

MEETING AGENDA  
Upper Saucon Township Municipal Authority  
(USTMA)

Monday, May 4, 2020 @ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

---

**1. Call Meeting to Order -**

A. Pledge of Allegiance

**2. Roll Call - Members of the Authority and Appointed Professionals**

Bruce Bush - Chairman

Joaquin (Jack) DeMatos - Vice Chairman

Ronald Reybitz - Asst. Secretary/Treasurer

Ryan Holmes - Secretary

Mark Sullivan - Treasurer

**3. Notification Announcement** - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

**4. Public Comment** - Public may comment on any item on the Agenda or items not appearing on the Agenda.

**NOTE:** *All citizens/visitors must sign the “speaker sign-in sheet” at the front desk if they want to address the Authority during this portion of the meeting.*

A. Request for sewer line extension on Daisy Lane by Frank Hanner.

Mr. Hanner would like to connect to the sewer line on Daisy Lane, with a new line from his residence (5601 Daisy Lane Coopersburg). It would require an extension from a manhole located down the street from his home. He is looking at a contractor to install line and connect to sewer. He has three other residents with intent to hook up.

## MEETING AGENDA

Upper Saucon Township Municipal Authority

May 4, 2020

Page 2

B. Request for connection to public sanitary sewer from Mount Trexler. Requester - Fred Ebert, Ebert Engineering.

### **5. Approval of the Minutes -**

A. Approval of the draft of the March 2020 Meeting Minutes

**6. Correspondence Comments** - Authority members may comment on the correspondence packets and/or the "Summary" which they received.

**7. Solicitor's Report - Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

**8. Engineer's Report** - Will discuss the matters being worked on.

A. Review of March's Report

B. Review of April's Report

**9. Superintendent of the UST Water and Wastewater Department's Report** – Patrick Lambert and Ed Rasich will discuss the matters affecting the Sewage Treatment System. Patrick may also submit a confirming written report.

### **10. Treasurer's Report -**

### **11. Motions Required –**

A. For the record..... A motion to "formally" approve the four invoices that were approved by the members of the Authority by their emails in April 2020 during the Corona Virus Crisis. Those invoices were:

*1. The release of Letter of Credit in the sum of \$36,643.34 per Hanover Engineering recommendation letter dated March 6, 2020 for sanitary sewer improvements installed for Lanark Commons land development project.*

*2. Release of Letter of Credit in the sum of \$9,669.72 per Hanover Engineering recommendation letter dated March 6, 2020 for sanitary sewer improvement installed for Springhill Suites Hotel land development project on Stabler Center Lot 10.*

## MEETING AGENDA

Upper Saucon Township Municipal Authority

May 4, 2020

Page 3

*Release of Letter of Credit in the sum of \$21,318.00 per Hanover Engineering recommendation letter dated March 6, 2020 for sanitary sewer improvements installed for Sacred Heart Living Center land development project.*

*4. Gary Brienza's invoice for "General Matters" handled during the month of March, 2020. The amount of the invoice was \$1,072.50.*

B. Consider the approval of the PADEP Planning Module Exemption Mailer and the UST Planning Module for the Lanark III development project. Ref: Hanover Engineering letter dated 4/1/2020.

### **12. Unfinished Business -**

#### **A. Unconnected Sewer Analysis**

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers.

**Background:** (1) Update on the letter that the Authority recommended be sent to the "53"; (2) The request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

**Recent Status:** 2/19/19 -- Tom Dinkelacker had a casual discussion regarding this matter with Tom Beil. Tom's sense is that there will be some discussion regarding further review by the committee.

10/3/19 Chairman reminded Tom Beil at a meeting regarding Director interview, that we still wanted a meeting with the Public Works Committee regarding this matter.

#### **B. Sewer Tapping Study - update**

#### **C. Easement Problems**

#### **D. Oakhurst Drive Project.**

Ref: Meeting Minutes from the March 6, 2017 Meeting. Installation of gravity and low-pressure sewers to the area east of the I-78 bridge.

## MEETING AGENDA

Upper Saucon Township Municipal Authority

May 4, 2020

Page 4

### 13. **New Business -**

A. Mount Trexler Manor --Connection to Public Sewer Service. Ref: Tom Biel's email to P. Lambert and others including Bruce Bush dated 4/13/2020.  
(Note: this email was sent to each member of the Authority by email on 4/15/2020)

### 14. **Courtesy of the Floor -**

### 15. **Announcements -**

A. Next scheduled meeting of the Authority will be **Monday, June 1, 2020**  
@ **6:00 PM** at the Water and Sewer Building. This will be the  
reorganization meeting.

### 16. **Adjournment**