department Garage.

The motion was approved by a vote of 5 to 0.

Request for Payment – Water / Sewer Dept. Garage – Certification No. 3 (Contract 4 – Electrical)

Motion made by Mr. Benner and seconded by Mr. Inglis to authorize payment in the amount of \$24,525.00 to Wind Gap Electric for work completed on the Water / Sewer Department Garage.

The motion was approved by a vote of 5 to 0.

Release of Funds– Provco Pinegood Coopersburg, LLC (Wawa project) – Release 1

Motion made by Mr. Benner and seconded by Mr. Inglis to authorize the release of construction security in the amount of \$197,539.31 for the Wawa project in accordance with the Township Engineer's recommendation made by letter dated July 9, 2020.

The motion was approved by a vote of 5 to 0.

Request for Payment – Chestnut Hill Road Stormwater & Roadway Improvements Project – Certification Nos. 5 and 6

Motion made by Mr. Spaeth and seconded by Mr. Benner to authorize final payment in the amount of \$77,698.04 to Barwis Construction for work completed on Phase 1 of the Chestnut Hill Road Stormwater and Roadway Improvements Project.

The motion was approved by a vote of 5 to 0.

Request for Payment - Hopewell Park Project – Certification Nos. 15 and 16

Motion made by Mr. Inglis and seconded by Mr. Benner to authorize final payment in the amount of \$172,502.87 to Barwis Construction for work completed on the Hopewell Park Project.

The motion was approved by a vote of 5 to 0.

Mailbox Encroachment Agreement – Matthew and Marie Glazier – 5835 Paula Court

Motion made by Mr. Benner and seconded by Mr. Inglis to approve the Encroachment Agreement with Matthew and Marie Glazier to allow the installation of a stone mailbox structure within a portion of the Township right-of-way of Paula Court, and to authorize the Township Manager to execute said Agreement on behalf of the Township.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Cancellation of Board of Supervisors meeting scheduled for July 27, 2020 due to lack of agenda items

It was the consensus of the Board to cancel the meeting originally scheduled for Monday, July 27, 2020.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Benner and seconded by Mr. Wagner to authorize payment of the Prepaid Invoice List Dated July 10, 2020 for Check Issue Dates 06/23/2020 – 07/10/2020 and Warrant Detail Invoice List dated July 10, 2020 for Report Date 07/13/2020.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. Inglis to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 7:02 p.m.



Secretary