

# AGENDA

Upper Saucon Township Board of Supervisors  
Regular Meeting  
Tuesday, November 12, 2019 – 6:30 P.M.  
Township Municipal Building

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1. **CALL TO ORDER** – Dennis E. Benner, Chairman

2. **PLEDGE OF ALLEGIANCE**

3. **NOTIFICATION**

All public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

4. **PUBLIC COMMENT** (Any Item On or Off the Agenda)

Please sign the Speaker Sign-In Sheet at the front desk if you wish to address the Board during the Public Comment portion of the agenda. Speakers are asked to limit their comments to 3 minutes or less.

5. **SUBDIVISIONS & LAND DEVELOPMENTS**

a. Schantz Lot Line Adjustment Plan – 3495 and 3525 Honeysuckle Road – Resolution No. 2019-34

Consideration of a motion to adopt Resolution No. 2019-34 conditionally approving the Preliminary/Final Lot Line Adjustment Plan of Richard and Monica Schantz and Kathryn McAuley and Michael Much to adjust the lot line between the properties at 3495 and 3525 Honeysuckle Road.

b. Fonseca Lot Line Adjustment Plan – 5523 and 5521 Old Bethlehem Pike - Resolution No. 2019-35

Consideration of a motion to adopt Resolution No. 2019-35 conditionally approving the Preliminary/Final Lot Line Adjustment Plan of Steven Fonseca and Vivek Kalra and Leslie Dreyer Kalra to adjust the lot line between the properties at 5523 and 5521 Old Bethlehem Pike.

c. Mindler Subdivision – Waiver Request – Resolution No. 2019-40

Consideration of a motion to adopt Resolution No. 2019-40 approving a deferral of the obligation to dedicate right-of-way in connection with Lot 1 of the Mindler Subdivision.

6. **MINUTES**

a. Regular Meeting of September 23, 2019

Consideration of a motion to approve the minutes of the regular meeting of September 23, 2019.

b. Special Meeting of September 30, 2019 (Kay Lehigh, LLC – Curative Amendment Hearing)

Consideration of a motion to approve the minutes of the special meeting of September 30, 2019.

7. **ORDINANCES** (for possible adoption) - None

## 8. RESOLUTIONS

- a. Resolution No. 2019-36 – Application to Modify Existing Traffic Signal at the Intersection of Route 309 and Passer Road  
Consideration of a motion to adopt Resolution No. 2019-36 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 and Passer Road. (Note: This Resolution is required by PennDOT and would allow the developer of the new Wawa to construct traffic improvements at the intersection of Route 309 and Passer Road.)
- b. Resolution No. 2019-37 – Application to Modify Existing Traffic Signal at the Intersection of Route 309 South and Main Street  
Consideration of a motion to adopt Resolution No. 2019-37 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 South and Main Street. (Note: This Resolution allows the developer of the new Wawa to make minor timing modifications to the traffic signal at the intersection of Route 309 South and Main Street as required by PennDOT.)
- c. Resolution No. 2019-38 – Application to Modify Existing Traffic Signal at the Intersection of Route 309 and Lanark Road  
Consideration of a motion to adopt Resolution No. 2019-38 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 and Lanark Road. (Note: This Resolution allows the developer of the new Wawa to make minor timing modifications to the traffic signal at the intersection of Route 309 and Lanark Road as required by PennDOT.)
- d. Resolution No. 2019-39 – Application to Modify Existing Traffic Signal at the Intersection of Route 309 North and Route 378  
Consideration of a motion to adopt Resolution No. 2019-39 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 North and Route 378. (Note: This Resolution allows the developer of the new Wawa to make timing modifications to the traffic signal at the intersection of Route 309 North and Route 378 as required by PennDOT.)

## 9. MOTIONS

- a. Hire New Director of Water/Sewer Resources  
Consideration of a motion to hire Patrick Lambert as Director of Water/Sewer Resources at an annual salary of \$87,603, contingent upon Mr. Lambert successfully passing a pre-employment physical and drug screening. [Note: Mr. Lambert's first day on the job will be January 2, 2020.]
- b. Sale of Used Township Vehicles and Equipment
  - i. Consideration of a motion to authorize the sale of a 1982 Chevy Step Van (VIN #GCHP32MC3313370) to Jaclyn Meinecke of Todd, NC for \$2,050.00.
  - ii. Consideration of a motion to authorize the sale of a 2000 Sterling/Elgin GeoVac Street Sweeper (VIN #49H6WFAAOYHF84305) to Bobby Gerhart of Lebanon, PA for \$3,101.00.
  - iii. Consideration of a motion to authorize the sale of a Toro-Walk-behind Mower, Mid-size Proline Gear Traction Unit (SN# 590269) to Keith Hetrick of Mohrsville, PA for \$460.00.

- iv. Consideration of a motion to authorize the sale of 12 traffic signals (heads and brackets only, no controllers) to Tom Trenwith of Quakertown, PA for \$210.00.
- v. Consideration of a motion to authorize the sale of a Triumph Series, Model 2500, Sicklebar Mower attachment to Coopersburg Borough for \$375.00.

**c. Release of Funds – Old Saucon Subdivision – Certification No. S-2 (Sanitary Sewer Improvements)**

Consideration of a motion to authorize the release of construction security in the amount of \$139,869.40 for the Old Saucon subdivision in accordance with the Township Engineer’s recommendation made by letter dated October 31, 2019.

**d. Request For Payment – 2019 Road Maintenance Project – Certification No. 1**

Consideration of a motion to authorize payment in the amount of \$223,592.36 to Asphalt Maintenance Solutions, LLC for crack sealing, bituminous seal coating, and micro-surfacing work on various Township roads.

**e. Request For Payment – Hopewell Park Project – Certification No. 8**

Consideration of a motion to authorize payment in the amount of \$487,348.70 to Barwis Construction for work completed on the Hopewell Park Project.

**f. Release of Funds – Old Saucon Subdivision - Certification No. 3**

Consideration of a motion to authorize the release of construction security in the amount of \$246,150.30 for the Old Saucon subdivision in accordance with the Township Engineer’s recommendation made by letter dated November 7, 2019.

**10. CORRESPONDENCE & INFORMATION ITEMS - None**

**11. DIRECTION/DISCUSSION ITEMS - None**

**12. PRELIMINARY 2020 TOWNSHIP BUDGET**

- a. Presentation of preliminary Township budget by Staff
- b. Input and discussion by Board members
- c. Comments and questions from the public
- d. Announcement: Board will consider adopting tentative 2020 Township Budget at meeting on November 18, 2019 at 6:30 pm

**13. BILLS, PAYROLL AND COMMISSIONS**

Prepaid Invoice List and Warrant List dated 11/6/2019

- Prepaid Invoice List.....\$149,412.53
- Warrant List.....\$763,949.57

Consideration of a motion to authorize payment of the Prepaid Invoice List and Warrant List Dated 11/6/2019.

**14. ADDITIONAL BUSINESS**

**15. COURTESY OF THE FLOOR**

**16. EXECUTIVE SESSION**

**17. ADJOURNMENT**