

AGENDA

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, February 24, 2020 – 6:30 P.M.
Township Municipal Building

1. CALL TO ORDER – Brian Farrell, Chairman

2. PLEDGE OF ALLEGIANCE

3. NOTIFICATION

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. PUBLIC COMMENT (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. PRESENTATION BY PAUL KAMOR OF PNC BANK – INVESTMENT REVIEW OF TOWNSHIP PENSION PLANS

6. SUBDIVISIONS & LAND DEVELOPMENTS - None

7. MINUTES

a. Regular Meeting of November 18, 2019

Consideration of a motion to approve the minutes of the regular meeting of November 18, 2019.

b. Special Meeting of November 19, 2019

Consideration of a motion to approve the minutes of the special meeting of November 19, 2019.

8. ORDINANCES (for possible adoption) - None

9. RESOLUTIONS

a. Resolution No. 2020-14 – Accepting Deed of Dedication for Additional Right-Of-Way along Flint Hill Road

Consideration of a motion to adopt Resolution No. 2020-14 accepting the deed of dedication for additional right-of-way along Flint Hill Road in connection with the Mindler Subdivision.

- b. Resolution No. 2020-15 – Accepting Streets in Blue Ridge West Estates Subdivision
Consideration of a motion to adopt Resolution No. 2020-15 conditionally accepting Skyview Drive, Saucon Ridge Road and Majestic Drive as part of the Township road system. [Note: The Township will not assume responsibility for maintaining the streets until the developer satisfies all conditions set forth in Resolution No. 2020-15.]
- c. Resolution No. 2020-16 – Accepting Deed of Easement and Agreement for Access to Water Meter Pit in Connection with Wawa Project
Consideration of a motion to adopt Resolution No. 2020-16 approving the deed of easement and agreement for access to a future water meter pit proposed as part of the Wawa project at the southwest corner of Route 309 and Passer Road.

10. MOTIONS

- a. Request For Payment – Preston Lane Drainage & Roadway Improvements – Certification No. 13
Consideration of a motion to authorize payment in the amount of \$722.45 to Horst Excavating for work completed on the Preston Lane Drainage & Roadway Improvements Project.
- b. Request For Payment – Water/Sewer Dept. Garage – Certification No. 4 (Contract 3)
Consideration of a motion to authorize payment in the amount of \$2,295.00 to Dual Temp Company, Inc., for work completed on the Water/Sewer Department Garage.
- c. Request For Payment – Water/Sewer Dept. Garage – Certification No. 3 (Contract 2)
Consideration of a motion to authorize payment in the amount of \$22,500.00 to K.C. Mechanical Service, Inc., for work completed on the Water/Sewer Department Garage.
- d. Appointment to Park and Recreation Commission
Consideration of a motion to appoint Kristin Gilchrist to the Park and Recreation Commission for a term expiring on December 31, 2020. [Note: Appointments Review Committee recommends this appointment.]
- e. Request For Payment – Water / Sewer Dept. Garage – Certification No. 7 (Contract 1)
Consideration of a motion to authorize payment in the amount of \$118,629.72 to Ankiewicz Enterprises, Inc., for work completed on the Water / Sewer Department Garage.
- f. Release of Funds – Copperhead Grille – Release Request 2
Consideration of a motion to authorize the release of construction security in the amount of \$13,888.05 for the Copperhead Grille parking lot and patio expansion project in accordance with the Township Engineer’s recommendation made by letter dated February 10, 2020.

- g. Request to Add Property at 6028 Old Hickory Lane to the Lower Milford Township Agricultural Security Area**
Consideration of a motion to approve the request of Patricia Husted to have the property at 6028 Old Hickory Lane (Lehigh County PIN 640491745209 1) added to the Lower Milford Township Agricultural Security Area and to authorize the Township Manager to submit said request to Lower Milford Township for final review and approval. [Note: Upper Saucon Township does not have its own Agricultural Security Area. Pursuant to an inter-municipal agreement between Upper Saucon Township and Lower Milford Township, landowners in Upper Saucon Township can have their properties added to the Lower Milford Agricultural Security Area.]
- h. Release of Funds – Old Saucon Subdivision – Release Request 6**
Consideration of a motion to authorize the release of construction security in the amount of \$283,133.46 for the Old Saucon Subdivision in accordance with the Township Engineer’s recommendation made by letter dated February 17, 2020.
- i. Exoneration of Township Real Estate Tax Bill #710010 – 6795 Passer Road**
Consideration of a motion to exonerate the Upper Saucon Township Tax Collector from collecting 2019 Real Estate Tax Bill #710010 for the property at 6795 Passer Road (Property Identification No. 642462551639 1) pursuant to correspondence dated February 5, 2020 from the Township Tax Collector. [Note: The Tax Collector asked to be exonerated from collecting this tax bill because a new tax bill will be issued which incorporates the County Assessment Board’s most recent decision concerning the assessed value of the property at issue.]
- j. Release of Funds – Traditions of America at Saucon Valley, Phase 1 – Release Request 6**
Consideration of a motion to authorize the release of construction security in the amount of \$23,700.60 for Phase 1 of Traditions of America at Saucon Valley in accordance with the Township Engineer’s recommendation made by letter dated February 13, 2020.
- k. Release of Funds – Traditions of America at Saucon Valley, Phase 3 – Release Request 4**
Consideration of a motion to authorize the release of construction security in the amount of \$154,604.09 for Phase 3 of Traditions of America at Saucon Valley in accordance with the Township Engineer’s recommendation made by letter dated February 13, 2020.
- l. Release of Funds – Traditions of America at Saucon Valley, Phase 4 – Release Request 4**
Consideration of a motion to authorize the release of construction security in the amount of \$97,723.13 for Phase 4 of Traditions of America at Saucon Valley in accordance with the Township Engineer’s recommendation made by letter dated February 13, 2020.

11. CORRESPONDENCE & INFORMATION ITEMS - None

12. DIRECTION/DISCUSSION ITEMS

- a. Review Agenda for Zoning Hearing Board meeting on March 2, 2020**

13. BILLS, PAYROLL AND COMMISSIONS

Prepaid Invoice List Dated February 21, 2020 for Check Issue Dates 1/28/2020 – 2/24/2020
and Warrant List dated February 21, 2020 for Report Date 2/24/2020

- Prepaid Invoice List.....\$448,096.56
- Warrant List.....\$584,608.69

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List both dated February 21, 2020.

14. ADDITIONAL BUSINESS

15. COURTESY OF THE FLOOR

16. EXECUTIVE SESSION

17. ADJOURNMENT