

MEETING AGENDA
Upper Saucon Township Municipal Authority
(USTMA)

Monday, January 14, 2019 @ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order -

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush - Chairman

Joaquin (Jack) DeMatos - Vice Chairman

Ronald Reybitz - Asst. Secretary/Treasurer

Mark Sullivan - Treasurer

Ryan Holmes - Secretary

2A --- REORGANIZATION

-Elect Chairman

Consideration of a motion to elect _____ as Chairman

-Elect Vice Chairman

Consideration of a motion to elect _____ as Vice Chairman

-Elect Secretary

Consideration of a motion to elect _____ as Secretary

-Elect Treasurer

Consideration of a motion to elect _____ as Treasurer

-Elect Asst. Secretary/Treasurer

Consideration of a motion to elect _____ as Asst. Secretary
/Treasurer

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Appointments for 2019:

Consideration of a motion to appoint Gary Brienza (Firm- Peters, Moritz, Peischl, Zulick and Brienza) as Solicitor

Consideration of a motion to appoint Charles Unangst, Hanover Engineering, as Engineer

-Consideration of a motion to appoint firm of RKL, LLP (f/k/a Reinsel Kuntz Leshner, LLP) as Auditor

Set Meeting Dates and Times:

Consideration of motion to establish the meeting dates and times as the first Monday of each month with the exception of the September meeting which will be held on Tuesday, the third.

Time of meeting -- 6 PM

3. Notification Announcement - All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or items not appearing on the Agenda.

NOTE: *All citizens/visitors must sign the “speaker sign-in sheet” at the front desk if they want to address the Authority during this portion of the meeting.*

5. Approval of the Minutes -

A. Approval of the draft of the December 2018 Meeting Minutes

6. Correspondence Comments - Authority members may comment on the correspondence packets and/or the “Summary” which they received.

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7. Solicitor's Report - Gary Brienza (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

8. Engineer's Report - Will discuss the matters being worked on.

9. Superintendent of the UST Water and Wastewater Department's Report - Chris Cope will discuss the matters affecting the Sewage Treatment System. Chris may also submit a confirming written report.

10. Treasurer's Report -

11. Motions Required -

A. Consider approving the Agreement for Saucon Valley Country Club and Upper Saucon Township. Ref: E-mail from Tom Dinkelacker dated 12/18/2018.

B. Consider a motion to approve the Saucon Valley Crossings Sewer Agreement. Ref: Gary Brienza's e-mail dated 12/21/2018 and Tom Dinkelacker's e-mail dated 12/26/18.

12. Unfinished Business -

A. Unconnected Sewer Analysis

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers. (1) Update of the status of the letter that the Authority recommended be sent to the "53"; (2) Status of the request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

B. Sewer Tapping Study - update

C. Easement Problems

D. Oakhurst Drive Project.

Ref: Meeting Minutes from the March 6, 2017 Meeting. Installation of gravity and low pressure sewers to the area east of the I-78 bridge.

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E. Saucon Valley Crossings Mobile Home Park.

Update on the status

F. Stabler Executive Parkway Sewer Issues. Ref: Letter from Karl Schreiter dated 9/19/2018. Copy of letter sent to each member of the Authority on 9/25/2018.

13. **New Business -**

14. **Courtesy of the Floor -**

15. **Announcements -**

A. Next scheduled meeting of the Authority will be **Monday, February 4, 2019 @ 6:00 PM** at the Water and Sewer Building. This will be our reorganization meeting.

16. **Adjournment**