

UPPER SAUCON SEWAGE TREATMENT AUTHORITY MINUTES

Meeting Held Monday, May 4, 2020

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at approximately 7:13 pm via a virtual meeting.

MEMBERS PRESENT:

Bruce Bush – Chairman
Ronald Reybitz - Asst. Secretary and Asst. Treasurer
Joaquin (Jack) DeMatos - Vice Chairman
Ryan Holmes - Secretary
Mark Sullivan – Treasurer

STAFF PRESENT:

Gary A. Brienza, Solicitor
Andy Bohl P.E., Engineer
Farley Fry P.E., Engineer
John Guignet, Acting Director of Water and Sewer Resources
Patrick Lambert, Director of Water and Sewer Resources
Ed Rasich, UST Asst. Director of Water and Sewer Resources

VISITORS:

None

NOTIFICATION:

All public sessions of the Upper Saucon Township Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT:

None

MINUTES:

A motion was made and seconded to approve the meeting minutes as presented from March 2020.

Motion passed unanimously.

CORRESPONDENCE:

Authority members may comment on the correspondence packets or the "Summary" which they received.

(Note: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual piece of correspondence).

Date prepared or revised: 3/19/2020, 4/15/2020

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Date of letter: 3/9/2020
Letter from: Tom Beil, UST (email)
Letter sent to: J. Kegel, Morning Call

Subject: Legal Ad for Publication in 3/16/20 and 3/23/20 editions of the "Morning Call - Bid Notice for hauling and Disposal of Liquid Sewage Biosolids

Insert the (attached) public notice in The Morning Call on Monday, 3/16/2020 and Monday 3/23/2020. Proof of publication is requested.

Dates specified in the Notice:
Bids are due on 4/10/2020
Award of bid will be conducted at the USSTA meeting on 5/4/2020

Date of letter: 4/3/2020
Letter from: Andrew Bohl, Hanover Engineering
Letter sent to: Patricia Lang, UST
Subject: Lanark III.....5321 West Valley Road.....Industrial Pretreatment Application Review

Reviewed the Application dated March 16, 2020 related to the subject. Based on our review there will be no cooking facilities and there is no reference to medical labs or other facilities which may produce a waste stream. No further permitting is required at this time. It is recommended that the Township perform a site inspection once the building is completed to verify no facilities or uses are present which would require a further review and a possible Pretreatment Permit.

Date of letter: 4/30/2020
Letter from: Farley Fry, Hanover Engineering
Letter sent to: Bruce Bush
Subject: Hauling and Disposal of Liquid Sewage Biosolids Contract Award Recommendation

We reviewed the proposals for the subject work that were received on 4/10/2020. Three bids were submitted. The project was issued as a professional services project and therefore the Authority is not required to award the project to the low bidder.

Bid submitted by Franc Environmental, Inc of Ivyland submitted the lowest bids for the base bid and each alternative. Patrick Lambert reviewed the bids and has selected Franc Environmental. Hanover Engineering recommends that the Authority award the work to Franc Environmental Inc.

(Note: a copy of Fry's letter was sent to each member of the Authority by email on 4/30/2020. Attached to Fry's letter was a summary of each bid that was received.)

***** end of the list of correspondence for May

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CORRESPONDENCE COMMENTS:

None

SOLICITOR'S REPORT:

The Solicitor's Report dated May 4, 2020 was presented by Solicitor Brienza.

Solicitor Brienza reported that he has been monitoring the Coopersburg overflow situation. Also, the legal dispute with dispute between Coopersburg and Valley Manor is on hold as all courts have been shut down.

ENGINEER'S REPORT:

Farley Fry, PE, presented the Engineer's Report dated May 1, 2020.

Mr. Fry reported that report the Plant Electrical System Upgrade still has two issues remaining.

1. Steps
2. As-built drawings

Wind Gap Electric has been shut down but will be resuming operations in the next week or so.

Mr. Fry said that he has received information on the Ultra-violet disinfection from Enocqua and that he needs to discuss with Patrick. Mr. Fry has determined that the Plant could potentially handle 8MGD through the existing Partal Flum but that efficiency begins to degrade as you approach 10MGD. Mr. Fry is hoping to have drawings ready for the next meeting and submit the DEP application. DEP is not in the office right now so he is not sure how long it will take them to respond. Enocqua is scheduling 18 weeks out after notice of award.

The bio-solids hauling contract was set up as a Professional Services bid so you are not obligated to go with the lowest bidder. The low bidder was Franc Environmental, their bid is less than what we are currently paying with McGovern. Mr. Fry is recommending that the Authority award the bid to Franc Environmental.

SUPERINTENDENT'S REPORT:

Mr. Lambert reported that Water/Sewer/Plant staff is back to a regular full-time schedule after 5 weeks of split shifts and working from home.

Mr. Lambert said that there have been a few issues with the UV upgrades and that it is becoming hard to get parts for the current system. He feels the current system could fail at any time

Mr. Lambert said the Plant has had low TSS which affects our output and the 85% reduction that is required. He has asked the operators to stir up the samples to get to the 85% and note it on their reports.

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Mr. Lambert noted that I & I is noticeable during the shutdown and recent rain events.

Mr. Lambert said the plant is in compliance.

TREASURER'S INVOICE(S):

Treasurer Mark Sullivan noted that this month there is one invoice for approval. This month the Solicitor's firm has submitted a request for payment of general matters between 4/1/2020 and 4/17/2020 in the amount of \$858.00

Motion was made and seconded to approve the Solicitor's Invoice from April 29, 2020 as presented and for payment in the amount of \$858.00 to the Township Solicitor.

Motion passed unanimously.

MOTION (S):

Motion was made and seconded to award the sludge hauling contract to Franc Environmental, Inc. REF: Hanover Engineering letter dated April 30, 2020.

Motion passed unanimously.

Motion was made and seconded to approve the PA DEP Planning Module exemption mailer and Upper Saucon Township Planning Module for Lanark Commons III development project. REF: Hanover Engineering letter dated April 1, 2020.

Motion passed unanimously.

Motion was made and seconded to approve the Planning Module for the Estates at Saucon Valley located on Flint Hill Road for 102 EDU's.

Motion passed unanimously.

Motion was made and seconded to approve the Planning Module for Sacred Heart Senior Living land development for an additional 12 EDU's for a total of 98 EDU's

Motion passed unanimously.

UNFINISHED BUSINESS:

Bruce Bush mentioned that he had received a request from the PA Municipal Authority for a performance assessment program. However, once he read over the document, he found it was really intended for Operating Authorities and not Advisory Authorities.

NEW BUSINESS:

ANNOUNCEMENTS:

The next scheduled meeting of the Authority will be Monday, June 1, 2020 following the adjournment of the USTMA meeting, at the Water and Sewer Building.

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ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned at approximately 7:32 pm.

Respectfully submitted,

Ryan Holmes
Secretary

