

MINUTES

Upper Saucon Township Board of Supervisors
Regular Meeting
Tuesday, November 12, 2019 – 6:30 P.M.
Township Municipal Building

Members Present: Dennis E. Benner, Chairman
Brian J. Farrell, Vice Chairman
Philip W. Spaeth
Kimberly Stehlik (arrived at 6:40 P.M.)

Members Absent: Stephen Wagner

Staff Attending: Thomas F. Beil, Township Manager
Joseph Geib, Assistant Township Manager
Thomas Dinkelacker, Township Solicitor
Kevin Chimics, P.E., Township Engineer
Patricia Lang, Director of Community Development
Thomas Nicoletti, Chief of Police
Thomas Young, Director of Finance
Daphne Gombosi, Asst. Director of Finance
John Guignet, Managing Director of Water and Sewer Resources
Edward Rasich, Asst. Director of Water and Sewer Resources
Donald H. Eck Jr., Director of Roads and Properties
Daniel Guerrero, Asst. Director of Road and Properties
Patrick Leonard, Special Projects Coordinator

CALL TO ORDER

Mr. Benner called the meeting to order at 6:30 p.m., in the Public Meeting Room of the Upper Saucon Township Municipal Building, 5500 Camp Meeting Road, Upper Saucon Township, Lehigh County, PA.

PLEDGE OF ALLEGIANCE

Mr. Benner asked all in attendance to stand and recite the "Pledge of Allegiance."

NOTIFICATION

Mr. Benner announced that all public sessions of the Upper Saucon Township Board of Supervisors are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Board.

PUBLIC COMMENT

George Bloeser, 6500 Limeport Pike, thanked the Board for their past financial support of the Limeport Stadium. He noted the Limeport Stadium will not require financial assistance from the Township in 2020. He said additional capital improvements are planned at the Stadium and he may be back before the Board at some point in the future to request funding.

Steve Grube who leases the Tumblebrook Golf Course from the Township asked the Board to consider funding improvements at the Golf Course. He also inquired about the status of the Locust Valley Golf Course. Mr. Beil responded to Mr. Grube's inquiry noting that The Morning Call reported the Locust Valley Golf Course will open in the Spring of 2020 but is unlikely to remain open for the entire season.

SUBDIVISIONS & LAND DEVELOPMENTS

Schantz Lot Line Adjustment Plan – 3495 and 3525 Honeysuckle Road - Resolution No. 2019-34

Motion made by Mr. Farrell and seconded by Mr. Spaeth to adopt Resolution No. 2019-34 conditionally approving the Preliminary/Final Lot Line Adjustment Plan of Richard and Monica Schantz and Kathryn McAuley and Michael Much to adjust the lot line between the properties at 3495 and 3525 Honeysuckle Road

The motion was approved by a vote of 3 to 0.

Supervisor Stehlik arrived at approximately 6:40 p.m. and took her place on the dais.

Fonseca Lot Line Adjustment Plan – 5523 and 5521 Old Bethlehem Pike - Resolution No. 2019-35

Motion made by Mr. Spaeth and seconded by Mr. Farrell to adopt Resolution No. 2019-35 conditionally approving the Preliminary/Final Lot Line Adjustment Plan of Steven Fonseca and Vivek Kalra and Leslie Dreyer Kalra to adjust the lot line between the properties at 5523 and 5521 Old Bethlehem Pike.

The motion was approved by a vote of 4 to 0.

Mindler Subdivision – Waiver Request – Resolution No. 2019-40

Motion made by Mr. Spaeth seconded by Mr. Farrell to adopt Resolution No 2019-40 approving a deferral of the obligation to dedicate right-of-way in connection with Lot 1 of the Mindler Subdivision.

The motion was approved by a vote of 4 to 0.

MINUTES

Regular Meeting of September 23, 2019

Motion made by Mr. Farrell and seconded by Ms. Stehlik to approve the minutes of the regular meeting of September 23, 2019.

The motion was approved by a vote of 4 to 0.

Special Meeting of September 30, 2019 (Kay Lehigh, LLC – Curative Amendment Hearing)

Motion made by Mr. Spaeth and seconded by Mr. Farrell to approve the minutes of the special meeting of September 30, 2019.

The motion was approved by a vote of 4 to 0.

ORDINANCES

None

RESOLUTIONS

Resolution No. 2019-36 – Application to Modify Existing Traffic Signal at the Intersection of Route 309 and Passer Road.

Motion made by Ms. Stehlik and seconded by Mr. Farrell to adopt Resolution No. 2019-36 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 and Passer Road.

The motion was approved by a vote of 4 to 0.

Resolution No. 2019-37- Application to Modify Existing Traffic Signal at the Intersection of Route 309 South and Main Street.

Motion made by Mr. Farrell and seconded by Mr. Spaeth to adopt Resolution No. 2019-37 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 South and Main Street.

The motion was approved by a vote of 4 to 0.

Resolution No. 2019-38 - Application to Modify Existing Traffic Signal at the Intersection of Route 309 and Lanark Road.

Motion made by Ms. Stehlik and seconded by Mr. Farrell to adopt Resolution No. 2019-38 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 and Lanark Road.

The motion was approved by a vote of 4 to 0.

Resolution No. 2019-39 - Application to Modify Existing Traffic Signal at the Intersection of Route 309 North and Route 378.

Motion made by Mr. Farrell and seconded by Ms. Stehlik to adopt Resolution No. 2019-39 authorizing the Township Manager to submit all necessary documentation to PennDOT in order to secure the required approvals to modify the existing traffic signal at the intersection of Route 309 North and Route 378.

The motion was approved by a vote of 4 to 0.

MOTIONS

Hire New Director of Water/Sewer Resources

Motion made by Mr. Farrell and seconded by Ms. Stehlik to hire Patrick Lambert as Director of Water/Sewer Resources at an annual salary of \$87,603, contingent upon Mr. Lambert successfully passing a pre-employment physical and drug screening.

The motion was approved by a vote of 4 to 0.

Sale of Used Township Vehicles and Equipment

Motion made by Mr. Farrell and seconded by Ms. Stehlik to authorize the sale of a 1982 Chevy Step Van (VIN #GCHP32MC3313370) to Jaclyn Meinecke of Todd, NC for \$2,050.00

The motion was approved by vote of 4 to 0.

Motion made by Mr. Farrell and seconded by Mr. Spaeth to authorize the sale of a 2000 Sterling/Elgin GeoVac Street Sweeper (VIN #49H6WFAAOYHF84305) to Bobby Gerhart of Lebanon, PA for \$3,101.00.

The motion was approved by a vote of 4 to 0.

Motion made by Ms. Stehlik and seconded by Mr. Farrell to authorize the sale of a Toro-Walk-behind Mower, Mid-size Proline Gear Traction Unit (SN #590269) to Keith Hetrick of Mohrsville, PA for \$460.00.

The motion was approved by a vote of 4 to 0.

Motion made by Ms. Stehlik and seconded by Mr. Farrell authorizing the sale of 12 traffic signals (heads and brackets only, no controllers) to Tom Trenwith of Quakertown, PA for \$210.00.

The motion was approved by a vote of 4 to 0.

Motion made by Mr. Farrell and seconded by Mr. Spaeth to authorize the sale of a Triumph Series, Model 2500, Sicklebar Mower attachment to Coopersburg Borough for \$375.00.

The motion was approved by a vote of 4 to 0.

Release of Funds – Old Saucon Subdivision – Certification No. S-2 (Sanitary Sewer Improvements)

Motion made by Ms. Stehlik seconded by Mr. Farrell to authorize the release of construction security in the amount of \$139,869.40 for the Old Saucon subdivision in accordance with the Township Engineer's recommendation made by letter dated October 31, 2019.

The motion was approved by a vote of 4 to 0.

Request for Payment – 2019 Road Maintenance Project – Certification No. 1

Motion made by Ms. Stehlik and seconded by Mr. Farrell to authorize payment in the amount of \$223,592.36 to Asphalt Maintenance Solutions, LLC for crack sealing, bituminous seal coating, and micro-surfacing work on various Township roads.

The motion was approved by a vote of 4 to 0.

Request for Payment – Hopewell Park Project – Certification No. 8

Motion made by Ms. Stehlik and seconded by Mr. Farrell to authorize payment in the amount of \$487,348.70 to Barwis Construction for work completed on the Hopewell Park Project.

The motion was approved by a vote of 4 to 0.

Release of Funds – Old Saucon Subdivision – Certification No. 3

Motion made by Mr. Farrell and seconded Ms. Stehlik to authorize the release of construction security in the amount of \$246,150.30 for the Old Saucon subdivision in accordance with the Township Engineer's recommendation made by letter dated November 7, 2019

The motion was approved by a vote of 4 to 0.

CORRESPONDENCE & INFORMATION ITEMS

None

DIRECTION/DISCUSSION ITEMS

None

PRELIMINARY 2020 TOWNSHIP BUDGET

Mr. Beil provided an overview of the preliminary 2020 Township budget. He noted the proposed budget does not call for a tax increase and utility rates remain unchanged from 2019 levels.

It was the consensus of the Board to make the following adjustments to the preliminary budget:

<u>Budget Item</u>	<u>Original Amount</u>	<u>Revised Amount</u>	<u>Account No.</u>
Contribution to Limeport Stadium - Lights	\$5,000	\$0	01-451-503
Suter Road Paving Project	\$23,000	\$0	31-439-000

The Board members had various questions concerning the preliminary budget. Messrs. Beil and Nicoletti responded to those questions.

Mr. Beil noted the preliminary budget will be considered for possible adoption at the Board's next regular meeting which is scheduled for Monday, November 18, 2019 at 6:30 p.m.

Chairman Benner invited the public to comment on the budget.

Doris Clegg of 4137 Bunker Hill Drive South said the Township population grew by approximately 40% over the past 20 years and wanted to know if the budget and income grew by a similar percentage. Mr. Beil said he would get back to Ms. Clegg with an answer to her question.

BILLS, PAYROLL, AND COMMISSIONS

Motion made by Mr. Spaeth and seconded by Mr. Farrell to authorize payment of the Prepaid Invoice List and Warrant List dated 11/6/2019.

The motion was approved by a vote of 4 to 0.

ADDITIONAL BUSINESS

Mr. Spaeth mentioned he was very unhappy with the work the contractor did on the section of Chestnut Hill Road between West Hopewell Road and Lori Court, noting that the patch job is subpar and the road is very bumpy. Mr. Chimics sad he would follow-up with the contractor.

COURTESY OF THE FLOOR

None

EXECUTIVE SESSION

At approximately 8:01 p.m., the Board met in Executive Session to consult with the Township Solicitor regarding legal aspects of the Curative Amendment filed by Kay Lehigh, LLC.

At approximately 9:21 p.m., the Board returned from Executive Session.

ADJOURNMENT

Motion made by Mr. Farrell and seconded by Ms. Stehlik to adjourn the meeting.

The motion was approved by a vote of 4 to 0.

The meeting was adjourned at approximately 9:22 pm.



Secretary