

MEETING AGENDA
Upper Saucon Township Municipal Authority
(USTMA)

Monday, January 13, 2020

@ 6:00 PM

Location: Upper Saucon Township Water and Sewer Building

1. Call Meeting to Order -

A. Pledge of Allegiance

2. Roll Call - Members of the Authority and Appointed Professionals

Bruce Bush - Chairman
Joaquin (Jack) DeMatos - Vice Chairman
Ronald Reybitz - Asst. Secretary/Treasurer
Ryan Holmes - Secretary
Mark Sullivan - Treasurer

2A. REORGANIZATION :

-Elect Chairman

Consideration of a motion to elect _____ as Chairman

-Elect Vice Chairman

Consideration of a motion to elect _____ as Vice Chairman

-Elect Secretary

Consideration of a motion to elect _____ as Secretary

-Elect Treasurer

Consideration of a motion to elect _____ as Treasurer

-Elect Asst. Secretary/Treasurer

MEETING AGENDA

Upper Saucon Township Municipal Authority

January 13, 2019

Page 2

Consideration of a motion to elect _____ as Asst.
Secretary/Treasurer

APPOINTMENTS:

-Consideration of a motion to appoint Gary Brienza (Firm- Peters,
Moritz, Peischl, Zulick and Brienza) as Solicitor

-Consideration of a motion to appoint Hanover Engineering as
Engineer

-Consideration of a motion to appoint Reinsel, Kuntz, Leshner, LLP as
Auditor

SET MEETING DATES AND TIMES:

Consideration of a motion to establish the meeting dates and
times as the first Monday of each month with the exception of the September
meeting which will be held on Tuesday, September 8th.

Time of meeting --- 6 PM

3. Notification Announcement - All public sessions of the Upper Saucon
Township Municipal Authority are electronically recorded. The recordings are
maintained as part of the record of the meeting until the minutes are transcribed
and approved by the members of the Authority.

4. Public Comment - Public may comment on any item on the Agenda or items
not appearing on the Agenda.

NOTE: *All citizens/visitors must sign the "speaker sign-in sheet" at the front desk
if they want to address the Authority during this portion of the meeting.*

5. Approval of the Minutes -

A. Approval of the draft of the December 2019 Meeting Minutes

6. Correspondence Comments - Authority members may comment on the
correspondence packets and/or the "Summary" which they received.

MEETING AGENDA

Upper Saucon Township Municipal Authority

January 13, 2019

Page 3

7. Solicitor's Report - Gary Brienza (Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP) will discuss the matters he is working on. Gary will also submit a confirming written report.

8. Engineer's Report - Will discuss the matters being worked on.

9. Superintendent of the UST Water and Wastewater Department's Report - John Guignet will discuss the matters affecting the Sewage Treatment System. John may also submit a confirming written report.

10. Treasurer's Report -

11. Motions Required -

A. Consider the release of \$62,244.60 for sanitary sewer improvements for the Old Saucon Subdivision. Ref: Hanover Engineering letter dated 1/3/20.

12. Unfinished Business -

A. Unconnected Sewer Analysis

Reference SEA's letter dated 1/8/2014. Study identified 53 potential properties that should be connected to the sanitary sewers.

Background: (1) Update on the letter that the Authority recommended be sent to the "53"; (2) The request for an Ordinance to cover the inspection of the laterals prior to sale of the property.

Recent Status: 2/19/19 -- Tom Dinkelacker had a casual discussion regarding this matter with Tom Beil. Tom's sense is that there will be some discussion regarding further review by the committee.

10/3/19 Chairman reminded Tom Beil at a meeting regarding Director interview, that we still wanted a meeting with the Public Works Committee regarding this matter.

B. Sewer Tapping Study - update

MEETING AGENDA

Upper Saucon Township Municipal Authority

January 13, 2019

Page 4

C. Easement Problems

D. Oakhurst Drive Project.

Ref: Meeting Minutes from the March 6, 2017 Meeting. Installation of gravity and low pressure sewers to the area east of the I-78 bridge.

E. Stabler Executive Parkway Sewer Issues. Ref: Letter from Karl Schreiter dated 9/19/2018. Copy of letter sent to each member of the Authority on 9/25/2018.

13. **New Business -**

A. Discussion on "Responsible Bidders"

14. **Courtesy of the Floor -**

15. **Announcements -**

A. Next scheduled meeting of the Authority will be **Monday, February 3, 2020 @ 6:00 PM** at the Water and Sewer Building. This will be the reorganization meeting.

16. **Adjournment**