

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, May 18, 2020 – 6:30 P.M.
Virtual Meeting Via GoToWebinar

Due to the COVID-19 health emergency, the Board of Supervisors held its May 18, 2020 regular meeting virtually via the GoToWebinar platform. Participation in the meeting was limited to remote connection using a telephone, computer or mobile device. Directions for joining and participating in the meeting were made available on the Township's website.

Members Participating: Brian J. Farrell, Chairman
Philip W. Spaeth, Vice Chairman
Stephen Wagner
Dennis E. Benner
John G. Inglis, III

Staff Participating: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Kevin Chimics, P.E., Township Engineer
Patrick Leonard, Special Projects Coordinator

CALL TO ORDER

Chairman Farrell called the meeting to order at 6:30 p.m.

NOTIFICATION

Chairman Farrell announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

James Largay, 4344 Allegiant Street, asked when the 2019 external audit would be finished and when it's likely to be presented to the Board.

Mr. Beil responded that the accounting firm is still working on the 2019 audit and as soon as it's finished a copy will be emailed to Mr. Largay. He also mentioned that the audit results will be presented to the Board at a public meeting sometime in the summer.

SUBDIVISIONS & LAND DEVELOPMENTS

Gawlikowski / Thomas Lot Line Adjustment Plan – Resolution No. 2020-20

Motion made by Mr. Benner and seconded by Mr. Wagner to adopt Resolution No. 2020-20 conditionally approving the Preliminary / Final Lot Line Adjustment Plan of Joseph and Jill Gawlikowski and Edward and Lauren Thomas to adjust the lot line between the properties at 6843 and 6827 Wards Lane.

Joseph Gawlikowski of 6843 Wards Lane inquired about the recording of the revised deeds for the two properties involved in the lot line adjustment. Solicitor Dinkelacker said the revised deeds must be recorded at the same time that the plan is recorded.

Richard Waldraff of Waldraff Land Surveying thanked the Board and said they would do what is asked of them.

The motion was approved by a vote of 5 to 0.

MINUTES

Regular Meeting of January 27, 2020

Motion made by Mr. Benner and seconded by Mr. Wagner to approve the minutes of the regular meeting of January 27, 2020.

The motion was approved by a vote of 4 in favor, none against and 1 abstention. Mr. Benner abstained from voting because he was not present at the meeting on January 27, 2020.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2020-21 – Accepting Waterlines at Saucon Valley Crossings Mobile Home Park

Motion made by Mr. Benner and seconded by Mr. Wagner to adopt Resolution No. 2020-21 conditionally accepting a bill of sale and blanket access easement for the waterlines at the Saucon Valley Crossings Mobile Home Park.

The motion was approved by a vote of 5 to 0.

MOTIONS

Accept Resignation of Dennis Harman as Alternate Member of Zoning Hearing Board

Motion made by Mr. Benner and seconded by Mr. Wagner to accept the resignation of Dennis Harman as an alternate member of the Zoning Hearing effective immediately.

The motion was approved by a vote of 5 to 0.

Appointment of Alternate Member to Zoning Hearing Board

Motion made by Mr. Benner and seconded by Mr. Wagner to appoint Zachary Karasek as an alternate member of the Zoning Hearing Board for a partial term expiring on December 31, 2022.

The motion was approved by a vote of 5 to 0.

Release of Funds – 3939 West Drive Building Expansion Project – Security Release No. 3 (Final)

Motion made by Mr. Benner and seconded by Mr. Wagner to authorize the release of construction security in the amount of \$44,158.63 for the 3939 West Drive Building Expansion Project in accordance with the Community Development Director's memo dated May 5, 2020.

The motion was approved by a vote of 5 to 0.

Request For Payment – Hopewell Park Project – Certification No. 12

Motion made by Mr. Benner and seconded by Mr. Wagner to authorize payment in the amount of \$44,050.42 to Barwis Construction for work completed on the Hopewell Park Project.

The motion was approved by a vote of 5 to 0.

Award Bids For New Restroom Building, Pedestrian Plaza and Flagpole at Hopewell Park

Mr. Beil said the project involves the construction of a new restroom building, pedestrian plaza and flagpole at the Hopewell Park. He noted that the bids for the overall project came in about \$190,000 higher than expected.

Mr. Benner asked Mr. Beil if it was possible to find an additional \$190,000 in the 2020 budget for the new restroom building. Mr. Beil said it was unlikely the pedestrian bridge over Preston Lane would move forward in 2020 and the \$250,000 originally budgeted for that project could be reallocated to the new restroom building project.

Contract 1 – General Construction Work Associated with New Restroom Building, Pedestrian Plaza and Flagpole (Base Bid and Alternate 3)

Motion made by Mr. Benner and seconded by Mr. Wagner to award the general construction bid for the new restroom building, pedestrian plaza and flagpole at Hopewell Park to Perrotto Builders for a bid price of \$324,540.00.

The motion was approved by a vote of 5 to 0.

Contract 2 – Heating and Ventilation Work for New Restroom Building (Base Bid)
Motion made by Mr. Benner and seconded by Mr. Wagner to award the mechanical bid for the new restroom building at Hopewell Park to K.C Mechanical Service, Inc., for a bid price of \$24,000.00.

The motion was approved by a vote of 5 to 0.

Contract 3 - Plumbing Work for New Restroom Building (Base Bid)
Motion made by Mr. Benner and seconded by Mr. Wagner to award the plumbing bid for the new restroom building at Hopewell Park to Integrity Mechanical, Inc., for a bid price of \$54,325.00.

The motion was approved by a vote of 5 to 0.

Saralyn Foley of 7510 Pheasant Drive inquired about the pedestrian bridge over Preston Lane. Mr. Beil responded to Ms. Foley's inquiry.

Contract 4 - Electrical Work for New Restroom Building and Flagpole (Base Bid and Alternate 3)
Motion made by Mr. Benner and seconded by Mr. Wagner to award the electrical bid for the new restroom building and flagpole at Hopewell Park to Diefenderfer Electric for a bid price of \$36,250.00.

The motion was approved by a vote of 5 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Review Agenda for Zoning Hearing Board Meeting on June 1, 2020

Mr. Beil reviewed the lone appeal on the docket for the June 1, 2020 Zoning Hearing Board meeting. It was determined this appeal involves a routine matter that can be handled by the Zoning Hearing Board without input from the Board of Supervisors.

Cancellation of Board of Supervisors meeting scheduled for June 8, 2020 due to lack of agenda items

It was the consensus of the Board to cancel the meeting originally scheduled for Monday, June 8, 2020

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Benner and seconded by Mr. Wagner to authorize payment of the Prepaid Invoice List Dated May 13, 2020 for Check Issue Dates 4/28/2020 – 5/31/2020 and Warrant Detail Invoice List dated May 13, 2020 for Report Date 3/9/2020.

The motion was approved by a vote of 5 to 0.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 7:09 p.m., the Board met in Executive Session to discuss a litigation matter involving Kay Lehigh, LLC.

At approximately 8:05 p.m., the Board returned from Executive Session.

ADJOURNMENT

Motion made by Mr. Benner and seconded by Mr. Wagner to adjourn the meeting.

The motion was approved by a vote of 5 to 0.

The meeting was adjourned at approximately 8:06 p.m.



Secretary