

MEETING AGENDA
Upper Saucon Township Municipal Authority
(USTMA)

Monday, December 2, 2019 @ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order -

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush - Chairman

Joaquin (Jack) DeMatos - Vice Chairman

Ronald Reybitz - Asst. Secretary/Treasurer

Ryan Holmes - Secretary

Mark Sullivan - Treasurer

3. Notification Announcement - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or items not appearing on the Agenda.

NOTE: All citizens/visitors must sign the “speaker sign-in sheet” at the front desk if they want to address the Authority during this portion of the meeting.

5. Approval of the Minutes -

A. Approval of the draft of the November 2019 Meeting Minutes

6. Correspondence Comments - Authority members may comment on the correspondence packets and/or the “Summary” which they received.

7. Solicitor’s Report - **Gary Brienza** (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

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8. Engineer's Report - Will discuss the matters being worked on.

9. Superintendent of the UST Water and Wastewater Department's Report - John Guignet will discuss the matters affecting the Sewage Treatment System. John may also submit a confirming written report.

10. Treasurer's Report -

11. Motions Required -

A. Consider approving the release of \$14,330.80 to the letter of credit for the sanitary sewer improvements installed thus far within Phase one of the Old Saucon Subdivision. Ref: Hanover Engineering letter dated 11/27/19.

12. Unfinished Business -

A. Unconnected Sewer Analysis

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers.

Background: (1) Update on the letter that the Authority recommended be sent to the "53"; (2) The request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

Recent Status: 2/19/19 -- Tom Dinkelacker had a casual discussion regarding this matter with Tom Beil. Tom's sense is that there will be some discussion regarding further review by the committee.

10/3/19 Chairman reminded Tom Beil at a meeting regarding Director interview, that we still wanted a meeting with the Public Works Committee regarding this matter.

B. Sewer Tapping Study - update

C. Easement Problems

D. Oakhurst Drive Project.

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Ref: Meeting Minutes from the March 6, 2017 Meeting. Installation of gravity and low pressure sewers to the area east of the I-78 bridge.

E. Stabler Executive Parkway Sewer Issues. Ref: Letter from Karl Schreiter dated 9/19/2018. Copy of letter sent to each member of the Authority on 9/25/2018.

13. **New Business -**

A. Rate increase for the Solicitor starting in 2020.

14. **Courtesy of the Floor -**

15. **Announcements -**

A. Next scheduled meeting of the Authority will be **Monday, January 13, 2020 @ 6:00 PM** at the Water and Sewer Building. This will be the reorganization meeting.

16. **Adjournment**