

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, June 22, 2020 – 6:30 P.M.  
Township Municipal Building

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**1. CALL TO ORDER** – Philip Spaeth, Vice Chairman

**2. PLEDGE OF ALLEGIANCE**

**3. NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

**4. PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

**5. SUBDIVISIONS & LAND DEVELOPMENTS**

a. Old Saucon, Phase 2 - Final Plan – Resolution No. 2020-24

Consideration of a motion to adopt Resolution No. 2020-24 conditionally approving the Phase 2 Final Subdivision Plan for Old Saucon Investment, L.P.

**6. MINUTES**

a. Regular Meeting of February 24, 2020

Consideration of a motion to approve the minutes of the regular meeting of February 24, 2020.

b. Regular Meeting of March 9, 2020

Consideration of a motion to approve the minutes of the regular meeting of March 9, 2020.

**7. ORDINANCES** (for possible adoption) - None

**8. RESOLUTIONS**

a. Resolution No. 2020-22 Appointment of Special Fire Police

Consideration of a motion to adopt Resolution No. 2020-22 appointing various individuals to serve as Special Fire Police for Upper Saucon Township.

- b. Resolution No. 2020-25 – Approval Of Petersen Sewage Facilities Planning Module**  
Consideration of a motion to adopt Resolution No. 2020-25 approving the sewage facilities planning module for the Petersen property at 6795 Passer Road in order to allow the installation of a small flow treatment facility for the purpose of treating and disinfecting sanitary sewage on the subject property, conditioned upon the property owner securing all necessary permits and entering into a System Maintenance Agreement with the Township in a form acceptable to the Township Solicitor.
- c. Resolution No. 2020-23 – Accepting Deed of Easement and Agreement for Access to Water Meter Pit in Connection with Lanark Commons Project**  
Consideration of a motion to adopt Resolution No. 2020-23 approving the deed of easement and agreement for access to the water meter pit constructed in connection with the Lanark Commons Project at the northwest corner of Route 309 and Lanark Road.

## 9. MOTIONS

- a. Request For Payment – Hopewell Park Project – Certification No. 13**  
Consideration of a motion to authorize payment in the amount of \$246,196.32 to Barwis Construction for work completed on the Hopewell Park Project.
- b. Request for Payment – Water / Sewer Dept. Garage – Certification No. 2 (Contract 4 - Electrical)**  
Consideration of a motion to authorize payment in the amount of \$17,325.00 to Wind Gap Electric, Inc., for work completed on the Water / Sewer Department Garage.
- c. Request for Payment - Water / Sewer Dept. Garage – Certification No. 5 (Contract 3 – Plumbing)**  
Consideration of a motion to authorize payment in the amount of \$14,782.71 to Dual Temp Company for work completed on the Water / Sewer Department Garage.
- d. Request for Payment - Water / Sewer Dept. Garage – Certification No. 6 (Contract 3 – Plumbing)**  
Consideration of a motion to authorize payment in the amount of \$15,202.85 to Dual Temp Company for work completed on the Water / Sewer Department Garage.
- e. Release of Funds - Old Saucon Subdivision – Security Release No. 9**  
Consideration of a motion to authorize the release of construction security in the amount of \$91,773.83 for the Old Saucon Subdivision in accordance with the Township Engineer’s recommendation made by letter dated June 9, 2020.
- f. Request for Payment – Hopewell Park Project – Certification No. 14**  
Consideration of a motion to authorize payment in the amount of \$155,402.95 to Barwis Construction for work completed on the Hopewell Park Project.

- g. Request for Payment – Chestnut Hill Road Stormwater & Roadway Improvements Project – Certification No. 3**  
Consideration of a motion to authorize payment in the amount of \$358,549.79 to Barwis Construction for work completed on Phase 1 of the Chestnut Hill Road Stormwater and Roadway Improvements Project.
- h. Request for Payment - Water / Sewer Dept. Garage – Certification No. 8 (Contract 1 – Site Work and General Building)**  
Consideration of a motion to authorize payment in the amount of \$178,798.50 to Ankiewicz Enterprises for work completed on the Water / Sewer Department Garage.
- i. Exoneration of Township Real Estate Tax Bill #143 – 7001 PA Route 309**  
Consideration of a motion to exonerate the Upper Saucon Township Tax Collector from collecting 2020 Real Estate Tax Bill #143 for the property at 7001 PA Route 309 (Property Identification No. 642450227028-1) pursuant to correspondence dated June 13, 2020 from the Township Tax Collector. [Note: The Tax Collector asked to be exonerated from collecting this tax bill because the County recently updated the information for this property and a new tax bill will be issued based on the updated information.]
- j. Consent Agreement with Coopersburg Borough – Coopersburg Streetscape Project**  
Consideration of a motion to approve the Consent Agreement with Coopersburg Borough which would allow the Borough to construct various pedestrian improvements at the intersection of East Fairmount Street and North Main Street as part of the Coopersburg Streetscape Project, and to authorize the appropriate Township officials to execute said Agreement on behalf of the Township. [Note: This Agreement is necessary because some of the pedestrian improvements proposed as part of the Coopersburg Streetscape Project would be located within the Township.]
- k. Request for Payment - Chestnut Hill Road Stormwater & Roadway Improvements Project – Certification No. 4**  
Consideration of a motion to authorize payment in the amount of \$14,748.91 to Barwis Construction for work completed on Phase 1 of the Chestnut Hill Road Stormwater and Roadway Improvements Project.
- l. Lawn Mowing and Fertilizing Bids**

  - i. Lawn Mowing at Community Park and Hopewell Park (Base Bid and Alternates 3 and 4)**  
Consideration of a motion to award the 2020 Lawn Mowing Bid, which includes the Base Bid and Alternates 3 and 4, to Seacock's Lawn Care for a total bid price of \$54,353.00.

- ii. Fertilizing and Weed Prevention at Township Parks and Tumblebrook Golf Course (Alternates 1,2,5 and 7)  
 Consideration of a motion to reject the lone bid received for fertilizing and weed prevention at the Township Parks and Tumblebrook Golf Course, and to authorize the Township Manager to rebid this service in an effort to secure more competitive pricing.
- iii. Lawn Mowing at Tumblebrook Golf Course (Alternate 6)  
 Consideration of a motion to reject the lone bid received for lawn mowing at the Tumblebrook Golf Course as it is more economical to have Township employees continue to mow the Golf Course for the remainder of the 2020 growing season. [Note: Bid price is \$4,000 per cutting while the cost for Township staff to do this work is \$2,300 per cutting.]

**10. CORRESPONDENCE & INFORMATION ITEMS - None**

**11. DIRECTION/DISCUSSION ITEMS**

- a. Preparation of 2021 Township Budget and 5 Year Capital Budget (for referral to Administration and Finance Committee)

**12. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List Dated June 19, 2020 for Check Issue Dates 5/19/2020 – 6/30/2020 and Warrant Detail Invoice List dated June 19, 2020 for Report Date 6/22/20

- Prepaid Invoice List.....\$711,578.91
- Warrant Detail Invoice List.....\$316,465.98

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant Detail Invoice List both dated June 19, 2020.

**13. ADDITIONAL BUSINESS**

**14. COURTESY OF THE FLOOR**

**15. EXECUTIVE SESSION**

**16. ADJOURNMENT**