

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Monday, January 27, 2020 – 6:30 P.M.
Township Municipal Building

Members Present: Brian J. Farrell, Chairman
Philip W. Spaeth, Vice Chairman
John G. Inglis, III

Participating Via
Speakerphone: Stephen Wagner

Members Absent: Dennis Benner

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Charles Unangst, P.E., Township Engineer
Thomas Nicoletti, Chief of Police
Patrick Leonard, Special Projects Coordinator
Dane Carroll, Emergency Management Coordinator

CALL TO ORDER

Mr. Farrell called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Farrell asked all in attendance to stand and recite the “Pledge of Allegiance.”

NOTIFICATION

Mr. Farrell announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

Mr. Farrell noted that Lehigh County Executive Phillips Armstrong was in attendance.

Mr. Armstrong said the Census is coming up fast and he stressed how important it is that everyone is counted. He also briefly described the County's new voting procedures highlighting that mail-in voting is being offered for the first time.

Mr. Armstrong responded to questions from Messrs. Farrell, Spaeth and Feil.

Mr. Farrell thanked Mr. Armstrong for taking an interest in the Township.

Ashley Lorah said she was with the Lehigh Valley Chamber of Commerce and wanted to introduce herself to the Board. She provided a brief update on upcoming Chamber activities and events.

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

Regular Meeting of November 12, 2019

Motion by Mr. Spaeth and seconded by Mr. Inglis to approve the minutes of the regular meeting of November 12, 2019.

The motion was approved by a vote of 4 to 0.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2020-09 – Deed of Dedication for Additional Right-Of-Way at the Corner of Apple Lane and Chestnut Drive

Motion made by Mr. Spaeth and seconded by Mr. Inglis to adopt Resolution No. 2020-09 accepting the deed of dedication for additional right-of-way at the northeast corner of Apple Lane and Chestnut Drive in connection with the Preliminary / Final Land Development Plan for the Kladius Dental Office.

The motion was approved by a vote of 4 to 0.

Resolution No. 2020-10 – Deeds of Dedication for Additional Right-Of-Way along Old Bethlehem Pike and Preston Lane

Motion made by Mr. Spaeth and seconded by Mr. Inglis to adopt Resolution No. 2020-10 accepting the deeds of dedication for additional right-of-way along Old Bethlehem Pike and Preston Lane in connection with the Preliminary / Final Land Development Plan for the Copperhead Grille Expansion.

The motion was approved by a vote of 4 to 0.

Resolution No. 2020-11 – Deed of Dedication for Additional Right-Of-Way along East Valley Road

Motion made by Mr. Spaeth and seconded by Mr. Inglis to adopt Resolution No. 2020-11 accepting the deed of dedication for additional right-of-way along East Valley Road in connection with the Preliminary / Final Lot Line Adjustment Plan for Thomas P. Williams, Sr.

The motion was approved by a vote of 4 to 0

Resolution No. 2020-12 – Easements and Bill of Sale for Sanitary Sewer Line at Mountain Glen Subdivision

Motion made by Mr. Spaeth and seconded by Mr. Inglis to adopt Resolution No. 2020-12 accepting the easements and bill of sale for the on-site and off-site sanitary sewer line constructed in connection with the Mountain Glen Subdivision.

The motion was approved by a vote of 4 to 0.

Resolution No. 2020-13 – Expanding Park and Recreation Commission to 7 Members

Motion made by Mr. Spaeth and seconded by Mr. Inglis to adopt Resolution No. 2020-13 increasing the membership of the Park and Recreation Commission from 5 to 7 members.

The motion was approved by a vote of 4 to 0.

MOTIONS

Traffic Signal Easement Agreement – Provco Pinegood Coopersburg

Motion made by Mr. Spaeth and seconded by Mr. Inglis to approve the Traffic Signal Easement Agreement with Provco Pinegood Coopersburg, LLC, granting the Township an easement on a portion of the property at the southwest corner of Route 309 and Passer Road for the purpose of constructing and maintaining traffic signal supports, controllers and equipment.

The motion was approved by a vote of 4 to 0.

Release of Funds – Old Saucon Subdivision – Release Request 5

Motion made by Mr. Spaeth and seconded by Mr. Inglis to authorize the release of construction security in the amount of \$236,640.80 for the Old Saucon Subdivision in accordance with the Township Engineer's recommendation made by letter dated January 21, 2020.

The motion was approved by a vote of 4 to 0.

Request for Payment – Oakhurst Storm Sewer Improvements – Certification No. 11 (Final)
Motion made by Mr. Spaeth and seconded by Mr. Inglis to authorize final payment in the amount of \$29,030.35 to H&K Group, Inc., for work completed on the Oakhurst Storm Sewer Improvement Project.

The motion was approved by a vote of 4 to 0.

Request for Payment – Water / Sewer Dept. Garage – Certification No. 6 (Contract 1)
Motion made by Mr. Spaeth and seconded by Mr. Inglis to authorize payment in the amount of \$109,414.26 to Ankiewicz Enterprises, Inc., for work completed on the Water / Sewer Department Garage.

The motion was approved by a vote of 4 to 0.

Release of Funds – Lutron Electronics Facility Expansion – Release Request 1
Motion made by Mr. Spaeth and seconded by Mr. Inglis to authorize the release of construction security in the amount of \$48,045.47 for the Lutron Electronics Facility Expansion Project in accordance with the Township Engineer's letter dated January 22, 2020.

The motion was approved by a vote of 4 to 0.

Appointment to Park and Recreation Commission
Motion made by Mr. Spaeth and seconded by Mr. Inglis to appoint Kimberly Stehlik to the Park and Recreation Commission for a term expiring on December 31, 2021.

The motion was approved by a vote of 4 to 0.

Resignation Of Current Member of Park and Recreation Commission And
Appointment of New Member

Motion made by Mr. Spaeth and seconded by Mr. Inglis to accept the resignation of John G. Inglis III from the Park and Recreation Commission effective immediately.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. Spaeth and seconded by Mr. Inglis to appoint Shannon Charles Cawley to the Park and Recreation Commission for a partial term expiring on December 31, 2022.

The motion was approved by a vote of 4 to 0.

Reappointment to Zoning Hearing Board (Alternate Member)
Motion made by Mr. Spaeth and seconded by Mr. Inglis to reappoint Dennis Harman as an Alternate to the Upper Saucon Township Zoning Hearing Board for a three year term expiring on December 31, 2022.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

Cancellation of Board of Supervisors Meeting Scheduled for February 10, 2020 Due to Lack of Agenda Items

It was the consensus of the Board to cancel the meeting originally scheduled for February 10, 2020.

Proposed Zoning Ordinance Amendment – Forestry Uses

Solicitor Dinkelacker reviewed a draft Ordinance that would revise the Township's zoning regulations relating to forestry uses. He said the proposed Ordinance was prompted by a letter from the Pennsylvania Attorney General's Office advising that the Township's forestry requirements unlawfully prohibit or limit timber harvesting. The proposed Ordinance, if adopted, would bring the Township's forestry requirements into compliance with Pennsylvania law.

It was the consensus of the Board to move forward with advertising the proposed Ordinance so it can be considered and possibly adopted at the Board's first meeting in April.

Review Agenda for Zoning Hearing Board Meeting on February 3, 2020

Mr. Beil reviewed the lone appeal on the docket for the February 3, 2020 Zoning Hearing Board meeting. It was determined this appeal involves a routine matter that can be handled by the Zoning Hearing Board without input from the Board of Supervisors.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Spaeth and seconded by Mr. Inglis to authorize payment of the Prepaid Invoice List Dated January 24, 2020 for Check Issues Dates 1/7/2020 – 1/31/2020 and Warrant List dated January 24, 2020 for Report Dates 1/13/20 – 1/31/20.

The motion was approved by a vote of 4 to 0.

UPDATE ON EMERGENCY MANAGEMENT INITIATIVES – DANE CARROLL, EMERGENCY MANAGEMENT COORDINATOR

Dane Carroll, Emergency Management Coordinator, provided an update on various emergency management programs and initiatives.

ADDITIONAL BUSINESS

None

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 7:20 p.m., the Board met in Executive Session for the following reasons:

- To consult with the Township's Emergency Management Coordinator on matters deemed necessary for emergency preparedness, public safety and facility security.
- To discuss a personnel matter.

At approximately 7:47 p.m., the Board returned from Executive Session.

ADJOURNMENT

Motion made by Mr. Spaeth and seconded by Mr. Inglis to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 7:48 pm.



Secretary