

# UPPER SAUCON TOWNSHIP MUNICIPAL AUTHORITY MINUTES

Meeting Held Monday, February 3, 2020

4774 Saucon Creek Road

Chairman Bruce Bush called to order the regular meeting of the Upper Saucon Township Municipal Authority at approximately 6:03 pm in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

## **MEMBERS PRESENT:**

Bruce Bush – Chairman  
Joaquin (Jack) DeMatos - Vice Chairman  
Ronald Reybitz - Asst. Secretary and Asst. Treasurer  
Ryan Holmes - Secretary  
Mark Sullivan – Treasurer

## **STAFF PRESENT:**

Gary A. Brienza, Esquire, Solicitor  
Andrew T. Bohl, P.E., Engineer  
Farley F. Fry, P.E., Engineer  
John Guignet, UST Acting Director of Water and Sewer Resources  
Patrick Lambert, Director of Water and Sewer Resources  
Ed Rasich, UST Asst. Director of Water and Sewer Resources

## **VISITORS:**

None

## **NOTIFICATION:**

All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

## **PUBLIC COMMENT:**

None

## **MINUTES:**

A motion was made and seconded to approve the January meeting minutes as amended. Under "Motions" the line of credit amount should be \$62,244.60.

Motion passed unanimously.

## **CORRESPONDENCE:**

Authority members may comment on the correspondence packets or the "Summary" which they received.

(NOTE: This is a summary of the correspondence prepared by the Chairman. Details must be obtained by reading the actual correspondence)

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Date list was prepared or amended: 1/27/2020, 2/2/2020

Date of letter: 1/14/2020

Letter from: Gary Brienza, Solicitor (email)

Letter sent to: Tom Dinkelacker, LV Law Practice

Subject: Status

Trying to get a handle on what is left to be done with Mountain Glen and Promenade Shops.....Wondering if all easements/bills of sale/deeds of dedication etc. have been done and either recorded or ready for same?

\*\*\*\*\*

Date of letter: 1/14/2020

Letter from: Tom Dinkelacker, LV Law Practice (email)

Letter sent to Gary Brienza, Solicitor

Subject: Status

On Mountain Glen I am awaiting signed easements and bill of sale from HOA and property owners. Everything is approved by all attorneys.

On PS everything is done from a sewer standpoint.

\*\*\*\*\*

Date of letter: Mountain Glen Sanitary Sewer

(Attached) is a draft resolution for the BOS for Monday night.

I am copying Gary Brienza and Bruce Bush for their information.

\*\*\*\*\*

Date of letter: 1/23/2020

Letter from: Andrew Bohl, Hanover Engineering

Letter sent to Patricia Lang, UST

Subject: Penn State Lehigh Valley.....Dining Hall Addition.....2809 Saucon Valley Road.....Sanitary sewer plan review

We reviewed the documents listed in the documents submitted. We have the following comments:

---a rectangular grease interceptor has been provided on sheet 16 however, sheet 16 has a location/configuration of a 1000-gallon round grease interceptor. This detail needs to be revised.

---The UST Industrial Pretreatment Program Wastewater Discharge Application has been reviewed.

---All sewers to be constructed for this project will be privately owned and the responsibility of the University to operate and maintain.

\*\*\*\*\*

Date of letter: 1/24/2020

Letter from: Andrew Bohl, Hanover Engineering (email)

Letter sent to: Tom Beil, UST and others

Subject: Penn State Dining Hall Draft IIP Permit

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Find (attached) the cover letter and the Draft IIP Permit for the Penn State Dining Hall Project.

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Date of letter: 1/28/2020

Letter from: Andrew Bohl, Hanover Engineering (email)

Letter sent to: John Miller, De Sales

Subject: Chapter 94 Report

(Attached) is the Chapter 94 questionnaire to be completed for 2019.

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Date of letter: 1/29/2020

Letter from: Andrew Bohl, Hanover Engineering

Letter sent to Patricia Lang, UST

Subject: Penn State Lehigh Valley.....Dining Hall Addition.....Sanitary Sewer Plan Review

The letter listed the two documents that were reviewed. Hanover had no comments on the two documents.

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Date of letter: 1/31/2020

Letter from: Andrew Bohl, Hanover Engineering

Letter sent to Patricia Lang, UST

Subject: Estates at Saucon Valley.....Planning Module Review.....2759 and 3131 Flint Hill Road

The letter listed the seven documents that were reviewed. The letter then listed the four comments that Hanover had regarding their review of the documents.

\*\*\*\*\*end of correspondence list for the February meeting

## **CORRESPONDENCE COMMENTS:**

### **SOLICITOR'S REPORT:**

The Solicitor's Report dated February 3, 2020 was presented by Solicitor Brienza.

Attorney Brienza noted that the Township provisionally approved a revision to accept the sanitary sewer at Mt. Glen.

Solicitor Brienza mentioned that he received a revised easement from the attorney for Dun & Bradstreet. He will need to review it because they are asking for several changes to be made to the language. The second property owner, Liberty Properties, has not yet responded.

Attorney Brienza said that he still has not received any signed easements from the Oakhurst residents. He suggested that Patrick and John go knock on doors and see if

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they can get the residents to sign the easements. Mr. Brienza also noted that he is still waiting to finalize things with Lehigh.

## **ENGINEER'S REPORT:**

Andrew Bohl, PE, presented Engineer's report dated January 31, 2020.

Mr. Bohl said that he received the approval from the Lehigh County Conservation District for the Oakhurst project. He submitted the HOP utility applications to PennDOT. He is still waiting on the stream encroachment permit from DEP. He will continue to work on the specs so that this project can go out to bid as soon as he has everything in place.

Mr. Bohl said that Tom Beil asked him to come up with a cost estimate to install the Corporate Parkway sewer extension line in the road vs. the current proposed plan as a backup. This would still require an easement from 3701 Corporate Center for a lift station.

Mr. Bohl told the Authority that Coopersburg had one exceedance this month on 1/25/2020.

Mr. Bohl noted that Penn State had made some comments on their IPP permit which he will need to review.

Mr. Bohl indicated that the Act 537 is still being worked on but that the South Brach Interceptor CAP report was submitted to the DEP last week.

Mr. DeMatos asked whether we would go out for bid on the Oakhurst project before we receive all the necessary easements? Mr. Bohl said that he would not proceed before having all the signed easements.

## **SUPERINTENDENT'S REPORT:**

Mr. Guignet told the Authority that the Sewer Department is doing preventative maintenance and installing tar rings on manholes where necessary and marking all manholes that are hard to see with delineators.

Mr. Guignet noted that Sewer Department is still trying to locate several missing manhole's behind Royal Truck. The Sewer Department is going to do a smoke test to see if that will help to locate the missing manholes. If not, they are going to try and TV the line.

Mr. Guignet said that there was an issue at the Country Club pump station. One of the pumps had a cord wrapped around the impeller and that made it block up with rags and debris.

Mr. Guignet stated that the garage is moving along. Most of the steel structure is up and will hopefully be under roof soon.

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## **TREASURER'S REPORT:**

Mr. Sullivan reported that there was one disbursement last month of \$6.80 to the Chairman for postage and printing. The balance stands at \$917.85. The report does not need approval this month.

## **MOTION (S):**

### **UNFINISHED BUSINESS:**

#### A. Unconnected Sewer Analysis

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers.

**Background:** (1) Update on the letter that the Authority recommended be sent to the "53"; (2) The request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

**Status:** **2/19/19**--Tom Dinkelacker had a casual discussion regarding this matter with Tom Beil. Tom's sense is that there will be some discussion regarding further review by the committee. **3/8/2019**--Tom Beil stated that Bruce would be invited to the next Public Works Committee meeting. **October 2019** - Bruce Bush mentioned that he again, recently reminded Tom Beil that he would still like a meeting with the Public Works committee regarding the unconnected sewers. **February 2020** – Bruce noted that there is still nothing new to report on the unconnected properties and that to his knowledge a date still has not been set for the Public Works committee meeting.

B. Sewer Tapping Study – Nothing new on this either. Both the unconnected properties and the sewer tapping study needs to be addressed by the Supervisors.

#### C. Easement Problems

#### D. Oakhurst Drive Project

This project will be ready to go out for bid as soon as we receive the permits from DEP.

E. Stabler Executive Parkway Sewer Issues. Ref: Letter from Karl Schreiter dated 9/19/2018. Copy of letter sent to each member of the Authority on 9/25/2018.

### **NEW BUSINESS:**

Bruce Bush mentioned that he received the State Ethics Commission Statement of Financial Interest forms and that he made copies for everyone

### **ANNOUNCEMENTS:**

The next scheduled meeting of the Authority will be Monday, March 2, 2020 @ 6:00 PM at the Water and Sewer Building.

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## **ADJOURNMENT:**

With there being no further business to discuss, the meeting of the Upper Saucon Municipal Authority was unanimously adjourned at approximately 6:29 pm.

Respectfully submitted,

Ryan Holmes  
Secretary

