

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Monday, January 27, 2020 – 6:30 P.M.  
Township Municipal Building

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1. **CALL TO ORDER** – Brian Farrell, Chairman

2. **PLEDGE OF ALLEGIANCE**

3. **NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. **PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. **SUBDIVISIONS & LAND DEVELOPMENTS - NONE**

6. **MINUTES**

a. Regular Meeting of November 12, 2019

Consideration of a motion to approve the minutes of the regular meeting of November 12, 2019.

7. **ORDINANCES** (for possible adoption) - NONE

8. **RESOLUTIONS**

a. Resolution No. 2020-09 – Deed of Dedication for Additional Right-Of-Way at the Corner of Apple Lane and Chestnut Drive

Consideration of a motion to adopt Resolution No. 2020-09 accepting the deed of dedication for additional right-of-way at the northeast corner of Apple Lane and Chestnut Drive in connection with the Preliminary / Final Land Development Plan for the Kladius Dental Office (4886 Route 309).

b. Resolution No. 2020-10 – Deeds of Dedication for Additional Right-Of-Way along Old Bethlehem Pike and Preston Lane

Consideration of a motion to adopt Resolution No. 2020-10 accepting the deeds of dedication for additional right-of-way along Old Bethlehem Pike and Preston Lane in connection with the Preliminary / Final Land Development Plan for the Copperhead Grille Expansion (5473 Route 378).

- c. Resolution No. 2020-11 – Deed of Dedication for Additional Right-Of-Way along East Valley Road  
Consideration of a motion to adopt Resolution No. 2020-11 accepting the deed of dedication for additional right-of-way along East Valley Road in connection with the Preliminary / Final Lot Line Adjustment Plan for Thomas P. Williams, Sr. (5048 & 5068 East Valley Road).
- d. Resolution No. 2020-12 – Easements and Bill of Sale for Sanitary Sewer Line at Mountain Glen Subdivision  
Consideration of a motion to adopt Resolution No. 2020-12 accepting the easements and bill of sale for the on-site and off-site sanitary sewer line constructed in connection with the Mountain Glen Subdivision.
- e. Resolution No. 2020-13 – Expanding Park and Recreation Commission to 7 Members  
Consideration of a motion to adopt Resolution No. 2020-13 increasing the membership of the Park and Recreation Commission from 5 to 7 members.

## 9. MOTIONS

- a. Traffic Signal Easement Agreement – Provco Pinegood Coopersburg  
Consideration of a motion to approve the Traffic Signal Easement Agreement with Provco Pinegood Coopersburg, LLC, granting the Township an easement on a portion of the property at the southwest corner of Route 309 and Passer Road for the purpose of constructing and maintaining traffic signal supports, controllers and equipment.
- b. Release of Funds – Old Saucon Subdivision – Release Request 5  
Consideration of a motion to authorize the release of construction security in the amount of \$236,640.80 for the Old Saucon Subdivision in accordance with the Township Engineer’s recommendation made by letter dated January 21, 2020.
- c. Request for Payment – Oakhurst Storm Sewer Improvements – Certification No. 11 (Final)  
Consideration of a motion to authorize final payment in the amount of \$29,030.35 to H&K Group, Inc., for work completed on the Oakhurst Storm Sewer Improvement Project.
- d. Request for Payment – Water / Sewer Dept. Garage – Certification No. 6 (Contract 1)  
Consideration of a motion to authorize payment in the amount of \$109,414.26 to Ankiewicz Enterprises, Inc., for work completed on the Water / Sewer Department Garage.
- e. Release of Funds – Lutron Electronics Facility Expansion – Release Request 1  
Consideration of a motion to authorize the release of construction security in the amount of \$48,045.47 for the Lutron Electronics Facility Expansion Project in accordance with the Township Engineer’s letter dated January 22, 2020.
- f. Appointment to Park and Recreation Commission  
Consideration of a motion to appoint Kimberly Stehlik to the Park and Recreation Commission for a term expiring on December 31, 2021. [Appointments Review Committee recommends this appointment.]

**g. Resignation Of Current Member of Park and Recreation Commission And Appointment of New Member**

1. Consideration of a motion to accept the resignation of John G. Inglis III from the Park and Recreation Commission effective immediately.
2. Consideration of a motion to appoint Shannon Charles Cawley to the Park and Recreation Commission for a partial term expiring on December 31, 2022. [Appointments Review Committee recommends this appointment.]

**h. Reappointment to Zoning Hearing Board (Alternate Member)**

Consideration of a motion to reappoint Dennis Harman as an Alternate to the Upper Saucon Township Zoning Hearing Board for a three year term expiring on December 31, 2022. [Appointments Review Committee recommends this appointment.]

**10. CORRESPONDENCE & INFORMATION ITEMS**

**11. DIRECTION/DISCUSSION ITEMS**

- a. Cancellation of Board of Supervisors meeting scheduled for February 10, 2020 due to lack of agenda items
- b. Proposed Zoning Ordinance Amendment - Forestry Uses
- c. Review Agenda for Zoning Hearing Board Meeting on February 3, 2020

**12. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List Dated January 24, 2020 for Check Issue Dates 1/7/2020 – 1/31/2020 and Warrant List dated January 24, 2020 for Report Dates: 1/13/2020 – 1/31/2020

- Prepaid Invoice List.....\$336,272.59
- Warrant List.....\$492,917.77

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List both dated January 24, 2020.

**13. UPDATE ON EMERGENCY MANAGEMENT INITIATIVES - DANE CARROLL, EMERGENCY MANAGEMENT COORDINATOR**

**14. ADDITIONAL BUSINESS**

**15. COURTESY OF THE FLOOR**

**16. EXECUTIVE SESSION**

**17. ADJOURNMENT**