

## MINUTES

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, June 22, 2020 – 6:30 P.M.  
Township Municipal Building

Members Present: Philip W. Spaeth, Vice Chairman  
Stephen Wagner  
Dennis Benner  
John G. Inglis, III

Members Absent: Brian J. Farrell, Chairman

Staff Attending: Thomas F. Beil, Township Manager  
Joseph Geib, Assistant Township Manager  
Thomas Dinkelacker, Township Solicitor  
Charles Unangst, P.E., Township Engineer  
Patricia Lang, Director of Community Development

### CALL TO ORDER

Mr. Spaeth called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

### PLEDGE OF ALLEGIANCE

Mr. Spaeth asked all in attendance to stand and recite the “Pledge of Allegiance.”

### NOTIFICATION

Mr. Spaeth announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

### PUBLIC COMMENT

Jerry Werkheiser, 6528 Walnut Lane, thanked the Board and Township staff for addressing a safety concern along a section of trail near the Preston Lane underpass at the Township Community Park. He said the Township’s efforts to widen the trail and improve visibility by cutting back the bank have made this section of trail safer.

## SUBDIVISIONS & LAND DEVELOPMENTS

### Old Saucon, Phase 2 – Final Plan – Resolution No. 2020-24

Motion made by Mr. Benner and seconded by Mr. Wagner to adopt Resolution No. 2020-24 approving the Phase 2 Final Subdivision Plan for Old Saucon Investment, L.P.

Attorney Dinkelacker said an issue popped up regarding the village commercial portion of the project. He recommended tabling action on this matter so the developer can address this issue. He said the issue can be resolved by removing the village commercial portion of the project from Phase 2 and incorporating it into a new Phase 3.

Attorney Joseph Piperato was present on behalf of Old Saucon Investment, L.P. He was agreeable to the Board tabling this matter.

Mr. Benner withdrew his motion to approve Resolution No. 2020-24 and Mr. Wagner withdrew his second.

Motion made by Mr. Benner and seconded by Mr. Wagner to table action on Resolution No. 2020-24 until the Board's next meeting which is scheduled for July 13, 2020.

The motion was approved by a vote of 4 to 0.

## MINUTES

### Regular Meeting of February 24, 2020

Motion made by Mr. Wagner and seconded by Mr. Inglis to approve the minutes of the regular meeting of February 24, 2020.

The motion was approved by a vote of 4 to 0.

### Regular Meeting of March 9, 2020

Motion made by Mr. Wagner and seconded by Mr. Inglis to approve the minutes of the regular meeting of March 9, 2020.

The motion was approved by a vote of 3 in favor, none against and 1 abstention. Mr. Benner abstained from voting because he was not present at the meeting on March 9, 2020.

## ORDINANCES

None

## RESOLUTIONS

### Resolution No. 2020-22 – Appointment of Special Fire Police

Motion made by Mr. Inglis and seconded by Mr. Benner to adopt Resolution No. 2020-22 appointing Special Fire Police for Upper Saucon Township.

Mr. Wagner expressed his appreciation for those individuals who volunteer their time to serve as Fire Police.

The motion was approved by a vote of 4 to 0.

Resolution No. 2020-25 – Approval of Petersen Sewage Facilities Planning Module  
Motion made by Mr. Wagner and seconded by Mr. Benner to adopt Resolution No. 2020-25 approving the Sewage Facilities Planning Module for the Petersen property at 6795 Passer Road in order to allow the installation of a small flow treatment facility for the purpose of treating and disinfecting sanitary sewage on the property, conditioned upon the property owner securing all necessary permits and entering into a System Maintenance Agreement with the Township in a form acceptable to the Township Solicitor.

The motion was approved by a vote of 4 to 0.

Resolution No. 2020-23 – Accepting Deed of Easement and Agreement For Access To Water Meter Pit In Connection With Lanark Commons Project  
Motion made by Mr. Benner and seconded by Mr. Wagner to adopt Resolution No. 2020-23 accepting the deed of easement and agreement for access to the water meter pit constructed in connection with the Lanark Commons Project at the northwest corner of Route 309 and Lanark Road.

The motion was approved by a vote of 4 to 0.

## MOTIONS

Request for Payment – Hopewell Park Project – Certification No. 13  
Motion made by Mr. Benner and seconded by Mr. Wagner to authorize payment in the amount of \$246,196.32 to Barwis Construction for work completed on the Hopewell Park Project.

The motion was approved by a vote of 4 to 0.

Request for Payment – Water/Sewer Dept. Garage – Certification No. 2 (Contract 4 – Electrical)  
Motion made by Mr. Inglis and seconded by Mr. Benner to authorize payment in the amount of \$17,325.00 to Wind Gap Electric, Inc., for work completed on the Water/Sewer Department Garage.

The motion was approved by a vote of 4 to 0.

Request for Payment – Water/Sewer Dept. Garage– Certification No. 5 (Contract 3 – Plumbing)  
Motion made by Mr. Inglis and seconded by Mr. Benner to authorize payment in the amount of \$14,782.71 to Dual Temp Company for work completed on the Water/Sewer Department Garage.

The motion was approved by a vote of 4 to 0.

Request for Payment – Water/Sewer Dept. Garage– Certification No. 6 (Contract 3 – Plumbing)

Motion made by Mr. Inglis and seconded by Mr. Benner to authorize payment in the amount of \$15,202.85 to Dual Temp Company for work completed on the Water/Sewer Department Garage.

The motion was approved by a vote of 4 to 0.

Release of Funds – Old Saucon Subdivision – Security Release No. 9

Motion made by Mr. Inglis and seconded by Mr. Wagner to authorize the release of construction security in the amount of \$91,773.83 for the Old Saucon Subdivision in accordance with the Township Engineer's recommendation made by letter dated June 9, 2020.

The motion was approved by a vote of 4 to 0.

Request for Payment – Hopewell Park Project – Certification No. 14

Motion made by Mr. Wagner and seconded by Mr. Inglis to authorize payment in the amount of \$155,402.95 to Barwis Construction for work completed on the Hopewell Park Project.

The motion was approved by a vote of 4 to 0.

Request for Payment – Chestnut Hill Road Stormwater & Roadway Improvements Project – Certification No. 3

Motion made by Mr. Inglis and seconded by Mr. Wagner to authorize payment in the amount of \$358,549.79 to Barwis Construction for work completed on Phase 1 of the Chestnut Hill Road Stormwater & Roadway Improvements Project.

The motion was approved by a vote of 4 to 0.

Request for Payment – Water/Sewer Dept. Garage – Certification No. 8 (Contract 1 – Site Work and General Building)

Motion made by Mr. Wagner and seconded by Mr. Inglis to authorize payment in the amount of \$178,798.50 to Ankiewicz Enterprises for work completed on the Water/Sewer Department Garage.

The motion was approved by a vote of 4 to 0.

Exoneration of Township Real Estate Tax Bill #143 – 7001 PA Route 309

Motion made by Mr. Benner and seconded by Mr. Inglis to exonerate the Upper Saucon Township Tax Collector from collecting 2020 Real Estate Tax Bill #143 for the property at 7001 PA Route 309 (Property Identification No. 642450227028-1) pursuant to correspondence dated June 13, 2020 from the Township Tax Collector.

The motion was approved by a vote of 4 to 0.

Consent Agreement with Coopersburg Borough – Coopersburg Streetscape Project  
Motion made by Mr. Inglis and seconded by Mr. Wagner to approve the Consent Agreement with Coopersburg Borough which would allow the Borough to construct various pedestrian improvements at the intersection of East Fairmount Street and North Main Street as part of the Coopersburg Streetscape Project, and to authorize the appropriate Township officials to execute said Agreement on behalf of the Township.

The motion was approved by a vote of 4 to 0.

Request for Payment - Chestnut Hill Road Stormwater & Roadway Improvements Project – Certification No. 4

Motion made by Mr. Inglis and seconded by Mr. Benner to authorize payment in the amount of \$14,748.91 to Barwis Construction for work completed on Phase 1 of the Chestnut Hill Road Stormwater and Roadway Improvements Project.

The motion was approved by a vote of 4 to 0.

Lawn Mowing and Fertilizing Bids

Mr. Beil reviewed the results of the lawn mowing and fertilizing bids. A lengthy discussion ensued regarding the various options and alternatives that were available to the Board in terms of awarding the bids.

Lawn Mowing at Community Park and Hopewell Park (Base Bid and Alternates 3 and 4)

Motion made by Mr. Benner and seconded by Mr. Wagner to award the 2020 Lawn Mowing Bid, which includes the Base Bid and Alternates 3 and 4, to Searock's Lawn Care for a total bid price of \$54,353.00.

The motion was approved by a vote of 4 to 0.

Fertilizing and Weed Prevention at Township Parks and Tumblebrook Golf Course (Alternates 1,2,5 and 7)

Motion made by Mr. Inglis and seconded by Mr. Benner to reject the lone bid received for fertilizing and weed prevention at the Township Parks and Tumblebrook Golf Course, and to authorize the Township Manager to rebid this service in an effort to secure more competitive pricing.

The motion was approved by a vote of 4 to 0.

Lawn Mowing at Tumblebrook Golf Course (Alternate 6)

Motion made by Mr. Inglis and seconded by Mr. Wagner to reject the lone bid received for lawn mowing at the Tumblebrook Golf Course as it is more economical

to have Township employees continue to mow the Golf Course for the remainder of the 2020 growing season.

The motion was approved by a vote of 4 to 0.

### **DIRECTION/DISCUSSION ITEMS**

#### **Preparation of 2021 Township Budget and 5 Year Capital Budget**

It was the consensus of the Board to refer this matter to the Administration and Finance Committee.

### **BILLS, PAYROLL, AND COMMISSIONS**

Motion made by Mr. Benner and seconded by Mr. Inglis to authorize payment of the Prepaid Invoice List Dated June 19, 2020 for Check Issues Dates 5/19/2020 – 6/30/2020 and Warrant Detail Invoice List dated June 19, 2020 for Report Date 6/22/2020.

The motion was approved by a vote of 4 to 0.

### **ADDITIONAL BUSINESS**

None

### **COURTESY OF THE FLOOR**

None

### **EXECUTIVE SESSION**

At approximately 7:04 p.m., the Board met in Executive Session to consider the purchase or lease of real property.

At approximately 7:24 p.m., the Board returned from Executive Session.

### **ADJOURNMENT**

Motion made by Mr. Benner and seconded by Mr. Inglis to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 7:25 pm.



Secretary