

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Tuesday, November 18, 2019 – 6:30 P.M.
Township Municipal Building

Members Present: Dennis E. Benner, Chairman
Brian J. Farrell, Vice Chairman
Stephen Wagner
Philip W. Spaeth

Members Absent: Kimberly Stehlik

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Kevin Chimics, P.E., Township Engineer
Thomas Nicoletti, Chief of Police

CALL TO ORDER

Mr. Benner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Benner asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Mr. Benner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

None

SUBDIVISIONS & LAND DEVELOPMENTS

None

MINUTES

None

ORDINANCES

Proposed Ordinance No. 67-XX – Establishing No Parking Zones Along Portions of Village Drive

Mr. Beil reviewed the proposed Ordinance with the Board. The proposed Ordinance would prohibit parking on the north side of Village Drive for a distance of 130 feet east of the centerline of Camp Meeting Road and on the south side of Village Drive for a distance of 103 feet east of the centerline of Camp Meeting Road.

Chairman Benner invited the public to comment on proposed Ordinance No. 67-XX.

Charles Holmberg, 3176 Village Drive, explained that on-street parking is already very limited for residents who live along Village Drive. He suggested prohibiting parking on the south side of Village Drive from the intersection with Camp Meeting Road to the first driveway. He didn't foresee a need to further restrict parking on the north side of Village Drive.

Trish Groblewski, 3199 Village Drive, said there is no need to create additional No Parking Zones along Village Drive. She noted on-street parking is already limited and further parking restrictions would only make this situation worse.

Nivas Patel, 3215 Village Drive, said there have not been any problems or issues with the current parking situation along Village Drive and questioned the need for the proposed Ordinance. He commented that on-street parking is limited.

Motion made by Mr. Spaeth and seconded by Mr. Wagner to reject proposed Ordinance No. 67-XX.

The motion to reject proposed Ordinance No. 67-XX passed by a vote of 4 to 0.

RESOLUTIONS

None

MOTIONS

Request For Payment – Water / Sewer Department Garage – Certification No. 4 (Contract 1)
Motion by Mr. Spaeth and seconded by Mr. Wagner to authorize payment in the amount of \$28,645.20 to Ankiewicz Enterprises, Inc., for work completed on the Water / Sewer Department Garage.

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

Board of Supervisors Reorganization Meeting will be held on Monday, January 6, 2020 at 6:30 p.m.

Chairman Benner announced the Board's reorganization meeting will be held on Monday, January 6, 2020 at 6:30 p.m.

DIRECTION/DISCUSSION ITEMS

Cancellation of Board of Supervisors meeting scheduled for December 9, 2019 due to lack of agenda items

It was the consensus of the Board to cancel the meeting originally scheduled for December 9, 2019.

PRELIMINARY 2020 TOWNSHIP BUDGET

Motion made by Mr. Farrell and seconded by Mr. Wagner to adopt the preliminary 2020 Township Budget and to authorize the Township Manager to advertise the Budget so that final consideration of the Budget can be accomplished at the Board of Supervisors meeting on December 16, 2019.

Mr. Beil said the version of the preliminary Budget currently before the Board is slightly different from the version presented to the Board at the meeting on November 12. He explained how the current version of the Budget differs from the previous version, highlighting the following changes:

<u>Budget Item</u>	<u>Original Amount</u>	<u>Revised Amount</u>	<u>Account No.</u>
Hire FT Police Clerk - Wages	\$48,000	\$36,000	01-410-100
Hire FT Police Clerk – Benefits	\$26,000	\$19,500	01-410-156
1 Portable Message Board	\$0	\$20,000	01-415-560
Contribution to Limeport Stadium - Lights	\$5,000	\$0	01-451-503
Suter Road Paving Project	\$23,000	\$0	31-439-000
Transfer from Gen. Fund to Rec. Fund	\$0	\$100,000	01-492-120 & 12-392-010
Transfer from Gen. Fund to Cap. Res. Fund	\$0	\$200,000	01-492-300 & 30-392-010
Transfer from Gen. Fund to Rd. Con. Cap. Fund	\$300,000	\$600,000	01-492-310 & 31-392-010

Mr. Beil noted the preliminary Budget will be considered for final adoption at the Board's last meeting of the year which is scheduled for Monday, December 16, 2019 at 6:30 p.m.

Chairman Benner thanked the Finance and Administration Committee for the time and effort they put into preparing the 2020 preliminary Budget.

Chairman Benner invited the public to comment on the budget.

Doris Clegg, 4137 Bunker Hill Drive South, said Township expenditures have increased by approximately 147% since the year 2000 but revenues have only increased by approximately 125% since the year 2000. She wanted to know how the Board planned on addressing the disparity between these two numbers.

Mr. Beil said there is no need for a tax increase in 2020.

Ms. Clegg questioned whether there is a need in the future to raise taxes over time. She said the Township might be cutting important projects in order to balance the budget and it might be time for a tax increase.

The motion was approved by a vote of 4 to 0.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Farrell and seconded by Mr. Wagner to authorize payment of the Prepaid Invoice List and Warrant List dated 11/15/2019.

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

Mr. Spaeth said the patches on Chestnut Hill Road opened up and there are many rather large potholes.

Kevin Chimics said he would follow up with the contractor to get the road repaired.

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 7:08 p.m., the Board met in Executive Session to consult with the Township Solicitor regarding legal aspects of the Curative Amendment filed by Kay Lehigh, LLC.

At approximately 8:00 p.m., the Board returned from Executive Session.

ADJOURNMENT

Motion made by Mr. Farrell and seconded by Mr. Spaeth to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 8:01 pm.


Secretary

